



BOARD OF EDUCATION MEETING AGENDA

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www.srvusd.net/About-Us/Board-of-Education/Agendas-and-Minutes

April 25, 2023

District Boardrooms A & B

4:00 p.m. CLOSED SESSION

6:00 p.m. OPEN SESSION

Rachel Hurd, President
Laura Bratt, Vice President
Shelley Clark, Clerk

Susanna Ordway, Member
Jesse vanZee, Member
Anya Ayyappan, Student Board Member

Welcome to the San Ramon Valley Unified School District Board of Education meeting. Your interest in our schools is greatly appreciated.

The Board Members value input from the community. Members of the public can address the Board at meetings regarding items that are not on the agenda during the agenda item *Public Comment for Non-Agendized Items*. Items that are on the agenda can be addressed when that item is introduced by the Board President.

In order to ensure that the Board has adequate time to hear from the public while balancing the need to conduct its agendized work, public comment will be handled in the following way:

- A time limit of three (3) minutes per speaker has been established and will be enforced. The Board reserves the right to decrease the amount of time allotted per speaker. All speakers will be allotted an equal amount of time.
- Comments for special meetings and workshops will be limited to the agenda item only.

Public Comment for both Agendized and Non-Agendized Items:

- Anyone who wishes to address the board must submit a Speaker Card to Cindy Fischer
- The Board President will call each speaker to the speaker's table during the appropriate agenda item.
- Please note that, by law, the Board cannot take action or engage in dialogue on items not on the agenda.

For Items Not on the Agenda:

- The Board may limit the total time for public input on each item to 30 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board President, with Board consent, may adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints.
- We strongly encourage speakers who wish to speak about the same topic to designate one or two individuals to speak on behalf of the entire group. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.
- If there are any people who share a unified view of a topic, they may raise their hand or stand while the designated speakers are addressing the Board so that the Board Members are aware of the level of support.

By law, board members can only discuss items that appear on the agenda. For this reason, board members do not engage in dialogue with individuals speaking during the non-agenda public comment section of the meeting. For individuals who wish to speak with board members in-depth about an issue, contacting board members on an individual basis is recommended, although individual board members have no legal authority to make decisions without consideration by the whole board.

Electronic Submission of Public Comment:

1. Email your comments to publiccomments@srvusd.net. Emails will be automatically forwarded to each Board Member and will be entered into the official minutes.
 - a. Public comments received from the time the agenda is posted through the end of the open session portion of the meeting, will be included in the minutes.
 - b. Public comments received 4 hours or less prior to the start of open session will be included in the minutes, but may not be read by all Board Members prior to the meeting.
 - c. No email attachments will be accepted with electronically submitted public comments.
 - d. Email addresses will not be included in the public record in order to protect the privacy of commenters.

Closed Session: Closed session meetings are not open to the public. By law, matters dealing with students and district employees are reserved for closed session to provide confidentiality. Other closed session topics can include litigation, property negotiations, and collective bargaining issues with employee associations. Members of the public are given the opportunity to speak regarding closed session items prior to the closed session.

Action items are considered and voted on individually by the board. **Consent items** are considered routine in nature and are approved by combining them into a single vote. A member of the Board of Education may request that a consent item be removed from the consent agenda and voted on separately.

Copies of board agenda backup and other informational materials provided to members of the Board of Education are available for review in the Office of the Superintendent beginning at 4:00 PM on the last working day of the week preceding each meeting of the Board of Education. For disability-related modification or accommodation, please contact the Office of the Superintendent at 552-5500 during business hours.

The meeting will be live-streamed on our YouTube channel at *SRVUSD Board*.

A video recording of the meeting can also be accessed on the '[Agendas and Minutes](#)' page of the district website.

*In compliance with Brown Act regulations, this agenda was posted 72 hours before the noted meeting.
Cindy Fischer, Executive Assistant*



CLOSED SESSION

Superintendent's Conference Room

April 25, 2023

4:00 p.m.

- 1.0 Call to Order**
- 2.0 Attendance**
- 3.0 Acceptance of Closed Session Agenda and Public Comment**

Adjournment to Closed Session

4.0 Closed Session Agenda

4.1 Conference with Labor Negotiators

(Government Code Section 54957.6 subd. (a))

Agency Representative(s): John Malloy

Employee Organization(s): Unrepresented

4.2 Public Employee Performance Evaluation

(Government Code Section 54957)

a) Superintendent

4.3 Public Employee Appointment

(Government Code Section 54957)

a) Assistant Superintendent Human Resources

4.4 Public Employee Discipline/Dismissal/Release

(Government Code Section 54957, subd. (b) (1))

a) Certificated Employee

4.5 Conference with Legal Counsel - Anticipated Litigation

a) One case

4.6 Conference with Legal Counsel - Pending Litigation

a) Case #2023020224

4.7 Rejection of Claim #619950

Adjournment



OPEN SESSION

District Boardrooms A & B
 April 25, 2023
 6:00 p.m.

Please Note: All Public Comment is limited to three (3) minutes.

5.0 Pledge of Allegiance/Attendance

6.0 Student Recognition

7.0 Report of Actions Taken in Closed Session

8.0 Acceptance of Minutes

8.1 Minutes of March 14, 2023 **Action**

8.2 Minutes of March 23, 2023 - Workshop **Action**

9.0 Agenda Approval and Consent Action

9.1 Acceptance of Open Session Agenda **Action**

9.2 Approval of Consent Agenda **Action**

10.0 Reports to the Board

10.1 School Highlight - San Ramon Valley High School **Oral**

10.2 Strategic Direction - Shared Leadership **Oral
Enclosure**

10.3 Resolutions **Oral**
 -Asian American and Pacific Islander Heritage Month - May
 -Mental Health Awareness Month - May
 -Day of the Teacher - May 10
 -Classified School Employee Week - May 21- 27
 -School Library Month - April

10.4 Public Comment for Non-Agenda Item (Comments Limited to Three Minutes) **Oral**

10.5 Association Presidents' Report **Oral**

10.6 Student Board Member's Report **Oral**

10.7 Superintendent's Report **Oral**

11.0 Action Items/Public Hearings

- | | | |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| 11.1 | Consideration of Acceptance of the Independent Financial Audit of the Building Fund for the General Obligation Bond Measure D Election of 2012 for the 2021-22 Fiscal Year Ending June 30, 2022 | Enclosure
Action |
| 11.2 | Consideration of Approval of a Request for Professional Development Leave for the 2023-24 School Year | Enclosure
Action |
| 11.3 | Consideration of Approval to Support Senate Bill 691 (Portantino) | Enclosure
Action |

12.0 Consent Items

- | | | |
|-------|----------------------------------------------------------------------------------------------------------|------------------------------|
| 12.1 | Consideration of Approval of Certificated Personnel Changes | Enclosure
Consent |
| 12.2 | Consideration of Approval of Classified Personnel Changes | Enclosure
Consent |
| 12.3 | Ratification of Warrants | Enclosure
Consent |
| 12.4 | Ratification of Purchase Orders | Enclosure
Consent |
| 12.5 | Consideration of Approval of Contracts/Purchases over \$50,000 | Enclosure
Consent |
| 12.6 | Declaration of Surplus Property | Enclosure
Consent |
| 12.7 | Consideration of Adoption of Resolution #93/22-23, Routine Budget Revisions | Enclosure
Consent |
| 12.8 | Consideration of Request for Allowance of Attendance due to Emergency Conditions | Enclosure
Consent |
| 12.9 | Consideration of Extension of Right at School Contract for Summer 2023 | Enclosure
Consent |
| 12.10 | Consideration of Rejection of Claim #619950 Against the District | Enclosure
Consent |
| 12.11 | Consideration of Approval of CCAP Partnership Agreement between SRVUSD and Las Positas Community College | Enclosure
Consent |
| 12.12 | Adoption of Textbooks | Enclosure
Consent |
| 12.13 | Preview of Textbooks | Enclosure
Consent |

- | | | |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 12.14 | Consideration of Final Reading and Approval of Board Policies and Administrative Regulations
-BP/AR 5148.3 Preschool/Early Childhood Education
-AR 3515 Campus Security
-BP 3516.5 Emergency Schedules
-BP/AR 5142 Safety | Enclosure
Consent |
| 12.15 | Consideration of Approval of Bid Award for Security Camera Installation Various Sites, Phase 3 - Dynamic Security Technologies, Inc. | Enclosure
Consent |
| 12.16 | Consideration of Approval of Bid Award for Stone Valley Middle School Security Fencing - AAA Fence Co., Inc. | Enclosure
Consent |
| 12.17 | Consideration of Approval of Bid Award for Neil Armstrong Elementary School Security Fencing & Gating - AAA Fence Co., Inc. | Enclosure
Consent |
| 12.18 | Consideration of Adoption of Resolution No. 92/22-23, California Environmental Quality Act Notice of Exemption for the Stadium Bleachers and Press Box Project at California High School | Enclosure
Consent |
| 12.19 | Consideration of Approval of the Transitional Kindergarten (TK) Equivalency Plan | Enclosure
Consent |
| 12.20 | Consideration of Approval of the Williams Uniform Complaint Quarterly Report | Enclosure
Consent |
| 12.21 | Consideration of Adoption of Resolution No. 91/22-23, Approval of CBEST Waiver for 30-Day Substitutes | Enclosure
Consent |
| 12.22 | Consideration of Approval of Declaration of Need for Fully Qualified Educators | Enclosure
Consent |
| 12.23 | Consideration of Approval of Revision to Board Administrative Regulations
-AR 6158 Independent Study | Enclosure
Consent |

13.0 Administrative Matters

- | | | |
|------|------------------------|-------------|
| 13.1 | Board Members' Reports | Oral |
|------|------------------------|-------------|

Adjournment



BOARD OF EDUCATION MEETING

March 14, 2023
MINUTES FROM REGULAR MEETING

The video from this meeting can be found on the District website at www.srvusd.net.

- 1.0 Call to Order** The meeting was called to order at 5:18 PM.
- 2.0 Attendance** Board Members Present: Board President Rachel Hurd, Board Vice President Laura Bratt, Board Clerk Shelley Clark, Board Members Susanna Ordway and Jesse vanZee.
- Administrators Present: Superintendent John Malloy, Assistant Superintendents Christine Huajardo and Stella Kemp, Executive Director Melanie Jones and Legal Representation from Franz Law Group, William Shinoff. Recording Secretary Cathy McSweeney
- 3.0 Acceptance of Closed Session Agenda and Public Comment** On a motion by Jesse vanZee, seconded by Shelley Clark the closed session agenda was approved (5/0).
- 4.0 Closed Session** The closed session was adjourned at 5:55 PM.
- 5.0 Pledge of Allegiance/Attendance** Board President Rachel Hurd reconvened the meeting at 6:04 PM.
- Board Members Present: Board President Rachel Hurd, Board Vice President Laura Bratt, Board Clerk Shelley Clark, Board Members Suzanna Ordway, and Jesse vanZee. Student Board Member Anya Ayyappan.
- Administrators Present: Superintendent John Malloy, Assistant Superintendents Christine Huajardo and Stella Kemp, Executive Directors Melanie Jones, Debbie Petish, Evan Miller, Jon Campopiano and Nadine Rosenzweig, Directors Dave Kravitz, Hong Nguyen, Katie Witt, Amy Capurro and Ilana Israel Samuels.
- Others Present: 70 visitors attended. Recording Secretary Cathy McSweeney
- 6.0 Student Recognition** The Board recognized Cal High senior drama students for their achievements at the Lenaea High School Theater Festival, as well as individual student achievements for the National Geography Bee, appointment to the CDE Instructional Quality Commission, Congressional Silver Medal award, and Congressional App Challenge.
- 7.0 Report of Action Taken in** The Board directed the District counsel to settle the matter against Juul Labs

Closed Session	Inc. et al. (5/0)
8.0 Acceptance of Minutes	
8.1 Minutes of February 21, 2023	On a motion by Susanna Ordway and seconded by Shelley Clark, the February 21, 2023 meeting minutes were approved.(5/0) Ayyappan (advisory) - yea.
8.2 Minutes of February 23, 2023 - Special	On a motion by Laura Bratt and seconded by Jesse vanZee, the February 23, 2023 special meeting minutes were approved.(5/0) Ayyappan (advisory) - yea
9.0 Agenda Approval and Consent Action	
9.1 Acceptance of Open Session Agenda	On a motion by Shelley Clark seconded by Susanna Ordway, the open session agenda was approved. (5/0) Ayyappan (advisory) - yea.
9.2 Approval of Consent Agenda	On a motion by Laura Bratt seconded by Susanna Ordway, the consent agenda was approved as amended. (5/0) Ayyappan (advisory) - yea. Public Comment: Tywon Sacontrie (16:16)
10.0 Reports to Board	
10.1 School Highlight - Live Oak Elementary School	Alternative Education- Principal Lysie Castellano shared the report. Public Comment: None
10.2 Recognition -Distinguished Schools -SRVUSD Teachers of the Year -ACSA Recognition	Executive Director Nadine Rosenzweig acknowledged this year's Distinguished Schools: Alamo, Greenbrook, Hidden Hills, John Baldwin, Live Oak, Neil Armstrong, Sycamore Valley, Vista Grande and Walt Disney as well as SRVUSD's Teachers of the Year- Ashley Fabro, elementary and Christopher Connor, secondary. Melanie Jones recognized the Association of California School Administrators (ACSA)- Jenny Torres, Becky Ingram, Charlie Litten, Liz Pagano, Joe Romagna, Margaret Wui, Nadine Rosenzweig, Jon Campopiano, Amy Capurro and Cindy Fischer.
10.3 Resolutions -Day of Silence (April) -Environmental Week (April 16- April 22) -Volunteer Appreciation Week (April 17 - April 21)	Director Hong Nguyen shared the report. Coordinator Jenny Hunua shared the report. Superintendent John Malloy shared the report. Public Comment: Lisa Disbrow (53:40) The Day of Silence disrespects the enormous gift of an education by taxpayers. Mike Arata (56:46) Opposed "Day of Silence" interference and interruptions in tax-funded teaching and learning of knowledge and skills Bob Allen (1:00:34) The Day of Silence is still needed Aydin Yelkovan (1:03:10) I would like to speak about Environmental Week Resolution 76/22-23 Terry Thompson (1:06:27) The Day of Silence should not be approved by procedural silence Amelia Farahmand (1:09:08) Taiwan Sacontrie (1:10:16)

Joni Broderson- written comments only

- 10.4 Public Comment for Non-Agenda Item**
- Public Comment:
 Julie Pelley (1:23:55)
 Student required reading in the school district
 Steve Pelley (1:27:04)
 Student required reading in the school district
 Lisa Disbrow (1:29:20)
 Non-discrimination violations by SRVUSD principal against parents educational and religious spiritual guidance
 Bob Allen (1:32:40)
 Please engage in discussion with Civil community members
 Tyson Sacountrie (1:35:56)
 Mike Arata (1:40:20)
 Opposed Country Club principal, Christy Glaser's forced attendance LGBTQ read-alouds, pre-K through 5th grade, with no parental opt-out permitted
 Lisa Gross (1:43:35)
 Appreciation and recognition of our diverse student population
 Kit Town (1:44:59)
 Katherine (1:45:43)
- 10.5 Association Presidents' Comments**
- CSEA President Tami Castelluccio
 SRVEA President Laura Finco
 Public Comment: None
- 10.6 Student Board Member's Report**
- Student Board member Anya Ayyappan shared her report noting discussions at the grading reform committee, Equity Committee, Student Senate and with district staff regarding curriculum and instruction and interdisciplinary learning.
 Public Comment: None
- 10.7 Superintendent's Report**
- Superintendent John Malloy acknowledged the students, schools and staff that were recognized earlier as well as the Classified Employees of the Year who were acknowledged in a celebration prior to the Board meeting, in particular, Shubrah Bhatnagar, who was named District Classified Employee of the Year.
 Public Comment: None
- 11.0 Action Items/Public Hearings**
- 11.1 Consideration of Acceptance of the 2022-23 Second Interim Financial Report**
- Assistant Superintendent Stella Kemp and Executive Director Evan Miller reviewed the Second Interim Financial Report.
 On a motion by Jesse vanZee and seconded by Laura Bratt the Board accepted the Second Interim Report for 2022-23. (5/0) Ayyappan (advisory) - yea.
 Public Comment: None
- 11.2 Consideration and Acceptance of the Home to School Transportation Plan 2023-24**
- Assistant Superintendent Stella Kemp reviewed the Home to School Transportation Plan for 2023-24.
 On a motion by Shelley Clark and seconded by Laura Bratt the Board approved the School Transportation Plan (5/0) Ayyappan (advisory) - yea.
 Public Comment: None
- 11.3 Consideration of Adoption of Resolution No. 88/22-23,**
- On a motion by Susanna Ordway and seconded by Jesse vanZee the Board adopted resolution #88 (5/0) Ayyappan (advisory) - yea.

Approval of Provisional Internship Permit (PIP) Request(s)

Public Comment: None

12.0 Informational Items

**12.1 First Reading of New Board Policies and Administrative Regulations
AR 3515 Campus Security
BP 3516.5 Emergency Schedules
BP/AR 5142 Safety
BP 4219.24 Maintaining Appropriate Adult-Student Interactions
BP/AR 5148.3
Preschool/Early Childhood Education**

The Board had recommended changes on 5142 and 4219.24.

12.2 Consideration of Approval of the CCAP Partnership Agreement between SRVUSD and Las Positas Community College

Assistant Superintendent Christine Huajardo and Executive Director Debbie Petish reviewed the CCAP Partnership Agreement between SRVUSD and Las Positas Community College.

12.3 Parcel Tax and General Obligation Measure Planning

Assistant Superintendent Stella Kemp introduced Jared Boigon, Partner at TBWBH Props and Measures, who shared the presentation. The Board gave direction to proceed with a voter survey for future measures.

Public Comment:

Aydin Yelkovan

Parcel tax funds should be distributed proportionate to each school's population of students and faculty rather than distributed equally among schools.

On a motion by Laura Bratt and seconded by Shelley Clark the Board voted to extend the meeting to 10:15 pm.. (5/0) Ayyappan (advisory)- yea

- 13.0**
- 13.1** Consideration of Approval of Certificated Personnel Changes
 - 13.2** Consideration of Approval of Classified Personnel Changes
 - 13.3** Ratification of Warrants
 - 13.4** Ratification of Purchase Orders
 - 13.5** Consideration of Approval of Contracts/Purchases Over \$50,000
 - 13.6** Declaration of Surplus Property
 - 13.7** Consideration of Rejection of Claim #618216 Against the District

- 13.8 Consideration of Rejection of Claim #618344 Against the District
- 13.9 Consideration of Approval of Facilities Use Fee Waiver for Town of Danville for Use of Monte Vista High School Swimming Pool
- 13.10 Consideration of Approval of Resolution #90/22-23, Authorizing the Establishment of Fund 73, Private-Purpose Trust Fund
- 13.11 Consideration of Adoption of Resolution No. 89/22-23, Notice of Completion for the Dougherty Valley High School Tennis Courts Restoration – Vintage Contractors, Inc.
- 13.12 Consideration of Approval Contract for E-Rate Internet Service Provider/Firewall
- 13.13 Adoption of Textbook
- 13.14 Preview of Textbooks
- 13.15 Consideration of Approval of New Position Descriptions and Staffing Request for District Management Positions
- 13.16 Consideration of Final Reading and Approval of New Board Policies and Administrative Regulations
-BP/AR 3290.12 - Capital Campaigns
-BP 7110 - Facilities Master Plan
-BP 1313 - Civility
- 13.17 Consideration of Approval of Revisions to Board Policies and Administrative Regulations
-BP/AR 0450 Comprehensive Safety Plan
-BP 3515 Campus Safety
- 14.0 Recess Meeting of the Board of Education/Convene Meeting of the San Ramon Valley School District Joint Powers Financing Authority** Board President Rachel Hurd recessed the Board of Education meeting and convened the meeting of the SRVUSD Joint Powers Financing Authority.
- 15.0 Agenda Approval**
- 15.1 Approval of Consent Agenda** On a motion by Susanna Ordway and seconded by Laura Bratt the agenda was approved (5/0) Ayyappan (advisory)- yea
Public Comment: None
- 16.0 Consent Items** On a motion by Laura Bratt and seconded by Shelley Clark the consent items were approved (5/0) Ayyappan (advisory)- yea
Public Comment: None
- 16.1 Confirmation of Officers of the SRVUSD Joint Powers Financing**

Authority

16.2 Consideration of Acceptance of the Annual Financial Report of the San Ramon Valley Unified School District Joint Powers Financing Authority for the period ending June 30, 2022

Board President Rachel Hurd adjourned the meeting and reconvened the Board of Education meeting.

17.0 Administrative Matters

17.1 Board Member Reports

Board members shared their reports and comments, noting appreciation for the school site visits with Dr. Malloy and attendance at the following:

Board Member vanZee attended choir festivals, Bay Valley Chinese New Year's Celebration, Street Smarts meeting, Town of Danville Liaison meeting.

Board Member Ordway attended Read Across America, SRVHS band festival.

Board Member Clark attended Bay Valley Chinese New Year's Celebration, Social Emotional Committee meeting, Town of Danville meeting and 2 choir performances.

Board Member Bratt encouraged the community to attend the CAC vocational fair being held on March 29th at Cal High, congratulated our many winter sport teams, announced that she is the new chair of the Traffix Board, attended an education roundtable with Rebecca Bauer-Kahan, and mentioned the upcoming ground breaking of the Bollinger Canyon pedestrian bridge .

Board Member Rachel Hurd attended the California Suburban School meeting and several steering committee meetings including Profile of the Learner, Deep Learning and Equity, She will be attending the CSBA Legislative Action week this week and also announced that Talk with a Trustee sessions are launching this month.

Adjournment

10:12 PM



BOARD OF EDUCATION WORKSHOP

March 23, 2023
MINUTES FROM WORKSHOP

The video from this meeting can be found on the District website at www.srvusd.net.

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|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.0 Call to Order | The meeting was called to order at 2: 04 PM. |
| 2.0 Pledge of Allegiance/
Attendance | <p>Board Members Present: Board President Rachel Hurd, Board Vice President Laura Bratt, Board Clerk Shelley Clark, Board Members Susanna Ordway and Jesse vanZee</p> <p>Administrators Present: Superintendent John Malloy, Assistant Superintendent Christine Huajardo, Executive Director Debbie Petish, Directors Chris George, Hong Nguyen, and Ilana Israel-Samuels, and Recording Secretary Cindy Fischer</p> <p>Others Present: 2 community members</p> |
| 3.0 Acceptance of Workshop
Agenda | On a motion by Shelley Clark, seconded by Susanna Ordway the closed session agenda was approved (5/0). |
| 4.0 Board Workshop | |
| 4.1 Deep Learning and Innovation | Debbie Petish discussed the what and the why of Deep Learning and how district liaisons help implement the work. Chris Geoge shared the evolution of grading and assessment and the work of the Grade Reform Committee. |
| 5.0 Public Comment on Agenda
Items | Public Comment:
Tywon Sacontrie
Mike Arata |
| Adjournment | The workshop was adjourned at 4:26 PM |

DATE: April 25, 2023

TOPIC: STRATEGIC DIRECTION: SHARED LEADERSHIP

DISCUSSION

In the summer of 2021, SRVUSD's Strategic Directions were approved by the Board of Education. These directions have provided us with a roadmap on how to move toward our vision of ensuring that we are meeting the needs of all of our students. Shared Leadership is one of the primary tenets of our Strategic Directions.

SRVUSD is built upon a foundation of academic excellence. It is important to acknowledge our success and continue to cultivate a culture of improvement where we work together to elevate our practices, policies, and school environments. We are committed to creating conditions for shared leadership by building a culture of trust, collegiality, and shared responsibility with students, staff, and families.

SHARED LEADERSHIP

SRVUSD's Shared Leadership Strategic Direction has several goals. First, to cultivate a culture of collective responsibility and shared investment in the success of each of our students. Second, to engage in collaborative decision-making with students, staff, and families. Third, to continue to develop and improve relational trust amongst all partners.

To meet these Shared Leadership goals, SRVUSD has several strategies, actions and measurements in place for the 2022-23 school year.

Shared Leadership Strategies, Actions and Measurements:

Strategy #1: Develop opportunities to grow and nourish new and existing leaders.

The District is committed to developing the leadership skills and capacity of current and new administrators while growing our own teacher leaders who aspire to assume leadership roles at the site and District level and who are considering pursuing an administrative credential. We are measuring this on SRVUSD's District Dashboard by examining the percentage of aspiring leaders who complete our program. Additionally, new and existing leaders provided feedback after each leadership learning session.

There are three identified levels of leadership development: Aspiring leaders, new SRVUSD leaders, and current SRVUSD leaders.

Aspiring leaders have been offered intentional professional development providing leadership opportunities. The district has eight (8) aspiring leaders participating in the Contra Costa County Preliminary Administrative Services Credential Program (PASC). Aspiring leaders were selected through an application and interview process. In addition to the county program, we are offering additional professional development and leadership opportunities to implement what they are learning. Some of the professional development include mock interviews, shadowing administrators, organizational structure, evaluations, student relationships, and building equitable school environments.

New SRVUSD leaders have been provided leadership training specific to the philosophy, programs, procedures and issues of SRVUSD. We are supporting new leaders with a series entitled "Inspirational Leadership" where we provide professional development on building relationships, classroom walk-through procedures, and using data to inform decision-making and strategies to implement our District's Strategic Directions.

Current SRVUSD leaders continue to be provided and participate in feedback sessions, and deeper professional development.

Strategy #2: Increase community engagement efforts

We continue to support leaders in engaging parents/caregivers, students and staff with school and district cycles of improvement. We have increased parent/caregiver and student participation in the decision-making processes. The District has facilitated steering committees, worked closely with union partners, SRVCPTA and PTA units, SRVEF and Ed Fund Affiliates, Endowment and Site Councils. Our specific site goals are created in partnership with parent/caregiver groups after involving them in discussions of site data on CAASPP, California Healthy Kids Survey, and other data sets. We provided professional development during a Shared Leadership Team meeting to site leadership teams on how to engage our parents and caregivers in analyzing the data to draw conclusions about site improvement.

We have expanded our efforts to partner with our SRVEA colleagues by adding Curriculum Representative and Technology Representative positions as well as Equity Representatives at the elementary level. We have also worked closely with our CSEA and SEIU partners. In February, we provided our classified staff with the opportunity to attend an all-day equity-focused professional development with over 650+ members in attendance. We are currently in the process of developing a student ambassador program where we will work alongside high school students to provide them with leadership opportunities to stop the bullying and mistreatment of other students.

We are measuring this on the SRVUSD District Dashboard by improving parent and staff satisfaction with district responsiveness. A survey will be given once a year to measure our improvement in this area.

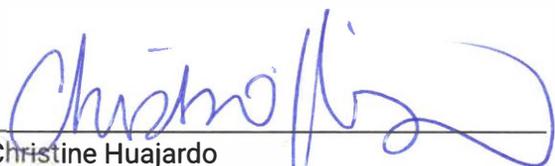
Strategy #3: Student Voice

We have increased efforts to include student voice in all areas of decision-making, particularly the voice of underrepresented students. We continue to expand the opportunities for students to share their experiences through a variety of ways such as California Healthy Kids Survey, student forums, leadership, empathy interviews, affinity groups, Student Senate, Social-Emotional Well-Being screeners, and listening tours. Students also participate in District Steering Committees, PTSAs, Site Councils, and school-based committees. The Careline was enhanced this year with additional options for

students to self-determine and define the incident they are reporting, and administrators also use Careline tip reports to help inform decision-making to make sure we are supporting safe and inclusive environments for students. A number of schools have Wellness Days to support students' social-emotional well-being and hear student voice. We have incorporated more deep learning strategies with more student choice and voice in the curriculum. Regular classroom walk-throughs provided a qualitative measurement of success throughout the school year. We are measuring this on the District Dashboard by examining the increase in the percentages of students who feel they are meaningfully participating in school activities and the increase of inclusive classroom experiences that allow students choice and voice.

We will continue to improve by reimagining success on a foundation of academic excellence so all students will thrive.

RECOMMENDATION: Informational item only


Christine Huajardo
Assistant Superintendent


Dr. John Malloy
Superintendent

DATE: April 25, 2023

TOPIC: CONSIDERATION OF ACCEPTANCE OF THE INDEPENDENT FINANCIAL AUDIT OF THE BUILDING FUND FOR THE GENERAL OBLIGATION BOND MEASURE D ELECTION OF 2012 FOR THE 2021-22 FISCAL YEAR ENDING JUNE 30, 2022

DISCUSSION: In accordance with Education Code section 41020, the District has contracted with EideBailly LLP, an accountancy corporation licensed by the State Board of Accountancy, for an audit of the Building Fund for the General Obligation Bonds Measure D Election of 2012.

The Audit Report has been filed with the County Superintendent of Schools, the State Department of Education and the Office of the State Controller. Copies of the audit were distributed to Board members only. Interested parties may view the report on our website under Business Services, at the front desk of the District Office or may obtain a copy of the audit from the Office of the Assistant Superintendent, Business Operations, 699 Old Orchard Drive, Danville, CA 94526.

RECOMMENDATION: The Facilities Oversight Advisory Committee and the Administration recommend acceptance of the 2021-22 Annual Audit Report of the Building Fund for the General Obligation Bond Measure D Election 2012 as prepared by EideBailly LLP.

BUDGET IMPLICATION: N/A



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF A REQUEST FOR PROFESSIONAL DEVELOPMENT LEAVE FOR THE 2023-24 SCHOOL YEAR

DISCUSSION: Article XVI of the collective bargaining agreement between the District and the San Ramon Valley Education Association (SRVEA) permits certificated employees to submit proposals for and request a Professional Development Leave if they meet certain qualifying criteria. Under the contract, professional development is defined as any activity which enhances the unit member’s ability to fulfill his/her role and contributes to the improvement of the educational program of the District. The District received a request for a Professional Development Leave from a teacher at Stone Valley Middle School for the 2023-24 school year to participate in the Fulbright Distinguished Awards in Teaching Research Program.

Pursuant to the contract, a committee composed of three administrators and three SRVEA members selected by the Association met on March 8, 2023 to review the request and make an advisory recommendation to the Board with respect to it. Committee members agreed that the desire to participate in the Fulbright Distinguished Awards in Teaching Research Program supports SRVUSD’s Strategic Directions, particularly in the area of deep learning and innovation. As such, the committee recommends the Board consider approving the requested leave. The Board’s decision with respect to this request is final.

Certificated employees who are approved by the Board for a Professional Development Leave under the contract are compensated the difference between their salary and the salary paid to a replacement bargaining unit member during the leave, may maintain membership in the District’s health and welfare benefits program during the leave at their expense, and are required to render service to the District following the leave in an amount which is equal or more to the period of leave granted.

RECOMMENDATION: Approve the request for Professional Development Leave for the 2023-24 school year.

BUDGET IMPLICATION: Approving the request for Professional Development Leave has no budgetary impact.


Melanie Jones
Executive Director
Human Resources


Dr. John Malloy
Superintendent



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526
Human Resources
(925) 552-2955 • FAX (925) 552-9247

To: San Ramon Valley Board of Education

From: Keri Van de Star, Director, Certificated Personnel

Re: Recommendation for Approval of Professional Development Leave, Teresa Butler-Doran

Date: March 10, 2023

Per Article XVI Section C of the SRVEA Collective Bargaining Agreement, the committee would like to recommend approval of a professional development leave for Stone Valley Middle School science teacher, Teresa Butler-Doran from January through June of 2024.

On March 8, 2023, the committee met to review the attached application materials submitted by Teresa Butler-Doran. Committee members included Justin White (Stone Valley Principal), Courtney Konopacky (MTSS Liaison), Kit Bragg (Director, Research, Assessment, and Evaluation), Laura Finco (SRVEA President), Melinda Daly (SRVEA Vice President), and me. The committee discussed the merit of Teresa's application, as well as the personnel impact to the District program.

Committee members discussed and agreed that Teresa's desire to participate in the Fulbright Distinguished Awards in Teaching Research Program supports SRVUSD's Strategic Directions, particularly in the area of deep learning and innovation. As stated in her attached letter, Teresa has proposed a research project to Fulbright titled, "Global Citizens, Global Action: Students Taking Climate Action Across Borders." Justin and Courtney shared that Teresa has already shared information with the Stone Valley staff regarding sustainable development goals. They said that her excitement for the topic has been contagious, although she has only touched the surface. The committee believes that the information Teresa will bring back from Finland and her research there will have a positive impact school-wide on both students and staff.

In regard to the personnel impact of Teresa's requested leave, the committee acknowledged that Teresa submitted her request well in advance of the contractual deadline and that this will allow plenty of time to find a highly qualified teacher to fill her position during the second semester of the 23-24 school year, if the Board opts to approve it. In addition, there are two other strong teacher leaders in the science department at Stone Valley Middle School who we are confident will maintain the integrity of the department and collaborative planning during Teresa's absence.

In conclusion, the committee respectfully recommends that the Board approve Teresa Butler-Doran's request for a professional development leave from January through June of 2024, pending the approval of her application to the Fulbright Distinguished Awards in Teaching Research Program.

Enclosures:

Fulbright Leave Letter

Fulbright Program Announcement

Fulbright Leave Approval Form



FULBRIGHT Teacher Exchanges

2023 - 2024 Fulbright Distinguished Awards in Teaching Research Program

As part of the suite of Fulbright Teacher Exchanges, the Fulbright Distinguished Awards in Teaching Research Program provides an opportunity for K-12 educators from the United States to conduct research and engage in other professional learning experiences abroad for three to six months. Participants work on individual research projects on a topic relevant to education in the United States and the host country and collaborate with colleagues on educational practices to improve student learning.

How do Fulbright Teacher Exchanges improve classrooms, schools, and communities?



Grows educators' professional leadership skills



Expands access to global networks



Elevates educators' voices in research, policy, and practice



Promotes mutual understanding

Program Activities and Timeline

Accepting Applications	Mid December - Late February 2023
Applicants Notified	Late Spring 2023
Orientation Workshop	Early August 2023
Host Country Experience	Fall 2023 - Spring 2024

Fulbright Teacher Exchanges are sponsored by the U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA), with funding provided by the U.S. Government and administered by IREX.



PARTICIPATING LOCATIONS

Brazil • Colombia • Finland • Greece • India • Mexico • Morocco
The Netherlands • Singapore • Taiwan • United Kingdom • Vietnam

Eligibility

To be eligible for this program, the candidate must:

- be a citizen of the United States;
- reside in the United States, a U.S. territory, or a school associated with the Department of Defense Education Activity;
- hold at least a bachelor's degree;
- have had a minimum of three years of full-time instructional experience in a U.S. K-12 educational institution or school district;
- be currently employed full-time with a minimum of 50% of contracted hours in a student-facing role in a U.S. K-12 educational institution or school district;
- have NOT have resided abroad for five or more consecutive years in the six-year period preceding the date of application (a candidate who has lived outside the United States, a U.S. territory, or a school associated with the Department of Defense Education Activity for nine months or more during a calendar year is deemed to have resided abroad for that year); and
- NOT be enrolled in a PhD program during the time frame that they are proposing to take part in the Fulbright Program.

An independent review committee will be convened to select participants for the program through merit-based competition.

To learn more about Fulbright Teacher Exchanges, please visit
www.fulbrightteacherexchanges.org or email FulbrightDA@irex.org.



@FulbrightTeach

About the Bureau of Educational and Cultural Affairs, U.S. Department of State

The Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State fosters mutual understanding between the people of the United States and the people of other countries around the world. ECA strives to achieve this goal through a wide range of international exchanges as authorized by the Mutual Educational and Cultural Exchange Act of 1961, as amended. ECA works in close cooperation with U.S. Embassies and bilateral Fulbright Commissions overseas to promote personal, professional, and institutional ties between private citizens and organizations in the United States and abroad.

About IREX

IREX is a global development and education nonprofit organization whose mission is to build a more just, prosperous, and inclusive world by empowering youth, cultivating leaders, strengthening institutions, and extending access to quality education and opportunity. The U.S. Department of State awarded IREX a grant to implement this program on its behalf.



2023-2024 Fulbright Distinguished Awards in Teaching Research Program (Fulbright DA) for U.S. Educators

Leave Approval Form

This Leave Approval Form is to be completed and signed by the principal at the school where you are currently employed or another official in your district authorized to grant leave.

"I confirm that our school agrees to allow _____ to participate in the 2023-2024 Fulbright Distinguished Awards in Teaching Research Program (Fulbright DA), a program sponsored by the U.S. Department of State with funding provided by the U.S. Government and administered by IREX, in the event that they are selected to participate in the program.

Our school will assist the Fulbright DA applicant by providing support for them to participate in the semester-long Fulbright DA program in 2023-2024. I understand that Fulbright DA Program activities will include an intensive international professional development experience at a foreign university or other educational organization and include academic coursework, leadership training, and completing a Research Project. The Fulbright DA Program will also include opportunities for participants to observe, co-teach, and share their expertise with teachers and students at schools in their host country community.

I confirm that Ms./Mr. _____ will be re-instated upon their return to the school and will be granted leave:

- with pay.
- without pay.
- paid leave status to be determined upon selection.

I recognize the importance of the Fulbright DA Program to the applicant's pursuit of personal and professional development and the program's potential to impact teachers and students at our school. I support the applicant's participation in the Fulbright DA Program."

Name of Principal/leave authorizing official: _____

Title: _____

Signature: _____

Date: _____



DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL TO SUPPORT SENATE BILL 691 (Portantino)

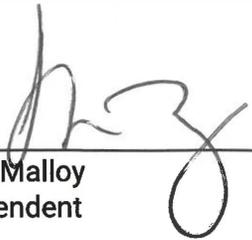
DISCUSSION: Board President Hurd has requested this item be placed on the agenda and that a letter be written and signed by the Board of Education in support of SB 691 as early identification of risk for reading difficulty, including dyslexia and resulting early intervention allow us to better serve our students, both academically and socially-emotionally and will ultimately lead to cost savings in special education and better student outcomes.

Senate Bill 691 (SB691) would require on or before June 30, 2024 the State Board of Education to establish an approve list of evidence-based culturally, linguistically, and developmentally appropriate screening instruments to be used by a local educational agency, as defined, to screen pupils for risk of dyslexia, as provided. The bill would require, commencing with the 2024-25 school year, and annually thereafter, a local educational agency serving pupils in any of the grades kindergarten to grade 2, inclusive, to screen each pupil in those grades for risk of dyslexia and for using the screening results, among other things, be made available to a pupil's parent or guardian in a timely manner, but no more than 45 calendar days from administering the screening.

SRVUSD already screens all of our students in kindergarten through second grade, in alignment with the bill, and are finding universal screening data for risk of reading difficulties to be an incredibly valuable component of our Multi-Tiered Systems of Support (MTSS)

RECOMMENDATION: Staff recommends the Board of Education support Senate Bill 691 (SB691)

BUDGET IMPLICATION: None.



Dr. John Malloy
Superintendent

11.3

Item Number

April 25, 2023

Honorable Anthony Portantino
1021 O Street, Suite 7630
Sacramento, CA 95814

Re: SB 691 (Portantino) - SUPPORT

Dear Senator Portantino:

We are writing on behalf of the San Ramon Valley Unified School District in support of SB 691. This bill would require the State Board of Education (SBE) to adopt evidence-based screening tools which are culturally, linguistically, and developmentally appropriate to identify students at risk for dyslexia and provide that all Californai students are screened annually in kindergarten through second grade with screening results being made available on a timely basis to parents/guardians and teachers, as specified.

The San Ramon Valley Unified School District represents approximately 30,000 students and their families in the district and the approximately 3300 students who are receiving special education services. Our district is committed to improving our literacy instructional practices using preventative, evidenced-based approaches and curriculum. We are already screening all of our students in kindergarten through second grade and are finding universal screening data for risk of reading difficulties to be an incredibly valuable component of our Multi-Tiered Systems of Support (MTSS). It is incredibly promising to see legislation at the state level which aims to expand universal screening for all CA public school children.

Dyslexia is the extreme case of reading difficulty, and it occurs on a continuum. If schools and school districts adopt evidence-based practice for addressing reading risk, most students can be served in the general education setting, perhaps with additional support in Tier 2 interventions with only the most severe cases of dyslexia requiring special education services. This aligns with the goal and requirement to service students in the least restrictive environment (IRE). Universal screening for risk of reading difficulties, including dyslexia, allows for difficulty to be identified early and addressed early before students get far behind. Without universal screening many students are missed, and consequently, never get the intervention they need to become literate or get it so late they don't ever catch up.

Children showing signs of reading difficulties, including dyslexia can be reliably identified before they experience school failure, which can help put them on the path to reading success. Early identification, as proposed in SB 691, makes early intervention possible, sparing children years of struggle with lasting academic, social, and emotional impacts.

Thank you for authoring SB691 and for your commitment to improving reading outcomes for California students.

Sincerely,

San Ramon Valley Unified School District Board of Education

Rachel Hurd, President

Susanna Ordway, Board Member

Laura Bratt, Vice President

Jesse vanZee, Board Member

Shelley Clark, Clerk

DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF CERTIFICATED PERSONNEL CHANGES

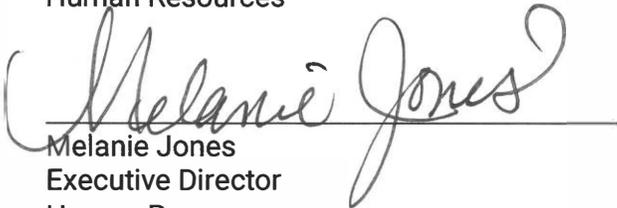
DISCUSSION: The attached personnel changes require Board approval.

RECOMMENDATION: The Administration recommends approval of the Certificated Personnel Changes.

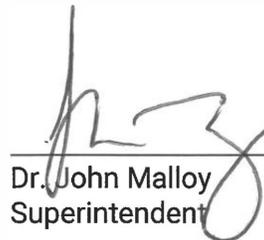
BUDGET IMPLICATION: All recommendations for changes are presently within approved budget categories or have received specific Board approval.



Keri Van de Star
Director
Human Resources



Melanie Jones
Executive Director
Human Resources



Dr. John Malloy
Superintendent

12.1

Item Number

CONSIDERATION OF APPROVAL OF CERTIFICATED PERSONNEL CHANGES - April 25, 2023**Resignations/Retirements/Deceased**

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>	<u>Reason</u>
Caitlyn	Annas	Teacher, Resource	1.000	SR	06/02/23	Resignation
Kathryn	Casoti	Teacher, Elementary	1.000	JB	06/02/23	Retirement
Hannah	Cheng	Teacher, High	1.000	CH	06/02/23	Resignation
Nancy	Conti	Counselor, High	1.000	SR	06/13/23	Retirement
Gene	Csider	Teacher, High	1.000	SR	06/02/23	Retirement
Darren	Day	Teacher, Elementary	1.000	BC	06/02/23	Retirement
Amanda	Eggiman	Teacher, Elementary	0.500	MT	06/02/23	Resignation
Dominique	Ewing	Teacher, Special Ed	1.000	BC	06/02/23	Resignation
Celeste	Granger	Teacher, Middle	0.333	IH	06/02/23	Resignation
Claire	Hall	Teacher, Special Ed	1.000	CH	06/02/23	Resignation
Rachael	Hernandez	Teacher, High	0.400	DH	06/02/23	Resignation
Julia	Herrington	Teacher, Middle	0.500	CW	06/02/23	Resignation
Randolph	Hodge	Teacher, High	1.000	SR	06/02/23	Resignation
Kelly	Hoffmann	Teacher, Elementary	0.500	BC	06/02/23	Resignation
Marissa	Kalan	Teacher, Middle	0.333	DV	06/02/23	Resignation
Tavie	Knapp	Teacher, Middle	1.000	CW	06/02/23	Retirement
Tiffany	Knott	Teacher, Elementary	1.000	MT	06/02/23	Resignation
Michelle	Kravitz	Principal, Elementary	1.000	TC	06/12/23	Retirement
Michelle	Leavitt	Program Supervisor	1.000	ES	01/13/23	Resignation
Kathleen	Mac Dougall	Teacher, High	0.800	DH	06/02/23	Resignation
Kathleen	McCabe	Teacher, Middle	1.000	CW	06/02/23	Retirement
Patricia	McCauley	Teacher, Middle	1.000	ES	06/02/23	Retirement
Eva	Nicolosi	Psychologist	0.500	TH	06/09/23	Resignation
Jillian	Orozco	Teacher, High	1.000	SR	06/02/23	Resignation
Robert	Pitts	Teacher, High	1.000	CH	06/02/23	Retirement
Sarah	Reardon	Counselor, Elementary	0.500	MT	06/13/23	Resignation
Nadine	Rosenzweig	Executive Director, Elementary	1.000	ES	06/30/23	Retirement
Margrit	Sawyer	Teacher, High	0.200	SR	06/02/23	Resignation
Alison	Siggard	Teacher, High	0.200	MV	06/02/23	Resignation
Jonathan	Wills	Psychologist	0.200	QR	06/09/23	Resignation
Susan	Wilson	Teacher, High	0.600	SR	06/02/23	Resignation
Jayendri	Yanthrawaduge	Teacher, High	1.000	CH	06/02/23	Resignation

2022-23 Leaves of Absence-Partial Year

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Dates</u>
Marissa	Allen	Teacher, Special Ed	1.000	LO	03/24/23-05/21/23
Lauren	Barrett	Teacher, Elementary	5.000	RR	03/15/23-06/02/23
Laura	Cogorno*	Teacher, Elementary	1.000	NA	04/07/23-06/02/23
Emily	Eisan	Teacher, Elementary	1.000	NA	03/24/23-06/02/23
Jane	Espinoza*	MTSS Liaison	0.500	BV	02/13/23-06/02/23
Jane	Espinoza*	MTSS Liaison	0.500	NA	02/13/23-06/02/23
Donna	Grim	Principal, Elementary	1.000	GV	03/27/23-05/05/23
Michelle	Kosinski	Teacher, Elementary	1.000	WD	03/06/23-03/19/23
Gabrielle	Marquez*	Teacher, Elementary	1.000	TH	01/16/23-06/02/23
Jessica	Montevago	Teacher, Elementary	1.000	VG	04/10/23-05/30/23
Nicole	Ogden	Teacher, High	1.000	CH	03/20/23-06/02/23
Lynne	Palumbo	Teacher, Special Ed	1.000	DA	02/11/23-03/18/23
Christina	Robinson	Teacher, Middle	1.000	PV	04/10/23-06/02/23
Matthew	Robison	Teacher, High	1.000	SR	04/24/23-05/05/23
Adrieanna	Schembri	Teacher, Special Ed	1.000	BV	03/23/23-06/02/23
Kathryn	Stube	Teacher, Middle	1.000	GR	03/27/23-06/02/23
Jaira	Teamann	Speech Therapist	1.000	CR	03/02/23-03/31/23
Jacqueline	Wehe	Teacher, Elementary	1.000	BV	12/12/22-04/09/23
Eva	Yee	Teacher, Elementary	0.592	QR	04/19/23-05/21/23

*Revised

CONSIDERATION OF APPROVAL OF CERTIFICATED PERSONNEL CHANGES - April 25, 2023**2023-24 Administrative Appointments**

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Gaurangi	Kojrekar	Program Supervisor	1.000	SE	07/01/23

2022-23 Temporary Employment

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Dates</u>
Kasey	Addiego*	Athletic Director	0.200	DH	08/10/22-04/21/23
Nicole	Andrews	Teacher, High	0.200	VE	01/10/23-06/01/23
Cherry	Borromeo	Teacher, SDC Preschool	1.000	BV	04/17/23-06/02/23
Jennifer	Chapman	Teacher, Resource	0.200	PV	03/20/23-06/01/23
Megan	Fortayon*	Athletic Director	0.200	DH	08/10/22-04/21/23
Stephanie	Gross	Teacher, Middle	0.500	SV	01/10/23-06/02/23
Michael	Hansen*	Teacher, Special Ed	0.200	DH	08/10/23-04/21/23
Jim	Kang	Teacher, Resource	0.200	PV	03/20/23-06/01/23
Diana	Kaplenko	Teacher, Middle	0.167	WR	03/13/23-06/02/23
Benjamin	Lee*	Athletic Director	0.200	DH	08/10/22-04/21/23
Kayla	Patrick	Teacher, Resource	0.200	PV	03/20/23-06/01/23
Samantha	Wood	Speech Therapist	0.200	DA	01/10/23-06/01/23

2022-23 Request for Certification Waiver

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Chauncy	Haynes	Teacher, Resource	1.000	SV	02/01/23

Coach Employment

<u>First</u>	<u>Last</u>	<u>Sport</u>	<u>Location</u>
Luis	Almonte	Head Mens JV Soccer	DH
Tewfik	Boutaleb	Assistant Track & Field	DH
Michael	Cheng	Assistant Women's Lacrosse	SR
David	DeHerrera	Assistant Golf	SR
Audrey	Miller	Head Mens JV Water Polo	DH
Robert	Morales	Baseball	SR
Megan	Rose	Assistant Women's JV Soccer	CH
Danielle	Vallejo	Head Women's JV Lacrosse	MV
Tyler	Westfall	Assistant Lacrosse	MV

Substitute Employment

<u>First</u>	<u>Last</u>	<u>Effective Date</u>
Laura	Andres	03/07/23
Brian	Bergman	04/12/23
Keri	Cannon	03/30/23
Daniel	Crew	03/14/23
Jonathan	Hancock	03/22/23
Albert	Lin	03/08/23
Juliane	Lopez	04/10/23
Srivani	Parmala	03/30/23
Rini	Paul	03/06/23
Virginia	Peterson	03/29/23
Aurore	Prevot	03/10/23
Marcus	Rogers	03/07/23
Jill	Sauer	03/22/23
Carey	Shaw	04/11/23
Nadia	Wasti	03/20/23

DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF CLASSIFIED PERSONNEL CHANGES

DISCUSSION: The attached personnel changes require Board approval.

RECOMMENDATION: The Administration recommends approval of the Classified Personnel Changes.

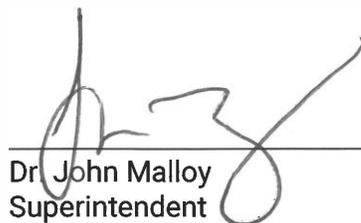
BUDGET IMPLICATION: All recommendations for changes are presently within approved budget categories or have received specific Board approval.



LaTonya Williams
Director
Human Resources



Melanie Jones
Executive Director
Human Resources



Dr. John Malloy
Superintendent

CONSIDERATION OF APPROVAL OF CLASSIFIED PERSONNEL CHANGES - April 25, 2023

Separation

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Action</u>	<u>Eff Date</u>
Reema	Popli	Budget Analyst	FA	RESIGN	03/28/23
Ann	Charzuk	Child Nutrition Manager	LC	RETIRE	04/08/23
Kerry	Knude	Instructional Assistant	SY	RETIRE	06/02/23
Teelah	Kaileh	Kitchen Assistant - On Site Kitchen	CN	RESIGN	04/01/23
Julia	Nguyen Phan	Kitchen Assistant - On Site Kitchen	WR	RETIRE	06/02/23
Katie	King	Kitchen Assistant - Receiving Kitchen	LO	RESIGN	03/21/23
Karen	Archer	Library Media Coordinator	PV	RESIGN	06/10/23
Nooshin	Abbotorabi	Noon Duty Supervisor	GL	RESIGN	04/15/23
Chanpheng	Klehr	Noon Duty Unit	TH	RESIGN	06/02/23
Rosin	Thuruthickara	Paraeducator - Autism Specialist	WR	RESIGN	03/24/23
Marie	Hernbroth	Paraeducator - Special Education	SY	RETIRE	06/02/23
Hanna	Theobald	Primary Intervention Specialist	AL	RESIGN	05/13/23
Janet	Mulholland	School Office Assistant	TC	RETIRE	06/09/23

Classified Employment

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Kavitha	Kotha	Cook	WR	35.00	DIST	03/03/23
Naiqin	Li	Cook	MV	35.00	DIST	02/22/23
Jaiming	Cai	Custodian	MT	40.00	DIST	03/27/23
Hillary	Sterne	Instructional Assistant	JB	18.00	DIST	03/07/23
Jessica	Hausmann	Kitchen Assistant - On Site Kitchen	WR	25.00	DIST	03/06/23
Su Jeong	Lee	Lead Kitchen Assistant	GL	21.25	DIST	03/06/23
Stacy	Kaufman	Library Media Coordinator	BC	25.00	DIST	03/22/23
Julie	Girodie	Paraeducator - Autism Specialist	DA	29.50	CAT	02/22/23
Lorelai	Slaydon	Paraeducator - Autism Specialist	GL	18.75	CAT	02/27/23
Isabella	Ramirez	Paraeducator - Autism Specialist	WD	35.00	CAT	02/24/23
Shanthi	Dharmalingam	Paraeducator - Autism Specialist	GL	29.50	CAT	03/12/23
Rama	Iyer	Paraeducator - Autism Specialist	RAS	8.50	CAT	03/10/23
Shraddha	Pathak	Paraeducator - Classroom	BC	7.50	EXT	02/24/23
Rosanna	Demarinis	Paraeducator - Classroom	RR	30.00	EXT	03/01/23
Anneli	Erikkson	Paraeducator - Classroom	WD	5.00	EXT	03/20/23
Ingrid	McGinley	Paraeducator - Classroom	RR	30.00	EXT	03/27/23
Tonya	Nguyen	Paraeducator - Classroom	VG	19.50	EXT	04/10/23
Christine	Schiller	Paraeducator - Classroom	VG	9.25	EXT	04/11/23
Melinda	Solomon	Paraeducator - Classroom	WD	18.00	EXT	04/10/23
Tracy	Iler	Paraeducator - Early Childhood	RR	18.00	DIST	03/24/23
Douglas	Mort	Maintenance Plumber	BG	40.00	DIST	03/06/23
Keyla	Calderon	School Office Manager - Middle School	DV	40.00	DIST	03/27/23
Ariel	Frank	School Secretary - Elementary School	VG	8.00	DIST	03/15/23
Grace	Chun	School Secretary - Secondary School	DH	22.50	DIST	03/16/23

Voluntary Transfer

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Nereida	Wence	Custodian	HH	20.00	DIST	
		& Custodian	LO	20.00	DIST	
		to Custodian	LO	40.00	DIST	03/27/23
Lauren	Ksenzulak	Instructional Assistant	CR	19.50	EXT	
		to Paraeducator - Classroom	CR	19.50	EXT	03/27/23
Logan	Bennett	Audio Visual Technician	TECH	40.00	DIST	
		to Communication/Admin Support Specialist	SUP	40.00	DIST	03/27/23

Voluntary Change in Classification

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Yan	Cheng	Cook	LC	20.00	DIST	
		to Kitchen Assistant - On Site Kitchen	SV	20.00	DIST	03/13/23
Suk	Leung	Crossing Guard	CW	10.00	DIST	
		& Kitchen Assistant - On Site Kitchen	CW	20.00	DIST	
		to Transportation Vehicle Driver	TRAN	40.00	DIST	03/16/23
Nicholas	Fowler	Custodian	PV	40.00	DIST	
		to Head Custodian	NA	40.00	DIST	03/06/23
Kenneth	Cox	Head Custodian	VG	40.00	DIST	
		to Audio Visual Technician	TECH	40.00	DIST	03/27/23
Marvic	Caritan	Paraeducator - Special Education	IH	29.00	CAT	
		to Paraeducator - Autism Specialist	MV	29.50	CAT	03/20/23
Lindsay	Fischer	School Office Manager	DV	40.00	DIST	
		to School Secretary - Secondary	SR	40.00	DIST	03/27/23
Honey	Cliff	School Secretary - Elementary	NA	40.00	DIST	
		to School Secretary - Secondary	SR	40.00	DIST	03/13/23

Increase in FTE

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Mei-Yun	Wang	Cook	PV	30.00	DIST	
		to Cook	PV	35.00	DIST	02/22/23
Yuchen	Yu	Instructional Assistant	GV	16.25	EXT	
		to Instructional Assistant	GV	18.00	EXT	01/10/23
Rachel	Mattson	Instructional Assistant	GV	16.25	EXT	
		to Instructional Assistant	GV	18.00	EXT	01/10/23
Melissa	Blumenfeld	Kitchen Assistant - On Site Kitchen	DV	35.00	DIST	
		to Kitchen Assistant - On Site Kitchen	DV	40.00	DIST	03/15/23
Jianyong	Zou	Kitchen Assistant - On Site Kitchen	IH	18.75	DIST	
		to Kitchen Assistant - On Site Kitchen	IH	25.00	DIST	02/22/23
Kuldip	Hanspal	Kitchen Assistant - On Site Kitchen	DV	17.50	DIST	
		to Kitchen Assistant - On Site Kitchen	DV	25.00	DIST	02/22/23
Stephanie	Bui	Kitchen Assistant - On Site Kitchen	GR	17.50	DIST	
		to Kitchen Assistant - On Site Kitchen	GR	25.00	DIST	02/22/23
Miriam	Aguilera Hernandez	Kitchen Assistant - On Site Kitchen	SR	18.75	DIST	
		to Kitchen Assistant - On Site Kitchen	SR	25.00	DIST	02/22/23
Paula	Tucker	Kitchen Assistant - Receiving Kitchen	GV	20.00	DIST	
		to Lead Kitchen Assistant	AL	25.00	DIST	04/11/23
Anna Maria	Ross	Kitchen Assistant - Production Kitchen	CH	35.00	DIST	
		to Kitchen Assistant - Production Kitchen	CH	40.00	DIST	03/15/23

District Initiated Transfer

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Sarah	Dobson	Licensed Vocational Nurse	AL	30.00	DIST	
		to Licensed Vocational Nurse	GV	30.00	DIST	01/10/23

Probationary Release

<u>EID#</u>	<u>Classification</u>	<u>Eff Date</u>
18360	Paraeducator - Autism Specialist	03/22/23

Classified Summer Employment

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Action</u>	<u>Eff Date</u>
Melanie	Jensen	Enrollment Secretary	HIRE	6/12/2023 - 7/13/23
Julie	Mignano	Enrollment Secretary	HIRE	6/12/2023 - 7/13/23
Cecilia	Barlett	Summer School Office Manager - Middle	HIRE	6/09/2023 - 7/13/23
Allison	Reid	Summer School Office Manager - Elementary	HIRE	6/09/2023 - 7/13/23

Classified Employment - Other

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Action</u>	<u>Eff Date</u>
David	Tay	Lifeguard	HIRE	03/20/23
Chase	Tsubota	Lifeguard	HIRE	03/17/23
Hartley	Barnett	Lifeguard	HIRE	03/24/23
Charlotte	Radden	Lifeguard	HIRE	03/03/23
Lilia	Peartree	Student Worker	HIRE	03/03/23
Nazila	Haghdan	Sub Behavior Analyst	HIRE	01/20/23 - 06/27/23
Joel	Ode	Sub Custodian	HIRE	03/10/23
Lorena	Palomera	Sub Custodian	HIRE	03/16/23
Dorcas	Adeyinka	Sub Kitchen Assistant	HIRE	03/21/23
Courtney	Isom	Sub Paraeducator	HIRE	02/01/23

DATE: April 25, 2023

TOPIC: RATIFICATION OF WARRANTS

DISCUSSION: In accordance with Board Policy 3300, the Board of Education recognizes its fiduciary responsibility to oversee the prudent expenditure of district funds. In order to best serve district interests, the Superintendent or designee shall develop and maintain effective purchasing procedures that are consistent with sound financial controls and that ensure the district receives maximum value for items purchased. He/she shall ensure that records of expenditures and purchases are maintained in accordance with law.

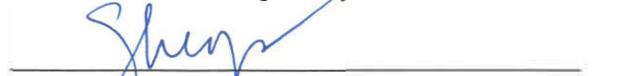
The Board shall review all transactions every 60 days. Listed below is a summary of the District's expenditures for the period of March 1, 2023 through March 30, 2023. Detailed warrant registers are available in the Business Office for public inspection.

Fund Number	Fund Name	Vendor Warrants	Salary Warrants	Total
1	General Fund	6,688,142.68	15,587,791.48	\$22,275,934.16
5	Warrant Pass Through Fund	1,593,702.68	-	\$1,593,702.68
13	Child Nutrition Fund	956,636.08	245,314.79	\$1,201,950.87
21	Building Fund	1,219,195.52	67,741.08	\$1,286,936.60
25	Capital Facilities Fund	177.38	-	\$177.38
35	County School Facilities Fund	-	-	-
40	Special Reserve Capital Outlay	-	-	-
51	Bond Interest & Redemption	-	-	-
67	Self-Insurance Fund	607,352.39	-	\$607,352.39
71	Retiree Benefit Fund	-	4.19	\$4.19
77	Payroll A/P Clearing	-	-	-
Total All Funds		\$ 11,065,206.73	\$ 15,900,851.54	\$ 26,966,058.27

RECOMMENDATION: The administration recommends ratification of the warrants issued as stated above.

BUDGET IMPLICATION: As noted above.


 Nicole K. Quigley
 Director, Accounting & Payroll


 Dr. Stella M. Kemp
 Assistant Superintendent, Business Operations


 Dr. John Malloy
 Superintendent

DATE: April 25, 2023

TOPIC: RATIFICATION OF PURCHASE ORDERS

DISCUSSION: The Board of Education has authorized the Superintendent or designee to enter into contracts in the amount of \$50,000 or less. Per Education Code 17604, for the contract/purchase order to be valid or to constitute an enforceable obligation against the district, all contracts/purchase orders made under this delegation must be approved and/or ratified by the Board.

Attached is a summarized list of contracts and purchase orders executed and or revised for the period of March 1, 2023 through March 31, 2023.

RECOMMENDATION: Authorize the District to execute the above agreements and purchases.

BUDGET IMPLICATION: The Administration requests ratification of the contracts and purchase orders executed between the above dates.



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

12.4

Item Number

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
306658	3/2/2023	198545	EXPLORING NEW HORIZONS	15,285.00	Alamo Elementary School	5888	Outdoor Ed Field Trip 35 of 150
306755	3/10/2023	108290	JUNGLE JAMES ANIMAL ADVENTURES	200.00	Alamo Elementary School	5888	Jungle James
306773	3/10/2023	17776	AMAZON COM	62.60	Alamo Elementary School	4310	Amazon
306784	3/10/2023	345944	MUSEUM OF THE SAN RAMON VALLEY	765.00	Alamo Elementary School	5888	Museum of San Ramon Valley
306827	3/10/2023	17776	AMAZON COM	253.02	Alamo Elementary School	4310	Amazon
307091	3/10/2023	303367	LINDSAY WILDLIFE EXPERIENCE	550.00	Alamo Elementary School	5888	Lindsay Wildlife
306833	3/13/2023	17776	AMAZON COM	366.64	Alamo Elementary School	4310	Amazon GABB
306842	3/13/2023	17776	AMAZON COM	32.73	Alamo Elementary School	4310	Amazon- SICAT
306848	3/13/2023	17776	AMAZON COM	168.15	Alamo Elementary School	4310	AMAZON O'Toole
306907	3/15/2023	86880	CDW GOVERNMENT INC	288.19	Alamo Elementary School	4310	Teacher Microphone
306921	3/15/2023	17776	AMAZON COM	62.54	Alamo Elementary School	4310	Amazon SICAT
306924	3/15/2023	17776	AMAZON COM	226.83	Alamo Elementary School	4310	Amazon GAAB
306931	3/15/2023	17776	AMAZON COM	48.52	Alamo Elementary School	4310	Amazon
307037	3/21/2023	100281	CALL OF THE SEA	1,550.00	Alamo Elementary School	5888	CALL OF THE SEA
307039	3/21/2023	102922	CITY OF SAN RAMON	620.00	Alamo Elementary School	5888	FOREST HILL FARMS
307067	3/23/2023	99669	STATE OF CALIFORNIA	1,487.31	Alamo Elementary School	6219	PLAN/FIELD REVIEW FEE
307236	3/30/2023	115670	PAXIS INSTITUTE INC.	16,000.00	Alamo Elementary School	5888	PAXIS INSTITUTE
306615	3/2/2023	17776	AMAZON COM	76.07	Bella Vista Elementary	4310	CLASSROOM SUPPLIES
306623	3/2/2023	17776	AMAZON COM	24.48	Bella Vista Elementary	4200	CLASSROOM SUPPLIES
306623	3/2/2023	17776	AMAZON COM	45.47	Bella Vista Elementary	4310	CLASSROOM SUPPLIES
306624	3/3/2023	17776	AMAZON COM	45.81	Bella Vista Elementary	4310	CLASSROOM SUPPLIES
306625	3/3/2023	17776	AMAZON COM	29.33	Bella Vista Elementary	4200	CLASSROOM SUPPLIES
306626	3/3/2023	17776	AMAZON COM	65.86	Bella Vista Elementary	4310	CLASSROOM SUPPLIES
306646	3/6/2023	499790	BLUUM USA INC.	587.25	Bella Vista Elementary	4310	SUPPLIES
306885	3/14/2023	17776	AMAZON COM	31.53	Bella Vista Elementary	4310	CLASSROOM SUPPLIES
306985	3/14/2023	17776	AMAZON COM	28.22	Bella Vista Elementary	4310	CLASSROOM SUPPLIES
307081	3/21/2023	523818	WAXIE SANITARY SUPPLY	239.98	Bella Vista Elementary	4340	CUSTODIAN SUPPLIES
307106	3/24/2023	105377	SPEECH CORNER LLC	195.18	Bella Vista Elementary	4310	SPEECH MATERIALS
306535	3/1/2023	17776	AMAZON COM	293.43	Bollinger Canyon Elementary Sc	4310	NOISE CANCEL HEADPHONES SDC
306657	3/6/2023	17776	AMAZON COM	215.01	Bollinger Canyon Elementary Sc	4200	CLASSROOM LIBRARIES 2ND GRADE
306929	3/15/2023	17776	AMAZON COM	97.84	Bollinger Canyon Elementary Sc	4310	SMART HUBS
307023	3/20/2023	17776	AMAZON COM	78.79	Bollinger Canyon Elementary Sc	4310	2ND GRADE SUPPLIES
307030	3/20/2023	112352	KATZ, MICHAEL	875.00	Bollinger Canyon Elementary Sc	5888	STORY TELLER/IN HOUSE FIELD TR
307151	3/27/2023	227913	GOPHER SPORTS	558.94	Bollinger Canyon Elementary Sc	4310	COFFERMAN/CREEVES/BBONILLA
307152	3/27/2023	495750	TOLEDO PE SUPPLY INC	203.07	Bollinger Canyon Elementary Sc	4310	PE EQUIPMENT
307169	3/24/2023	86880	CDW GOVERNMENT INC	3,019.89	Business Services	4400	LAPTOP FOR N. KUGLER
306573	3/1/2023	114867	AVALON TRANSPORTATION LLC	2,446.00	California High School	5888	BUS TO FRESNO
306606	3/1/2023	115627	FAITH ALPHER	6,700.00	California High School	5888	GUEST SPKR
306589	3/2/2023	17776	AMAZON COM	43.38	California High School	4310	PAINTS FOR CERAMICS CLASS
306608	3/3/2023	546243	YAMAHA GOLF CARS OF CALIFORNIA	1,676.93	California High School	5888	GOLF CART REPAIR
306611	3/6/2023	111272	COACH LAIN LLC	2,500.00	California High School	5888	TUMBLING SERVICES
306648	3/6/2023	102812	POWER STITCH	1,248.88	California High School	5888	CUSTOM JERSEYS
306649	3/6/2023	201092	FASTSIGNS #48	264.26	California High School	5888	SENIOR BANNERS CUSTOM
306656	3/6/2023	86880	CDW GOVERNMENT INC	1,153.54	California High School	4310	PRIVACY SCREENS
306678	3/7/2023	104942	CALIFORNIA GEOLOGICAL SURVEY	4,800.00	California High School	6232	CGS REVIEW
306726	3/9/2023	102554	SLINGMAN LACROSSE COMPANY	369.73	California High School	4310	LACROSSE BALLS STANDARD
306751	3/9/2023	481139	GRYCO SPORTSWEAR	1,844.38	California High School	5888	STICKERS FOR STUDENTS
306909	3/9/2023	17776	AMAZON COM	274.68	California High School	4310	CLASS SUPPLIES
306909	3/9/2023	17776	AMAZON COM	488.32	California High School	4200	CLASS SUPPLIES
306756	3/10/2023	17776	AMAZON COM	34.31	California High School	4310	SUPPLIES
306759	3/10/2023	17776	AMAZON COM	332.72	California High School	4310	CLASSROOM SUPPLIES
306792	3/10/2023	165191	DEMCO INC	217.96	California High School	4310	LIBR SUPPLIES
306799	3/10/2023	17776	AMAZON COM	10.33	California High School	4310	SUPPLIES
306816	3/10/2023	17776	AMAZON COM	261.92	California High School	4310	CLASSROOM SUPPLIES
306852	3/10/2023	115041	FOLLETT CONTENT SOLUTIONS LLC	921.00	California High School	4200	LIBRARY BOOKS
306811	3/13/2023	114867	AVALON TRANSPORTATION LLC	1,604.00	California High School	5888	BUS 4.21.23
306854	3/13/2023	100554	CITY OF SAN RAMON	901.25	California High School	5888	FOUNTAIN ROOM RENTAL BANQUET
306856	3/13/2023	252325	HORIZON	1,911.39	California High School	4310	SUPPLIES BASEBALL FIELD
306912	3/14/2023	17776	AMAZON COM	787.36	California High School	4310	MATH SUPPLIES
306920	3/14/2023	17776	AMAZON COM	186.64	California High School	4310	GAME SUPPLIES FOR LIBRARY
306926	3/14/2023	17776	AMAZON COM	819.89	California High School	4310	SCORECARDS, BADMNTN BIRDIES
306979	3/15/2023	115641	FRIENDS OF MV CHOIR	400.00	California High School	5888	CHOIR PERFORMANCE FEE
307005	3/17/2023	107209	MRC SMART TECHNOLOGY	2,223.00	California High School	5640	COPIER SERVICE
307006	3/17/2023	108353	XEROX FINANCIAL SERVICES LLC	1,952.23	California High School	5610	COPIER LEASE B9125 new machine
307028	3/20/2023	522626	WARD'S NATURAL SCIENCE EST INC	282.76	California High School	4310	PUPAE
307033	3/20/2023	102182	BSN SPORTS LLC	266.12	California High School	4310	SCREEN & SOFTBALLS
307036	3/20/2023	102182	BSN SPORTS LLC	590.21	California High School	4310	HELMETS STANDARD
307040	3/20/2023	115085	ELSMORE SWIM SHOP	357.13	California High School	5888	SWIM CAPS
307094	3/23/2023	461714	SOCCER PRO	780.63	California High School	4310	GOAL PART
307096	3/23/2023	461714	SOCCER PRO	1,422.23	California High School	5888	APPAREL CUSTOM
307097	3/23/2023	461714	SOCCER PRO	3,618.29	California High School	5888	APPAREL CUSTOM
307100	3/23/2023	77056	BRIDGES GOLF CLUB	4,540.00	California High School	5888	GOLF COURSE FEES
307101	3/23/2023	112893	SCHOOL SPECIALTY	7,119.43	California High School	4310	TABLES CHAIRS T-3
307157	3/23/2023	77056	BRIDGES GOLF CLUB	1,400.00	California High School	5888	BANQUET
307108	3/24/2023	114867	AVALON TRANSPORTATION LLC	2,253.00	California High School	5888	BUS 4.26.23 MARTIN
307111	3/24/2023	107494	J. STONE PROMOTIONAL	1,929.71	California High School	5888	BLANKETS CUSTOM
307113	3/24/2023	247055	HILLYARD	344.20	California High School	4340	CHEMICALS
307188	3/29/2023	201092	FASTSIGNS #48	217.14	California High School	5888	BANNERS CNSLG CUSTOM
307191	3/29/2023	102182	BSN SPORTS LLC	560.16	California High School	4310	SHUTTLECOCKS BADMINTON
307192	3/29/2023	104151	FUDDRUCKERS	1,312.00	California High School	4310	FOOD FOR BANQUET CELEBRATION
307193	3/29/2023	77056	BRIDGES GOLF CLUB	1,089.00	California High School	5888	BANQUET
307194	3/29/2023	115367	PLEASEANT VALLEY HIGH SCHOOL	200.00	California High School	5888	UMPIRES
307195	3/29/2023	106819	TOTAL THREADS	2,102.86	California High School	5888	ATHLETE PATCHES CUSTOM
307244	3/31/2023	111505	MEB CONSULTING GROUP	2,500.00	California High School	5888	GUESS SPEAKER
306540	3/1/2023	17776	AMAZON COM	38.39	Charlotte Wood Middle School	4310	WELLNESS DAY/RALLY
306560	3/2/2023	17776	AMAZON COM	27.49	Charlotte Wood Middle School	4310	WELLNESS DAY SUPPLIES
306665	3/7/2023	17776	AMAZON COM	51.43	Charlotte Wood Middle School	4310	CLASSROOM SUPPLIES
306666	3/7/2023	17776	AMAZON COM	222.88	Charlotte Wood Middle School	4310	RALLY SUPPLIES
306699	3/8/2023	17776	AMAZON COM	35.99	Charlotte Wood Middle School	4310	OFFICE SUPPLIES
306782	3/10/2023	17776	AMAZON COM	147.20	Charlotte Wood Middle School	4310	LIBRARY SUPPLIES
306819	3/10/2023	17776	AMAZON COM	804.73	Charlotte Wood Middle School	4200	LIBRARY BOOKS

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
306872	3/13/2023	17776	AMAZON COM	107.04	Charlotte Wood Middle School	4310	YEARBOOK INCENTIVES 36 of 150
306874	3/13/2023	17776	AMAZON COM	172.44	Charlotte Wood Middle School	4310	TESTING SUPPLIES
307121	3/13/2023	30965	AMOS PRODUCTIONS	2,995.00	Charlotte Wood Middle School	5888	8TH GRADE PROMO SOUND SYSTEM
306904	3/14/2023	115518	BROADWAY SF GROUP SALES	1,598.00	Charlotte Wood Middle School	5888	TICKETS FOR FIELD TRIP
307061	3/14/2023	525475	WEST COAST MICROSCOPE	500.00	Charlotte Wood Middle School	5888	MICROSCOPE REPAIR
307013	3/20/2023	523818	WAXIE SANITARY SUPPLY	259.04	Charlotte Wood Middle School	4340	JANITORIAL SUPPLIES
307145	3/27/2023	456523	SIERRA PACIFIC TOURS	1,200.00	Charlotte Wood Middle School	5888	FIELD TRIP BUS
307201	3/30/2023	103685	IMAGE MASTERS	794.75	Charlotte Wood Middle School	5888	BAND T-SHIRTS
307118	3/21/2023	438924	SAN RAMON CHAMBER OF COMMERCE	425.00	Community Relations	5310	MEMBERSHIP/COMMUNICATIONS
306663	3/2/2023	17776	AMAZON COM	511.15	Country Club Elementary School	2211	books/supplies
306701	3/8/2023	17776	AMAZON COM	374.49	Country Club Elementary School	4310	supplies
306897	3/10/2023	115041	FOLLETT CONTENT SOLUTIONS LLC	417.13	Country Club Elementary School	4200	books
306840	3/13/2023	17776	AMAZON COM	145.93	Country Club Elementary School	4310	supplies
306899	3/14/2023	112868	FIRST BOOK	254.28	Country Club Elementary School	4200	books
307202	3/30/2023	110720	BREAKOUT INC.	99.00	Country Club Elementary School	4310	supplies
306536	3/1/2023	17776	AMAZON COM	112.89	Coyote Creek Elementary School	4310	supplies
306553	3/2/2023	17776	AMAZON COM	946.01	Coyote Creek Elementary School	4310	drama supplies
306732	3/9/2023	17776	AMAZON COM	217.07	Coyote Creek Elementary School	4310	class supplies
306752	3/9/2023	365412	LEGO EDUCATION	1,739.73	Coyote Creek Elementary School	4310	Legos
306765	3/9/2023	17776	AMAZON COM	34.79	Coyote Creek Elementary School	4310	conference room supplies
306822	3/10/2023	17776	AMAZON COM	504.51	Coyote Creek Elementary School	4310	Kite Art Earth Day PTA
306866	3/13/2023	86880	CDW GOVERNMENT INC	171.38	Coyote Creek Elementary School	4310	Brother Printer JWolters
306958	3/15/2023	17776	AMAZON COM	173.41	Coyote Creek Elementary School	4310	class supplies
307041	3/21/2023	507400	UNITED ART & EDUCATION	1,655.19	Coyote Creek Elementary School	4310	Salt Powered Trucks CCLF
307064	3/21/2023	90442	CALIFORNIA ACADEMY OF SCIENCES	1,708.85	Coyote Creek Elementary School	5888	planetaryium 2nd grade
307073	3/22/2023	365412	LEGO EDUCATION	3,479.46	Coyote Creek Elementary School	4310	Lego shipment number 2
307189	3/29/2023	242612	HEATHER FARM GARDEN CENTER	420.00	Coyote Creek Elementary School	5888	Kinder field trip
306672	3/7/2023	17776	AMAZON COM	103.20	Creekside Elementary	4310	supplies
306797	3/7/2023	17776	AMAZON COM	137.72	Creekside Elementary	4200	books
306731	3/9/2023	17776	AMAZON COM	126.19	Creekside Elementary	4310	supplies
306887	3/14/2023	17776	AMAZON COM	135.95	Creekside Elementary	4310	supplies
306988	3/15/2023	17776	AMAZON COM	192.57	Creekside Elementary	4200	books
306862	3/9/2023	523818	WAXIE SANITARY SUPPLY	306.87	Custodial	4340	CUSTODIAL SUPPLIES
307176	3/28/2023	523818	WAXIE SANITARY SUPPLY	3,095.72	Custodial	4340	CUSTODIAL SUPPLIES
307177	3/28/2023	523818	WAXIE SANITARY SUPPLY	833.46	Custodial	4340	CUSTODIAL SUPPLIES
307074	3/2/2023	446345	SCHOOL SPECIALTY INC	4,499.97	Del Amigo High (Continuation)	4310	DEL AMIGO LUNCH ROOM & DESKS
307074	3/2/2023	446345	SCHOOL SPECIALTY INC	7,176.41	Del Amigo High (Continuation)	4400	DEL AMIGO LUNCH ROOM & DESKS
307079	3/2/2023	153590	D&D SECURITY RESOURCES INC	32,772.87	Del Amigo High (Continuation)	4400	DEL AMIGO PROMETHEAN BOARDS
306711	3/8/2023	17776	AMAZON COM	567.25	Del Amigo High (Continuation)	4310	LADDER, UMBRELLA, PAPER
306746	3/9/2023	17776	AMAZON COM	657.02	Del Amigo High (Continuation)	4400	PAPER RACK
307139	3/22/2023	227913	GOPHER SPORTS	537.25	Del Amigo High (Continuation)	4310	PE Supplies
306538	3/2/2023	17776	AMAZON COM	31.10	Diablo Vista Middle School	4310	Office supplies
306542	3/2/2023	17776	AMAZON COM	45.25	Diablo Vista Middle School	4310	Office supplies
306543	3/2/2023	17776	AMAZON COM	56.71	Diablo Vista Middle School	4310	Classroom supplies
306547	3/2/2023	17776	AMAZON COM	38.05	Diablo Vista Middle School	4310	Classroom supplies
306966	3/2/2023	111753	AQUA ADVENTURE WATERPARK	493.50	Diablo Vista Middle School	5888	Yearbook/Soaring Eagles
306966	3/2/2023	111753	AQUA ADVENTURE WATERPARK	493.50	Diablo Vista Middle School	5888	Yearbook/Soaring Eagles
306603	3/3/2023	17776	AMAZON COM	48.91	Diablo Vista Middle School	4310	Classroom supplies
306667	3/7/2023	17776	AMAZON COM	33.66	Diablo Vista Middle School	4310	Classroom supplies
306670	3/7/2023	17776	AMAZON COM	233.81	Diablo Vista Middle School	4310	CLASSROOM SUPPLIES
306677	3/7/2023	17776	AMAZON COM	31.94	Diablo Vista Middle School	4310	CLASSROOM SUPPLIES
306725	3/9/2023	17776	AMAZON COM	46.71	Diablo Vista Middle School	4310	HEADPHONES
306733	3/9/2023	17776	AMAZON COM	154.52	Diablo Vista Middle School	4310	MISC SUPPLIES
306805	3/9/2023	17776	AMAZON COM	70.64	Diablo Vista Middle School	4200	BOOKS
306826	3/13/2023	17776	AMAZON COM	74.89	Diablo Vista Middle School	4310	Classroom supplies
306839	3/13/2023	17776	AMAZON COM	179.70	Diablo Vista Middle School	4310	Classroom supplies
306892	3/14/2023	17776	AMAZON COM	86.99	Diablo Vista Middle School	4310	Printer ink
306937	3/15/2023	17776	AMAZON COM	61.00	Diablo Vista Middle School	4310	Classroom supplies
306941	3/15/2023	17776	AMAZON COM	31.02	Diablo Vista Middle School	4310	Classroom supplies
306948	3/15/2023	112241	COOL BEADS ICE CREAM	1,306.25	Diablo Vista Middle School	4310	Leadership supplies
306999	3/16/2023	227913	GOPHER SPORTS	117.32	Diablo Vista Middle School	4310	PE equipment
306507	3/1/2023	100762	VARSITY SPIRIT FASHIONS	945.47	Dougherty Valley High School	5888	Uniforms - STUNT
306519	3/1/2023	17776	AMAZON COM	101.40	Dougherty Valley High School	4310	Classroom supplies
306521	3/1/2023	17776	AMAZON COM	371.00	Dougherty Valley High School	4310	Classroom supplies
306522	3/1/2023	17776	AMAZON COM	98.51	Dougherty Valley High School	4310	Classroom supplies
306525	3/1/2023	388939	PASCO SCIENTIFIC	1,360.59	Dougherty Valley High School	4310	LAB SUPPLIES
306554	3/2/2023	17776	AMAZON COM	208.03	Dougherty Valley High School	4310	Classroom supplies
306563	3/2/2023	17776	AMAZON COM	70.46	Dougherty Valley High School	4310	Classroom supplies
306564	3/2/2023	17776	AMAZON COM	249.00	Dougherty Valley High School	4310	Classroom supplies
306598	3/3/2023	17776	AMAZON COM	42.91	Dougherty Valley High School	4310	Classroom supplies
306077	3/4/2023	106058	JOSTENS INC.	3,882.38	Dougherty Valley High School	4310	DIPLOMA COVERS
306614	3/6/2023	110998	LUX BUS AMERICA	2,706.81	Dougherty Valley High School	5888	Field Trip - Music
306703	3/7/2023	115634	DOPAMINEO INC.	1,217.57	Dougherty Valley High School	4310	Supplies athletics
306800	3/8/2023	17776	AMAZON COM	511.53	Dougherty Valley High School	4200	Library books
306714	3/9/2023	107670	CAROLINA BIOLOGICAL SUPPLY CO.	161.81	Dougherty Valley High School	4310	Classroom supplies
306760	3/10/2023	17776	AMAZON COM	76.98	Dougherty Valley High School	4310	Classroom supplies
306778	3/10/2023	17776	AMAZON COM	106.63	Dougherty Valley High School	4310	Classroom supplies
306814	3/10/2023	17776	AMAZON COM	292.91	Dougherty Valley High School	4200	Other books - Library
306824	3/10/2023	17776	AMAZON COM	403.97	Dougherty Valley High School	4200	Library books
306828	3/13/2023	17776	AMAZON COM	94.36	Dougherty Valley High School	4310	Classroom supplies
306829	3/13/2023	17776	AMAZON COM	141.27	Dougherty Valley High School	4310	Classroom supplies
306835	3/13/2023	17776	AMAZON COM	141.49	Dougherty Valley High School	4310	Classroom supplies
306838	3/13/2023	17776	AMAZON COM	331.67	Dougherty Valley High School	4310	Classroom supplies
306841	3/13/2023	17776	AMAZON COM	137.62	Dougherty Valley High School	4310	Classroom supplies
306884	3/14/2023	17776	AMAZON COM	37.99	Dougherty Valley High School	4310	Nurse supplies
306902	3/14/2023	140165	CONTINENTAL ATHLETIC SUPPLY	10,540.47	Dougherty Valley High School	5888	Reconditioning equipment footb
306991	3/15/2023	437470	SAMCLAR	17,371.38	Dougherty Valley High School	5660	CHANGING ROOMS - DH
306970	3/16/2023	545530	ACE HARDWARE	224.53	Dougherty Valley High School	4310	DVHS Hudl Cam Supplies
306997	3/16/2023	107670	CAROLINA BIOLOGICAL SUPPLY CO.	161.65	Dougherty Valley High School	4310	lab supplies
307068	3/17/2023	446345	SCHOOL SPECIALTY INC	10,730.82	Dougherty Valley High School	4310	Classroom furniture
307034	3/21/2023	103875	SIMPLY SELLING SHIRTS	3,654.00	Dougherty Valley High School	5888	Leadership merchandise

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
307069	3/21/2023	446345	SCHOOL SPECIALTY INC	45,842.30	Dougherty Valley High School	4400	Furniture - classroom
307071	3/21/2023	102387	EDUCATIONAL THEATRE ASSOC.	700.00	Dougherty Valley High School	5310	Membership
307072	3/21/2023	101907	THE BASIX	5,160.19	Dougherty Valley High School	5888	Athletic supplies
307083	3/21/2023	546243	YAMAHA GOLF CARS OF CALIFORNIA	326.81	Dougherty Valley High School	5888	FACILITY SUPPLIES
307083	3/21/2023	546243	YAMAHA GOLF CARS OF CALIFORNIA	1,386.36	Dougherty Valley High School	4340	FACILITY SUPPLIES
307076	3/22/2023	438195	SAN FRANCISCO BALLET	884.00	Dougherty Valley High School	5888	Ballet tickets
307078	3/22/2023	104350	INTERNATIONAL THESPIAN SOCIETY	394.88	Dougherty Valley High School	4310	Graduation drama class supp
307170	3/27/2023	456523	SIERRA PACIFIC TOURS	370.00	Dougherty Valley High School	5888	Sports Med Field Trip
307170	3/27/2023	456523	SIERRA PACIFIC TOURS	1,480.00	Dougherty Valley High School	5888	Sports Med Field Trip
307008	3/15/2023	446345	SCHOOL SPECIALTY INC	2,939.01	Education Center	4400	CUBICAL SUPTS SUITE
307206	3/29/2023	105345	CONSTRUCTION WEST SERVICES INC	12,505.00	Education Center	6220	REMOVE GLASS PARTITION
306809	3/13/2023	85700	COALITION FOR ADEQUATE SCHOOL	1,399.00	Facilities	5220	CASH CONFERENCE - ERIN HIRST
307154	3/28/2023	173558	DIVISION OF THE STATE	750.00	Facilities	5888	BC MOD (NEW SCHOOL) RE-EXAM FE
306593	3/2/2023	17776	AMAZON COM	63.47	Food Services	4310	Appreication Bags/Tissue CN
306686	3/2/2023	107824	INDUSTRIAL MOTOR CONTROL	8,575.00	Food Services	5660	ELECTRICAL INSTALLATION
306704	3/6/2023	86880	CDW GOVERNMENT INC	749.82	Food Services	4400	Printer for SR Hub Kitchen
306690	3/7/2023	107824	INDUSTRIAL MOTOR CONTROL	18,055.00	Food Services	5660	ELECTRICAL INSTALLATION
306955	3/15/2023	181777	EAST BAY RESTAURANT SUPPLY INC	234.29	Food Services	4310	Flow Cart & Accessories CH
306955	3/15/2023	181777	EAST BAY RESTAURANT SUPPLY INC	1,561.06	Food Services	4400	Flow Cart & Accessories CH
307010	3/17/2023	108518	PETERSON TRUCKS INC	258.21	Food Services	4310	Reefer Truck Part
307019	3/17/2023	115160	CHEFS TOYS LLC	3,431.81	Food Services	4400	Night Covers for MV
307020	3/17/2023	108358	NOR-CAL MOVING SERVICES	1,865.25	Food Services	5888	Move CN Equip. from SC to SR
307047	3/20/2023	115651	TABLETKIOSK	1,581.81	Food Services	4310	Mobile Point of Sale Unit CH
307062	3/21/2023	17776	AMAZON COM	528.50	Food Services	4310	Whiteboards Elementary Sites
307077	3/22/2023	248116	HOBART CORP.	2,358.61	Food Services	5640	Dishwasher Repair DH
307103	3/23/2023	111957	ELLA	49,878.00	Food Services	5660	KITCHEN WORK - SR
306634	3/6/2023	17776	AMAZON COM	64.37	Gale Ranch Elementary	4310	SUPPLIES
306635	3/6/2023	17776	AMAZON COM	75.03	Gale Ranch Elementary	4310	SUPPLIES
306695	3/7/2023	523818	WAXIE SANITARY SUPPLY	259.04	Gale Ranch Elementary	4340	MICROFIBER MOP
306696	3/7/2023	17776	AMAZON COM	111.91	Gale Ranch Elementary	4310	SUPPLIES
306700	3/7/2023	112197	SPIRIT HERO LLC	3,193.08	Gale Ranch Elementary	5888	TSHIRTS
306753	3/7/2023	103034	SIX FLAGS DISCOVERY KINGDOM	21,407.75	Gale Ranch Elementary	5888	FIELD TRIP
306724	3/9/2023	17776	AMAZON COM	163.97	Gale Ranch Elementary	4310	SUPPLIES
306736	3/9/2023	17776	AMAZON COM	60.87	Gale Ranch Elementary	4310	SUPPLIES
306981	3/9/2023	437470	SAMCLAR	16,545.31	Gale Ranch Elementary	5660	CHANGING ROOMS
306769	3/10/2023	17776	AMAZON COM	107.84	Gale Ranch Elementary	4310	SUPPLIES
306781	3/10/2023	17776	AMAZON COM	139.16	Gale Ranch Elementary	4310	SUPPLIES
306886	3/14/2023	17776	AMAZON COM	183.81	Gale Ranch Elementary	4310	SUPPLIES
306891	3/14/2023	17776	AMAZON COM	40.89	Gale Ranch Elementary	4310	SUPPLIES
306932	3/15/2023	17776	AMAZON COM	25.99	Gale Ranch Elementary	4310	SUPPLIES
306935	3/15/2023	17776	AMAZON COM	63.05	Gale Ranch Elementary	4310	SUPPLIES
306939	3/15/2023	17776	AMAZON COM	574.89	Gale Ranch Elementary	4310	SUPPLIES
307075	3/22/2023	115482	THERAPEUTIC BEAT MAKING LLC	3,105.00	Gale Ranch Elementary	5888	BEAT MAKING SERVICES
307082	3/23/2023	523818	WAXIE SANITARY SUPPLY	1,800.00	Gale Ranch Elementary	4340	CUSTODIAL SUPPLIES
307129	3/27/2023	115502	KEN DAVIDSON C LAXAMANA	450.00	Gale Ranch Elementary	5888	BEAT MAKING SERVICES
307162	3/27/2023	499790	BLUUM USA INC.	8,590.16	Gale Ranch Elementary	4400	SCREEN REPLACEMENT
307179	3/28/2023	115040	GRAD AWARDS LLC	849.31	Gale Ranch Elementary	4310	CJSF SUPPLIES
306518	3/1/2023	17776	AMAZON COM	200.60	Golden View Elementary School	4310	Rainy Day Games
306680	3/7/2023	112491	CELEBRATE PLANET EARTH	138.85	Golden View Elementary School	4310	Butterfly Kits for Kinder
306697	3/7/2023	17776	AMAZON COM	64.40	Golden View Elementary School	4310	Classroom Supplies
306845	3/13/2023	17776	AMAZON COM	49.22	Golden View Elementary School	4310	Classroom Supplies
306890	3/13/2023	17776	AMAZON COM	584.55	Golden View Elementary School	4310	Classroom Supplies
307065	3/22/2023	17776	AMAZON COM	27.94	Golden View Elementary School	4310	Classroom Supplies
307120	3/23/2023	499790	BLUUM USA INC.	522.00	Golden View Elementary School	4310	Bulbs for Projectors
306537	3/2/2023	17776	AMAZON COM	77.76	Green Valley Elementary School	4310	Classroom Supplies
306556	3/2/2023	17776	AMAZON COM	201.57	Green Valley Elementary School	4310	Office supplies/chair
306790	3/7/2023	445169	SCHOLASTIC MAGAZINES	163.63	Green Valley Elementary School	4310	Scholastic News
306709	3/8/2023	251725	HOME DEPOT (SAN RAMON)	616.61	Green Valley Elementary School	4310	Steel Wire Shelving Unit
306757	3/10/2023	17776	AMAZON COM	395.94	Green Valley Elementary School	4310	Classroom Supplies
306771	3/10/2023	17776	AMAZON COM	77.76	Green Valley Elementary School	4310	Classroom Supplies
306780	3/10/2023	17776	AMAZON COM	67.83	Green Valley Elementary School	4310	Classroom Supplies
306846	3/13/2023	17776	AMAZON COM	39.08	Green Valley Elementary School	4310	Classroom Supplies
307200	3/30/2023	112751	BYOG (BUILD YOUR OWN GARMENT)	1,645.39	Green Valley Elementary School	5888	T-shirts for GVTC
307266	3/30/2023	523818	WAXIE SANITARY SUPPLY	276.29	Green Valley Elementary School	4340	Custodial Supplies
307240	3/31/2023	419185	RAKESTRAW BOOKS	196.46	Green Valley Elementary School	4200	Books
306618	3/1/2023	17776	AMAZON COM	92.49	Greenbrook Elementary School	4310	3rd Grade St. Patricks supplies
306619	3/1/2023	17776	AMAZON COM	54.89	Greenbrook Elementary School	4310	St. Patrick supplies
306620	3/1/2023	17776	AMAZON COM	85.44	Greenbrook Elementary School	4310	St. Patricks Supplies
306621	3/2/2023	17776	AMAZON COM	66.59	Greenbrook Elementary School	4310	Classroom Supplies
306622	3/3/2023	17776	AMAZON COM	535.64	Greenbrook Elementary School	4310	Site Supplies
306850	3/10/2023	445492	SCHOOL DATEBOOKS INC.	511.58	Greenbrook Elementary School	5888	Daily Planners
306864	3/10/2023	523818	WAXIE SANITARY SUPPLY	259.04	Greenbrook Elementary School	4340	Sanitary Supplies
306867	3/13/2023	499057	TREETOP PUBLISHING INC.	406.13	Greenbrook Elementary School	4310	Portrait Bare books
306873	3/14/2023	456523	SIERRA PACIFIC TOURS	2,857.50	Greenbrook Elementary School	5888	4th Grade Field Trip Sac
307143	3/23/2023	115023	HILL, TRACY	710.00	Greenbrook Elementary School	5888	1st Grade Assembly/Field Trip
307107	3/24/2023	114777	HOWARD TECHNOLOGY SOLUTIONS	266.44	Greenbrook Elementary School	4310	Student headphones
307165	3/28/2023	107380	YOUNG AUDIENCES OF NORTHERN	1,550.00	Greenbrook Elementary School	5888	Dance Assembly
307199	3/30/2023	313939	MAKIT PRODUCTS INC	1,239.46	Greenbrook Elementary School	4310	Plates for 3rd grade project
307203	3/30/2023	102635	KfB/EARTH ISLAND INSTITUTE	525.00	Greenbrook Elementary School	5888	5th Grade Field Trip-Rodeo Bea
306673	3/7/2023	17776	AMAZON COM	31.90	Hidden Hills Elementary	4310	SUPPLIES 5TH GRADE
307080	3/20/2023	102596	SCHOOL FIX CATALOG	364.31	Hidden Hills Elementary	4340	CUSTODIAL CARTS
307156	3/28/2023	115665	EDUCATE-ME.NET	233.38	Hidden Hills Elementary	4310	HEADPHONES-PLTW
306529	3/2/2023	101941	RAFT	631.84	Instructional Services	4310	PD Day workshop
306529	3/2/2023	101941	RAFT	1,280.00	Instructional Services	5220	PD Day workshop
306552	3/2/2023	17776	AMAZON COM	14.41	Instructional Services	4310	5th Gr Class Supplies
306558	3/2/2023	17776	AMAZON COM	97.27	Instructional Services	4310	Resource supplies BASI
306559	3/2/2023	17776	AMAZON COM	174.39	Instructional Services	4310	WC supplies
306562	3/2/2023	17776	AMAZON COM	97.30	Instructional Services	4310	BASI - 1ST GR CLSS SUPPLIES
306566	3/2/2023	112926	THE READING LEAGUE, INC.	2,625.00	Instructional Services	5220	Summit 2023 Registrations
306596	3/2/2023	17776	AMAZON COM	181.76	Instructional Services	4310	SUPPLIES WLNS CTR
307079	3/2/2023	153590	D&D SECURITY RESOURCES INC	1,025.82	Instructional Services	5888	DEL AMIGO PROMETHEAN BOARDS

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
306604	3/3/2023	17776	AMAZON COM	9.78	Instructional Services	4310	supplies
306604	3/3/2023	17776	AMAZON COM	79.12	Instructional Services	4200	Books
306688	3/3/2023	114853	NEW PEDAGOGIES FOR DEEP	40,000.00	Instructional Services	5888	PD Sessions for Admins
306659	3/6/2023	17776	AMAZON COM	90.21	Instructional Services	4310	CLASSROOM SUPPLY
306710	3/6/2023	17776	AMAZON COM	112.89	Instructional Services	4310	supplies
306647	3/7/2023	112483	WORRELL, FRANK C	405.00	Instructional Services	5888	Workshop Registration
306664	3/7/2023	17776	AMAZON COM	20.61	Instructional Services	4310	BASI CLASS SUPPLIES
306664	3/7/2023	17776	AMAZON COM	41.52	Instructional Services	4200	BASI CLASS SUPPLIES
306705	3/7/2023	115635	INTERNATIONAL STUDENT TOURS	578.00	Instructional Services	5888	Gradnite trip, SRHS students
306721	3/8/2023	10776	AMAZON COM	107.97	Instructional Services	4310	BASI Supplies for Classroom
306730	3/9/2023	17776	AMAZON COM	92.92	Instructional Services	4310	MISC ITEMS
306744	3/9/2023	17776	AMAZON COM	228.53	Instructional Services	4310	Items for Wellness Center
306747	3/9/2023	17776	AMAZON COM	449.79	Instructional Services	4310	WELLNESS CENTER
306767	3/9/2023	17776	AMAZON COM	97.16	Instructional Services	4310	BASI supplies
306764	3/10/2023	17776	AMAZON COM	29.35	Instructional Services	4310	BASI supplies
306766	3/10/2023	17776	AMAZON COM	34.78	Instructional Services	4310	Wang Amazon order
306768	3/10/2023	17776	AMAZON COM	170.73	Instructional Services	4310	Supplies Wellness Center
306807	3/10/2023	108811	MRS. NELSON'S BOOK COMPANY LLC	2,423.71	Instructional Services	4100	Novels for 8th gr book club
306812	3/10/2023	100596	CASCWA - CALIFORNIA ASSOC. OF	475.00	Instructional Services	5220	Social Worker Conference
306973	3/10/2023	101941	RAFT	1,192.87	Instructional Services	4310	RAFT FUND SUPPLY KITS
307043	3/10/2023	310982	MCGRAW-HILL EDUCATION	1,206.50	Instructional Services	5888	Summer Sch ALEKS 6-12 Licences
306876	3/13/2023	17776	AMAZON COM	109.34	Instructional Services	4310	supplies
306903	3/13/2023	106905	EDWARDS & SONS EQUIPMENT	168.56	Instructional Services	4310	AUTO LIFT REPAIR
306903	3/13/2023	106905	EDWARDS & SONS EQUIPMENT	465.00	Instructional Services	5888	AUTO LIFT REPAIR
306915	3/13/2023	17776	AMAZON COM	80.04	Instructional Services	4200	Books
306915	3/13/2023	17776	AMAZON COM	186.75	Instructional Services	4310	supplies
306910	3/14/2023	17776	AMAZON COM	99.79	Instructional Services	4310	Intervention class supplies
306946	3/15/2023	112128	CHARACTERSTRONG LLC	349.00	Instructional Services	5220	Conference - Saadat
306950	3/15/2023	112819	RIVERSIDE INSIGHTS	28,561.40	Instructional Services	4310	COGAT 7 MATERIAL for May 2023
306960	3/15/2023	17776	AMAZON COM	111.41	Instructional Services	4200	Spanish Inst. Material
306978	3/15/2023	428776	HOUGHTON MIFFLIN HARCOURT	5,848.70	Instructional Services	4100	ELD Course English 3D
307001	3/15/2023	115645	SSWAA	425.00	Instructional Services	5220	Social Worker Virtual Conferen
307026	3/15/2023	114593	ROCKWELL PRINTING INC.	120.00	Instructional Services	4210	INDEPENDENT STUDY LICENSES
307259	3/15/2023	114593	ROCKWELL PRINTING INC.	30.00	Instructional Services	4210	INDEPENDENT STUDY LICENSES
306972	3/16/2023	17776	AMAZON COM	37.48	Instructional Services	4310	Wellness center supplies
306996	3/16/2023	17776	AMAZON COM	102.50	Instructional Services	4310	BASI SUPPLIES
307017	3/20/2023	169465	DIABLO TROPHIES & AWARDS	91.75	Instructional Services	5888	Teacher of the year Trophies
307024	3/20/2023	108811	MRS. NELSON'S BOOK COMPANY LLC	1,470.13	Instructional Services	4100	Novels for Venture
307058	3/22/2023	965954	PANCOAST, CHRISTOPHER	37.99	Instructional Services	4200	PD Books for DPetish
307105	3/23/2023	101941	RAFT	1,200.06	Instructional Services	5888	SCIENCE SUPPLIES
307119	3/24/2023	108811	MRS. NELSON'S BOOK COMPANY LLC	3,946.12	Instructional Services	4100	6th gr Tchr led book club
307161	3/27/2023	101941	RAFT	1,174.94	Instructional Services	5888	MAKER'S SUPPLIES
307168	3/28/2023	108811	MRS. NELSON'S BOOK COMPANY LLC	197.61	Instructional Services	4100	Tchr led Book club Venture
307186	3/29/2023	101780	ACSA REGION VI	420.00	Instructional Services	5220	2023 Admin Awards night
307187	3/29/2023	17776	AMAZON COM	274.72	Instructional Services	4310	Supplies for Community Closet
307211	3/29/2023	110418	GREAT MINDS PBC	6,771.73	Instructional Services	4100	Eureka Math textbooks
307212	3/29/2023	110418	GREAT MINDS PBC	8,575.67	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307214	3/29/2023	110418	GREAT MINDS PBC	9,269.51	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307216	3/29/2023	110418	GREAT MINDS PBC	9,880.07	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307217	3/29/2023	110418	GREAT MINDS PBC	14,043.02	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307218	3/29/2023	110418	GREAT MINDS PBC	10,379.63	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307219	3/29/2023	110418	GREAT MINDS PBC	12,266.83	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307220	3/29/2023	110418	GREAT MINDS PBC	9,741.31	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307221	3/29/2023	110418	GREAT MINDS PBC	12,932.90	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307222	3/29/2023	110418	GREAT MINDS PBC	10,324.12	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307223	3/29/2023	110418	GREAT MINDS PBC	8,409.16	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307224	3/29/2023	110418	GREAT MINDS PBC	10,546.14	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307225	3/29/2023	110418	GREAT MINDS PBC	10,768.16	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307226	3/29/2023	110418	GREAT MINDS PBC	11,933.80	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307227	3/29/2023	110418	GREAT MINDS PBC	9,241.75	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307228	3/29/2023	110418	GREAT MINDS PBC	16,374.28	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307229	3/29/2023	110418	GREAT MINDS PBC	8,464.66	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307230	3/29/2023	110418	GREAT MINDS PBC	11,656.26	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307231	3/29/2023	110418	GREAT MINDS PBC	12,766.38	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307232	3/29/2023	110418	GREAT MINDS PBC	12,072.56	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307233	3/29/2023	110418	GREAT MINDS PBC	10,462.88	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307234	3/29/2023	110418	GREAT MINDS PBC	9,769.06	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307235	3/29/2023	110418	GREAT MINDS PBC	11,464.72	Instructional Services	4100	Eureka Math Gr 2-5 SE Wkbks
307241	3/29/2023	111610	SEEDS COMMUNITY RESOLUTION	22,050.00	Instructional Services	5220	PD: RJ Spring-Summer 2023
307204	3/30/2023	108811	MRS. NELSON'S BOOK COMPANY LLC	1,904.43	Instructional Services	4100	Tchr led book club novels SRVH
306517	3/1/2023	17776	AMAZON COM	310.70	Iron Horse Middle School	4310	ART CLASS SUPPLIES
306520	3/1/2023	17776	AMAZON COM	239.13	Iron Horse Middle School	4310	SCIENCE SUPPLIES
306546	3/2/2023	17776	AMAZON COM	781.52	Iron Horse Middle School	4200	LIBRARY READING BOOKS
306592	3/3/2023	17776	AMAZON COM	160.25	Iron Horse Middle School	4310	SDC SUPPLIES
306594	3/3/2023	17776	AMAZON COM	76.02	Iron Horse Middle School	4310	MATH TOOLS
306595	3/3/2023	17776	AMAZON COM	16.27	Iron Horse Middle School	4310	MATH CLASS SUPPLIES
306602	3/3/2023	17776	AMAZON COM	61.95	Iron Horse Middle School	4310	OFFICE SUPPLIES
306612	3/6/2023	115630	HASTINGS, ISAIAH L	125.00	Iron Horse Middle School	4310	MUSIC SHEETS
306633	3/6/2023	17776	AMAZON COM	34.77	Iron Horse Middle School	4310	SDC TECH ITEMS
306641	3/6/2023	111418	JUST KOOLEN PRODUCTIONS INC	850.00	Iron Horse Middle School	5888	DI SERVICES
306750	3/9/2023	112241	COOL BEADS ICE CREAM	620.00	Iron Horse Middle School	4310	ICE CREAM
306806	3/9/2023	17776	AMAZON COM	53.90	Iron Horse Middle School	4310	CORE 7 SUPPLIES/RDNG BKS
306806	3/9/2023	17776	AMAZON COM	68.60	Iron Horse Middle School	4200	CORE 7 SUPPLIES/RDNG BKS
306820	3/10/2023	17776	AMAZON COM	138.43	Iron Horse Middle School	4200	CORE 7 READING BOOKS
306888	3/14/2023	17776	AMAZON COM	47.83	Iron Horse Middle School	4310	FOODS CLASS ITEMS
306928	3/15/2023	17776	AMAZON COM	303.41	Iron Horse Middle School	4310	YEARBOOK SUPPLIES
307183	3/29/2023	17776	AMAZON COM	8.99	Iron Horse Middle School	4200	CORE 7 KINDLE ORDER
307251	3/31/2023	101409	CUSTOM INK LLC	2,376.89	Iron Horse Middle School	5888	STAFF APPAREL
306591	3/3/2023	17776	AMAZON COM	62.88	John Baldwin Elementary School	4310	Yoga Ball Chair sample
306793	3/7/2023	152628	CURRICULUM ASSOCIATES	40.00	John Baldwin Elementary School	4200	Phonics Teacher Guides
306860	3/7/2023	523818	WAXIE SANITARY SUPPLY	660.59	John Baldwin Elementary School	4340	Custodian supplies

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
306772	3/10/2023	17776	AMAZON COM	33.13	John Baldwin Elementary School	4310	Thermometer covers 39 of 150
306779	3/10/2023	17776	AMAZON COM	32.28	John Baldwin Elementary School	4310	Wang clsrn supplies
306815	3/13/2023	17776	AMAZON COM	129.20	John Baldwin Elementary School	4310	Wang clsrn supplies
306893	3/14/2023	17776	AMAZON COM	28.83	John Baldwin Elementary School	4310	DiGiovanni clsrn supplies
306925	3/15/2023	17776	AMAZON COM	82.54	John Baldwin Elementary School	4310	Wang clsrn supplies
307035	3/21/2023	114867	AVALON TRANSPORTATION LLC	3,900.00	John Baldwin Elementary School	5888	Buses for FT 5th gr camp
307048	3/21/2023	345944	MUSEUM OF THE SAN RAMON VALLEY	1,275.00	John Baldwin Elementary School	5888	FT: 3rd gr to One Rm Schools
307049	3/21/2023	114876	FIT AND FUN PLAYSCAPES LLC	183.55	John Baldwin Elementary School	4310	Paint
307185	3/29/2023	369057	OAKLAND ZOO	2,502.00	John Baldwin Elementary School	5888	FT: 1st gr to Oakland Zoo
306548	3/2/2023	17776	AMAZON COM	187.12	Live Oak Elementary	4310	supplies
306549	3/2/2023	17776	AMAZON COM	162.40	Live Oak Elementary	4310	supplies
306583	3/2/2023	523818	WAXIE SANITARY SUPPLY	252.63	Live Oak Elementary	4340	supplies
306676	3/7/2023	17776	AMAZON COM	179.21	Live Oak Elementary	4310	supplies
306707	3/7/2023	106428	MAKERBOT INDUSTRIES LLC	2,218.30	Live Oak Elementary	4400	
306727	3/9/2023	17776	AMAZON COM	63.02	Live Oak Elementary	4310	supplies
306851	3/9/2023	445169	SCHOLASTIC MAGAZINES	2,312.74	Live Oak Elementary	4310	supplies
306810	3/10/2023	345944	MUSEUM OF THE SAN RAMON VALLEY	1,395.00	Live Oak Elementary	5888	Fieldtrip
306836	3/13/2023	17776	AMAZON COM	31.08	Live Oak Elementary	4310	supplies
306881	3/14/2023	17776	AMAZON COM	29.34	Live Oak Elementary	4310	supplies
306927	3/15/2023	17776	AMAZON COM	252.60	Live Oak Elementary	4310	supplies
306993	3/15/2023	346228	MUSIC THEATRE INTERNATIONAL	740.00	Live Oak Elementary	5888	PRODUCTION
307004	3/17/2023	446345	SCHOOL SPECIALTY INC	1,342.50	Live Oak Elementary	4400	CHAIR
307092	3/23/2023	106236	ISLAND ADVERTISING	843.63	Live Oak Elementary	5888	T shirts
307136	3/27/2023	109779	UCCR/WEB OF LIFE FIELD SCHOOL	29,374.20	Live Oak Elementary	9330	Fieldtrip
307147	3/27/2023	445189	SCHOLASTIC BOOK FAIRS	1,824.02	Live Oak Elementary	4200	Books
307166	3/27/2023	523818	WAXIE SANITARY SUPPLY	94.94	Los Cerros Middle School	4340	CUSTODIAL SUPPLIES
306572	3/2/2023	111209	MBS ENGINEERING, INC.	2,112.00	Maintenance and Operations	5650	REPAIR GAS LEAK - JB
306582	3/2/2023	523818	WAXIE SANITARY SUPPLY	2,124.54	Maintenance and Operations	4400	DEHUMIDIFIED
306643	3/3/2023	58451	BAY AREA AIR QUALITY	500.00	Maintenance and Operations	5888	ANNUAL PERMIT RENEWAL - FUEL
306689	3/6/2023	110535	ANIXTER INC.	44,652.75	Maintenance and Operations	4360	PADLOCKS
306748	3/6/2023	110807	SILKE COMMUNICATIONS	39,672.72	Maintenance and Operations	4400	RADIO STATIONS
306652	3/7/2023	115362	MECHANICAL SERVICES LLC	1,045.00	Maintenance and Operations	5650	BOILER DOWN - SY
306653	3/7/2023	115362	MECHANICAL SERVICES LLC	615.00	Maintenance and Operations	5650	POWER TURNED OFF - MV
306654	3/7/2023	115362	MECHANICAL SERVICES LLC	3,080.00	Maintenance and Operations	5650	SURVEY BOILERS
306693	3/7/2023	106856	BILL'S ACE HARDWARE	1,658.38	Maintenance and Operations	4360	SHELF UNIT
306693	3/7/2023	106856	BILL'S ACE HARDWARE	2,540.00	Maintenance and Operations	4400	SHELF UNIT
306698	3/8/2023	17776	AMAZON COM	59.76	Maintenance and Operations	4310	OFFICE SUPPLY
306849	3/9/2023	51370	B & H PHOTO VIDEO	1,190.81	Maintenance and Operations	4360	BRACKETS
306868	3/10/2023	113170	EMERGENCY LIGHTING EQUIPMENT	1,955.53	Maintenance and Operations	5650	REPAIR LIGHTS - CH
306880	3/10/2023	105684	WHCI PLUMBING	5,866.90	Maintenance and Operations	4400	GAS WATER HEATER - DH
306871	3/13/2023	539148	WON-DOOR CORP	773.21	Maintenance and Operations	4400	REPLACED ROLLER - TH
306877	3/14/2023	106348	PARK PACIFIC	864.75	Maintenance and Operations	4360	PLAYGROUND PARTS - CK
306877	3/14/2023	106348	PARK PACIFIC	2,044.50	Maintenance and Operations	4400	PLAYGROUND PARTS - CK
306901	3/14/2023	228338	GRAINGER INC, W.W.	50.25	Maintenance and Operations	4360	HVAC PARTS
306943	3/16/2023	274524	JETMULCH INC	2,309.65	Maintenance and Operations	5888	PLAYGROUND FIBER INSTALLATION
306994	3/16/2023	507374	UNITED ACOUSTICS	5,780.00	Maintenance and Operations	5650	REPAIR CEILING - RR
307050	3/21/2023	103794	DAVE BANG ASSOCIATES INC.	113.92	Maintenance and Operations	4360	REPLACEMENT PARTS - QR
307051	3/21/2023	105684	WHCI PLUMBING	2,785.36	Maintenance and Operations	4400	WATER HEATER - MO
307052	3/21/2023	115653	AUTOMATIC DOOR SYSTEMS INC.	820.00	Maintenance and Operations	5650	ADA DOOR CLOSURE - VG
307052	3/21/2023	115653	AUTOMATIC DOOR SYSTEMS INC.	2,620.88	Maintenance and Operations	4400	ADA DOOR CLOSURE - VG
307054	3/21/2023	108263	ORLANDI TRAILER INC	1,119.55	Maintenance and Operations	4400	BRAKES FOR TRAILER
307070	3/21/2023	115654	DIABLO HYDRO-JETTING LLC	5,000.00	Maintenance and Operations	5888	STROM DRAIN/SEWAGE
307084	3/22/2023	275118	JOHNSTONE SUPPLY	1,243.41	Maintenance and Operations	4360	TOOLS FOR RAHMAN'S VAN
307084	3/22/2023	275118	JOHNSTONE SUPPLY	1,805.78	Maintenance and Operations	4400	TOOLS FOR RAHMAN'S VAN
307085	3/22/2023	115655	UNITED CAR STEREO INC.	3,045.00	Maintenance and Operations	4360	PUSH BUTTON KILL
307087	3/22/2023	105684	WHCI PLUMBING	1,163.95	Maintenance and Operations	4400	WATER HEATER - MT
307088	3/22/2023	105684	WHCI PLUMBING	952.76	Maintenance and Operations	4400	WATER HEATER - RR
307122	3/22/2023	103915	SIGLER WHOLESAL DISTRIBUTORS	323.88	Maintenance and Operations	4360	HVAC PARTS
307122	3/22/2023	103915	SIGLER WHOLESAL DISTRIBUTORS	1,151.03	Maintenance and Operations	4400	HVAC PARTS
307123	3/22/2023	103915	SIGLER WHOLESAL DISTRIBUTORS	368.22	Maintenance and Operations	4360	HVAC PARTS
307123	3/22/2023	103915	SIGLER WHOLESAL DISTRIBUTORS	883.56	Maintenance and Operations	4400	HVAC PARTS
307124	3/22/2023	373110	OPENING TECHNOLOGIES INC.	750.00	Maintenance and Operations	5650	SOFTWARE UPDATE - SC
307124	3/22/2023	373110	OPENING TECHNOLOGIES INC.	1,330.24	Maintenance and Operations	5888	SOFTWARE UPDATE - SC
307086	3/23/2023	115656	GIGATERA LIGHTING INC	493.00	Maintenance and Operations	4360	PARTS FOR TENNIS COURTS
307090	3/23/2023	88743	CALCO FENCE INC	9,650.00	Maintenance and Operations	5650	FENCE DAMAGED - SV
307131	3/27/2023	499790	BLUUM USA INC.	8,720.66	Maintenance and Operations	4400	SCREEN - MV
307132	3/27/2023	115362	MECHANICAL SERVICES LLC	4,296.95	Maintenance and Operations	5650	UNIT ISOLATORS - CW
307134	3/27/2023	115362	MECHANICAL SERVICES LLC	16,481.77	Maintenance and Operations	5650	SERVICE CALL ISOLATORS - CW
307135	3/27/2023	115362	MECHANICAL SERVICES LLC	800.00	Maintenance and Operations	5650	SERVICE CALL - SY
307150	3/27/2023	103915	SIGLER WHOLESAL DISTRIBUTORS	739.48	Maintenance and Operations	4400	HVAC PARTS
39065	3/28/2023	506913	VERITIV	5,183.79	Maintenance and Operations	4360	COMPOSTABLE
307158	3/28/2023	105684	WHCI PLUMBING	571.54	Maintenance and Operations	4400	WATER HEATER PART
307159	3/28/2023	105684	WHCI PLUMBING	103.31	Maintenance and Operations	4360	ELEC HTR 10 GAL
307159	3/28/2023	105684	WHCI PLUMBING	1,065.75	Maintenance and Operations	4400	ELEC HTR 10 GAL
307215	3/29/2023	110807	SILKE COMMUNICATIONS	10,013.76	Maintenance and Operations	5888	EMERGENCY RADIO
307198	3/30/2023	17776	AMAZON COM	35.77	Maintenance and Operations	4360	MAINTENANCE PARTS
307242	3/31/2023	485075	TARGET SPECIALTY PRODUCTS	25.00	Maintenance and Operations	5220	TREE INJECTION TRAINING
307243	3/31/2023	485075	TARGET SPECIALTY PRODUCTS	65.00	Maintenance and Operations	5220	TRAINING
307247	3/31/2023	115362	MECHANICAL SERVICES LLC	2,585.85	Maintenance and Operations	5650	CHILLER CHECK - TC
307249	3/31/2023	115362	MECHANICAL SERVICES LLC	985.00	Maintenance and Operations	5650	BOILER DOWN - SY
307250	3/31/2023	115362	MECHANICAL SERVICES LLC	1,632.50	Maintenance and Operations	5650	BOILER DOWN - SY
307260	3/31/2023	115362	MECHANICAL SERVICES LLC	12,315.75	Maintenance and Operations	5650	CARRIER UNIT REPAIRS - GL
307261	3/31/2023	115362	MECHANICAL SERVICES LLC	16,994.45	Maintenance and Operations	5650	CARRIER CHILLER REPAIRS - MV
306901	CONTINUED			567.67	Maintenance and Operations	4400	
306737	3/9/2023	17776	AMAZON COM	295.77	Montair Elementary School	4310	GLASS JARS & MEDIA
306817	3/10/2023	17776	AMAZON COM	167.00	Montair Elementary School	4310	EXPANDING FILE FOLDERS
306980	3/16/2023	345944	MUSEUM OF THE SAN RAMON VALLEY	1,335.00	Montair Elementary School	5888	TASSAJARA ONE ROOM SCHOOL
307057	3/21/2023	227913	GOPHER SPORTS	190.73	Montair Elementary School	4310	PLAYGROUND BALLS
307055	3/22/2023	101113	CLOUD ELECTRIC	2,975.00	Montair Elementary School	5888	RELOCATE GATE CONTROL
307237	3/29/2023	369057	OAKLAND ZOO	3,280.00	Montair Elementary School	5888	OAKLAND ZOO
306539	3/1/2023	29225	AMERICAN STAGE TOURS	1,315.00	Monte Vista High School	5888	Bus to State championships

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
306568	3/1/2023	121899	CLAY PLANET	1,500.00	Monte Vista High School	4310	Blanket P.O.
306578	3/3/2023	156584	DAKTRONICS INC	271.88	Monte Vista High School	5640	Marquee part for repair
306600	3/3/2023	17776	AMAZON COM	511.23	Monte Vista High School	4310	Science classes gen'l
306605	3/3/2023	114867	AVALON TRANSPORTATION LLC	2,100.00	Monte Vista High School	5888	Bus to playoffs
306627	3/3/2023	17776	AMAZON COM	79.93	Monte Vista High School	4310	Photo paper
306687	3/3/2023	140165	CONTINENTAL ATHLETIC SUPPLY	9,968.35	Monte Vista High School	5888	Equip reconditioning
306616	3/6/2023	101325	ALEXANDER & ASSOCIATES INC.	1,487.50	Monte Vista High School	6232	TOPO RAMP
306655	3/7/2023	279099	JUNIOR LIBRARY GUILD	439.78	Monte Vista High School	4200	Books for library
306675	3/7/2023	17776	AMAZON COM	92.00	Monte Vista High School	4310	Tissues
306694	3/7/2023	110599	CARQUEST AUTO PARTS	2,281.37	Monte Vista High School	4340	Cart batteries
306734	3/9/2023	17776	AMAZON COM	29.35	Monte Vista High School	4310	Classroom item
306735	3/9/2023	17776	AMAZON COM	27.72	Monte Vista High School	4310	Frames
306963	3/15/2023	17776	AMAZON COM	81.53	Monte Vista High School	4310	Class supplies
307045	3/15/2023	444736	HENRY SCHEIN INC	2,676.56	Monte Vista High School	4310	PERKINS-Medical supplies
307032	3/20/2023	111957	ELLA	49,878.00	Monte Vista High School	5660	KITCHEN WORK - MV
307046	3/20/2023	456210	UCSF SCHOOL OF MEDICINE	150.00	Monte Vista High School	5220	Conference
307063	3/21/2023	102182	BSN SPORTS LLC	90.39	Monte Vista High School	4310	Netting for gym
307190	3/27/2023	92285	CALTRONICS BUSINESS SYSTEMS	950.00	Monte Vista High School	5640	COPIER MAINT. MATH
307172	3/29/2023	114867	AVALON TRANSPORTATION LLC	1,826.00	Monte Vista High School	5888	Bus for field trip
307182	3/29/2023	433816	RYDIN SIGN & DECAL	465.65	Monte Vista High School	5888	Staff parking permits
306669	3/7/2023	17776	AMAZON COM	267.08	Montevideo Elementary School	4310	SHEET PROTECTORS & SPRITE
306671	3/7/2023	17776	AMAZON COM	69.65	Montevideo Elementary School	4310	FLASH CARDS & INK
306788	3/7/2023	111315	BAY AREA CHILDREN'S THEATRE	240.00	Montevideo Elementary School	5888	KINDER TRIP TO MATINEE
306821	3/10/2023	17776	AMAZON COM	248.56	Montevideo Elementary School	4310	DRY ERASE MARKERS & WALLYBALLS
306844	3/13/2023	17776	AMAZON COM	1,225.81	Montevideo Elementary School	4310	GEOMETRY SET & MODELING CLAY
306951	3/13/2023	17776	AMAZON COM	188.81	Montevideo Elementary School	4310	TEACHER STAMPS & BLOCKS
306953	3/16/2023	17776	AMAZON COM	64.54	Montevideo Elementary School	4310	FILE FOLDERS & PENCILS
306956	3/16/2023	17776	AMAZON COM	14.75	Montevideo Elementary School	4200	PONY BEADS & BOOK
306956	3/16/2023	17776	AMAZON COM	35.20	Montevideo Elementary School	4310	PONY BEADS & BOOK
306957	3/16/2023	17776	AMAZON COM	52.71	Montevideo Elementary School	4200	BOOKS
306961	3/16/2023	17776	AMAZON COM	47.63	Montevideo Elementary School	4310	FINGER LIGHTS
307126	3/24/2023	102922	CITY OF SAN RAMON	770.00	Montevideo Elementary School	5888	5TH GRADE POOL TRIP
306632	3/6/2023	17776	AMAZON COM	112.20	Neil Armstrong Elementary Scho	4310	CLASS SUPPLIES
306636	3/6/2023	17776	AMAZON COM	43.43	Neil Armstrong Elementary Scho	4310	CLASS SUPPLIES
306774	3/10/2023	17776	AMAZON COM	48.15	Neil Armstrong Elementary Scho	4310	CLASS SUPPLIES
306775	3/10/2023	17776	AMAZON COM	49.80	Neil Armstrong Elementary Scho	4310	CLASS SUPPLIES
306777	3/10/2023	17776	AMAZON COM	29.40	Neil Armstrong Elementary Scho	4310	CLASS SUPPLIES
306832	3/13/2023	17776	AMAZON COM	85.47	Neil Armstrong Elementary Scho	4310	CLASS SUPPLIES
306933	3/15/2023	17776	AMAZON COM	172.65	Neil Armstrong Elementary Scho	4310	CLASS SUPPLIES
307105	3/23/2023	101941	RAFT	599.94	Neil Armstrong Elementary Scho	4310	SCIENCE SUPPLIES
307238	3/31/2023	429844	ROCHESTER 100 INC	1,190.60	Neil Armstrong Elementary Scho	4310	CLASS SUPPLIES
306984	3/13/2023	17776	AMAZON COM	878.10	Personnel	4310	VD Ergonomic Furniture
307153	3/28/2023	103998	SAN FRANCISCO STATE UNIVERSITY	3,000.00	Personnel	5888	INTERN FEES
306524	3/1/2023	17776	AMAZON COM	69.64	Pine Valley Middle School	4310	THEATER
306527	3/1/2023	107324	ONE STONE APPAREL	159.90	Pine Valley Middle School	4310	SHIRTS
306528	3/2/2023	102152	JW PEPPER	63.89	Pine Valley Middle School	5888	DIGITAL SCRIPT
306550	3/2/2023	17776	AMAZON COM	43.50	Pine Valley Middle School	4310	COUNSELING
306555	3/2/2023	17776	AMAZON COM	469.53	Pine Valley Middle School	4310	FIELD DAY SUPPLIES
306586	3/3/2023	445606	SCHOOL MATE	1,494.40	Pine Valley Middle School	5888	FOLDERS
306630	3/3/2023	17776	AMAZON COM	301.17	Pine Valley Middle School	4310	SPEAKER
306638	3/6/2023	115631	DIRECT TEXTILE STORE LLC	285.74	Pine Valley Middle School	4310	FIELD DAY
306668	3/7/2023	17776	AMAZON COM	97.86	Pine Valley Middle School	4310	TECH
306761	3/10/2023	17776	AMAZON COM	140.82	Pine Valley Middle School	4310	SCIENCE
306823	3/10/2023	17776	AMAZON COM	70.67	Pine Valley Middle School	4200	BOOK
306825	3/10/2023	17776	AMAZON COM	174.99	Pine Valley Middle School	4310	SCIENCE
306831	3/13/2023	17776	AMAZON COM	139.68	Pine Valley Middle School	4310	EL
306847	3/13/2023	17776	AMAZON COM	95.58	Pine Valley Middle School	4310	SCIENCE
306870	3/13/2023	110319	TEACHERS PAY TEACHERS	150.00	Pine Valley Middle School	5888	PO FOR 8TH GRADE PROJECT
306883	3/14/2023	17776	AMAZON COM	463.38	Pine Valley Middle School	4310	CORE 8
306889	3/14/2023	17776	AMAZON COM	71.37	Pine Valley Middle School	4310	TECH A133
306918	3/15/2023	107324	ONE STONE APPAREL	1,106.03	Pine Valley Middle School	5888	FIELD DAY
306936	3/15/2023	17776	AMAZON COM	108.73	Pine Valley Middle School	4310	SCIENCE 8
306938	3/15/2023	17776	AMAZON COM	53.90	Pine Valley Middle School	4310	CABLE MANAGEMENT
306940	3/15/2023	17776	AMAZON COM	30.44	Pine Valley Middle School	4310	FRENCH
306942	3/15/2023	17776	AMAZON COM	102.68	Pine Valley Middle School	4310	TECH
307056	3/22/2023	107324	ONE STONE APPAREL	4,952.43	Pine Valley Middle School	5888	PE UNIFORMS
307059	3/22/2023	504384	US SPACE CAMP FOUNDATION	1,099.00	Pine Valley Middle School	5220	CONFERENCE
307208	3/29/2023	106084	JEFF PARKER SCREEN PRINTING	450.00	Pine Valley Middle School	5888	THEATER SHIRTS
307213	3/29/2023	346355	MUSICAL THEATRE INTERNATIONAL	75.00	Pine Valley Middle School	5888	LOGO PACK
307245	3/31/2023	214923	ACCO/GBC	89.92	Pine Valley Middle School	4310	LAMINATE
306977	3/14/2023	110344	MYSTERY SCIENCE INC.	30,690.00	Prepaid - Instructional Materials	9330	MYSTERY SCIENCE SUBSCRIPTION
306971	3/9/2023	114777	HOWARD TECHNOLOGY SOLUTIONS	40,500.00	Prepaid - Technology	9330	1 YR 23-24 Securly Aware Subs
306569	3/1/2023	104656	PEARSON CLINICAL ASSESSMENT	225.63	Pupil Services	4310	PROTOCOLS
306580	3/1/2023	112268	AUTISM-PRODUCTS.COM	672.84	Pupil Services	4310	SUPPLY
306681	3/2/2023	104385	EMLYN INC.	7,500.00	Pupil Services	5888	INDEPENDENT CONTRACTOR
306682	3/2/2023	113385	ACADEMIC & BEHAVIOR CONSULTANT	5,000.00	Pupil Services	5888	INDEPENDENT CONTRACTOR
306685	3/2/2023	113385	ACADEMIC & BEHAVIOR CONSULTANT	5,000.00	Pupil Services	5888	INDEPENDENT CONTRACTOR
306651	3/5/2023	37125	APPLE COMPUTER INC.	1,545.66	Pupil Services	4400	IPAD PRO 12.9"
306794	3/5/2023	37125	APPLE COMPUTER INC.	487.20	Pupil Services	4310	MAGIC KEYBOARD & APPLE PENCIL
306713	3/6/2023	17776	AMAZON COM	43.42	Pupil Services	4310	SUPPLIES
306715	3/6/2023	85547	CARE PARENT NETWORK	1,440.54	Pupil Services	5220	CARE Parent Network REC EVENT
306749	3/6/2023	115209	UPFRONT INTERPRETING	617.50	Pupil Services	5888	STAFF DEV. FOR INTERPRETERS
306718	3/7/2023	17776	AMAZON COM	39.67	Pupil Services	4310	SUPPLIES
306801	3/8/2023	17776	AMAZON COM	58.98	Pupil Services	4310	SUPPLIES
306802	3/8/2023	17776	AMAZON COM	141.18	Pupil Services	4310	SUPPLIES
306959	3/8/2023	86880	CDW GOVERNMENT INC	568.05	Pupil Services	4310	CHROMEBOOK
306785	3/9/2023	46174	ATTAINMENT COMPANY	1,018.06	Pupil Services	4310	EARLY LITERACY SKILLS BUILDER
306803	3/9/2023	17776	AMAZON COM	285.18	Pupil Services	4310	SUPPLIES
306804	3/9/2023	17776	AMAZON COM	69.00	Pupil Services	4310	SUPPLIES
306786	3/10/2023	528158	WESTERN PSYCHOLOGICAL SERVICES	225.00	Pupil Services	5888	PROTOCOLS
306787	3/10/2023	3368	ABLENET INC.	2,958.00	Pupil Services	4310	SUPPLIES

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
306905	3/12/2023	111388	EAZYHOLD	42.04	Pupil Services	4310	SUPPLIES
306913	3/12/2023	17776	AMAZON COM	91.09	Pupil Services	4310	SUPPLIES
306914	3/12/2023	17776	AMAZON COM	223.41	Pupil Services	4310	SUPPLIES
306917	3/13/2023	17776	AMAZON COM	30.33	Pupil Services	4310	STICKY NOTES, PENCILS
306919	3/13/2023	17776	AMAZON COM	93.89	Pupil Services	4310	PSYCH SUPPLIES
306968	3/13/2023	37125	APPLE COMPUTER INC.	129.41	Pupil Services	4310	APPLE PENCIL
306974	3/13/2023	108147	BYLUND PSY.D., JAMES	6,000.00	Pupil Services	5888	INDEPENDENT CONTRACTOR
306906	3/14/2023	110807	SILKE COMMUNICATIONS	716.39	Pupil Services	4310	PORTABLE RADIO
306922	3/14/2023	17776	AMAZON COM	154.02	Pupil Services	4310	PSYCH CLASSROOM SUPPLIES
306975	3/14/2023	101593	UC BERKELEY GRAD. SCHOOL EDU.	1,485.00	Pupil Services	5220	SCHOOL PSY CONFERENCE
306965	3/15/2023	17776	AMAZON COM	199.97	Pupil Services	4310	CEP supplies
307016	3/20/2023	17776	AMAZON COM	240.86	Pupil Services	4310	SUPPLIES
307018	3/20/2023	17776	AMAZON COM	119.98	Pupil Services	4310	SUPPLIES
307025	3/20/2023	104723	ARK THERAPEUTIC SERVICES INC	44.14	Pupil Services	4310	SUPPLIES
307027	3/20/2023	17776	AMAZON COM	35.84	Pupil Services	4310	SUPPLIES
307112	3/23/2023	17776	AMAZON COM	156.40	Pupil Services	4310	SUPPLIES
307114	3/23/2023	528072	WESTED	390.12	Pupil Services	4310	CURRICULUM
307115	3/23/2023	391700	PETERSON, DR. CYNTHIA	7,500.00	Pupil Services	5888	INDEPENDENT CONTRACTOR
307116	3/23/2023	391700	PETERSON, DR. CYNTHIA	7,500.00	Pupil Services	5888	INDEPENDENT CONTRACTOR
307106	3/24/2023	105377	SPEECH CORNER LLC	105.12	Pupil Services	4310	SPEECH MATERIALS
307117	3/24/2023	104656	PEARSON CLINICAL ASSESSMENT	318.25	Pupil Services	4310	PROTOCOLS
307130	3/24/2023	110976	THE STEPPING STONES GROUP	25,000.00	Pupil Services	5892	NPA
307130	3/24/2023	110976	THE STEPPING STONES GROUP	45,000.00	Pupil Services	5192	NPA
307174	3/27/2023	101400	PAR INC	1,710.64	Pupil Services	4310	PROTOCOLS
307175	3/27/2023	104656	PEARSON CLINICAL ASSESSMENT	4,326.73	Pupil Services	4310	PROTOCOLS
307209	3/27/2023	108147	BYLUND PSY.D., JAMES	6,000.00	Pupil Services	5888	INDEPENDENT CONTRACTOR
307178	3/28/2023	410810	PRO-ED INC	1,854.88	Pupil Services	4310	PROTOCOLS
307180	3/28/2023	4083	ACADEMIC THERAPY PUBLICATIONS	60.56	Pupil Services	4310	TEST FORMS
307181	3/28/2023	355872	NATIONAL SEATING & MOBILITY	3,486.96	Pupil Services	4400	SUPPLIES
307210	3/28/2023	114491	HOPE ACADEMY FOR DYSLEXICS	13,500.00	Pupil Services	5890	INDEPENDENT CONTRACTOR
307258	3/30/2023	479970	SUPER DUPER INC	199.92	Pupil Services	4310	SUPPLIES
307257	3/31/2023	17776	AMAZON COM	97.83	Pupil Services	4310	SUPPLIES
306523	3/1/2023	17776	AMAZON COM	36.36	Quail Run Elementary	4310	supplies
306590	3/3/2023	17776	AMAZON COM	104.37	Quail Run Elementary	4310	Classroom Supplies - Valdez
306601	3/3/2023	17776	AMAZON COM	34.77	Quail Run Elementary	4310	Supplies - Calvert/Office
306791	3/7/2023	82037	TOUCHMATH LLC	9,225.51	Quail Run Elementary	4200	LCAP - Resource Materials
306743	3/9/2023	17776	AMAZON COM	83.30	Quail Run Elementary	4310	Classroom Supplies - Ocheltree
306783	3/10/2023	17776	AMAZON COM	93.97	Quail Run Elementary	4310	Classroom Supplies - Mamidi
306830	3/10/2023	17776	AMAZON COM	82.55	Quail Run Elementary	4310	supplies
306834	3/13/2023	17776	AMAZON COM	129.22	Quail Run Elementary	4310	Classroom Supplies - Rajee
306837	3/13/2023	17776	AMAZON COM	114.50	Quail Run Elementary	4310	Supplies - Rainbow - Syed
306843	3/13/2023	17776	AMAZON COM	73.55	Quail Run Elementary	4310	Classroom Supplies - Chu
306855	3/13/2023	109349	THE SOURCING GROUP LLC	2,443.61	Quail Run Elementary	4310	Mandarin Sweatshirts
306952	3/14/2023	17776	AMAZON COM	83.86	Quail Run Elementary	4310	Classroom Supplies - Williams
307012	3/15/2023	523818	WAXIE SANITARY SUPPLY	259.04	Quail Run Elementary	4340	Custodial Supplies
306995	3/16/2023	499790	BLUUM USA INC.	250.13	Quail Run Elementary	4310	Lamps & Filters - Burfield
307089	3/22/2023	121899	CLAY PLANET	228.38	Quail Run Elementary	5640	Art Kiln Repairs - Rajee
307155	3/28/2023	300962	LIBERTY FLAGS INC	45.58	Quail Run Elementary	4310	American Flag
307163	3/28/2023	121899	CLAY PLANET	805.34	Quail Run Elementary	4310	Art Supplies - Rajee
307197	3/29/2023	115667	PATRICIA'S SPIRITWEAR LLC	1,229.96	Quail Run Elementary	5888	Customized TShirts 5th Grade
306565	3/2/2023	102922	CITY OF SAN RAMON	204.60	Rancho Romero Elementary Schoo	5888	3rd Grade Field Trip
306565	3/2/2023	102922	CITY OF SAN RAMON	415.40	Rancho Romero Elementary Schoo	5888	3rd Grade Field Trip
306571	3/2/2023	111315	BAY AREA CHILDREN'S THEATRE	306.90	Rancho Romero Elementary Schoo	5888	1st Grade Field Trip
306571	3/2/2023	111315	BAY AREA CHILDREN'S THEATRE	623.10	Rancho Romero Elementary Schoo	5888	1st Grade Field Trip
306639	3/6/2023	369057	OAKLAND ZOO	2,044.00	Rancho Romero Elementary Schoo	5888	Kindergarten Field Trip
306684	3/7/2023	523818	WAXIE SANITARY SUPPLY	259.04	Rancho Romero Elementary Schoo	4340	Custodial Supplies
306691	3/7/2023	108941	GUERRA CONSTRUCTION GROUP	19,425.00	Rancho Romero Elementary Schoo	5660	DEMO & INSTALL BALL WALLS
306692	3/7/2023	113180	PW ATHLETIC MFG CO	18,514.50	Rancho Romero Elementary Schoo	5660	BALL WALLS
306992	3/14/2023	446345	SCHOOL SPECIALTY INC	2,129.67	Rancho Romero Elementary Schoo	4400	Outdoor Round Picnic Table
306526	3/1/2023	102554	SLINGMAN LACROSSE COMPANY	166.35	San Ramon Valley High School	4310	LACROSSE SUPPLIES
306544	3/2/2023	17776	AMAZON COM	144.63	San Ramon Valley High School	4310	CLASS SUPPLIES
306577	3/3/2023	114698	BAY AREA OFFICIALS ASSOCIATION	1,714.84	San Ramon Valley High School	5888	M VOLLEYBALL OFFICIALS
306599	3/3/2023	17776	AMAZON COM	54.36	San Ramon Valley High School	4310	CLASS SUPPLIES
306613	3/6/2023	107518	HOME TEAM SPORTS PHOTOGRAPHY	540.00	San Ramon Valley High School	5888	TEAM BANNERS
306640	3/6/2023	237544	HARBOR FREIGHT TOOLS	391.67	San Ramon Valley High School	4310	AUTO SHOP SUPPLIES
306645	3/6/2023	111040	PRIMO'S PIZZERIA	800.00	San Ramon Valley High School	5888	TEAM SUPPLIES
306650	3/7/2023	107518	HOME TEAM SPORTS PHOTOGRAPHY	760.00	San Ramon Valley High School	5888	TEAM BANNERS
306660	3/7/2023	115286	FOREVERMORE STUDIOS LLC	217.75	San Ramon Valley High School	5888	M VOLLEYBALL BANNERS
306661	3/7/2023	102254	COACHCOMM LLC	2,181.48	San Ramon Valley High School	4400	FOOTBALL EQUIPMENT
306674	3/7/2023	17776	AMAZON COM	532.77	San Ramon Valley High School	4310	CHEER SUPPLIES
306895	3/7/2023	499790	BLUUM USA INC.	867.83	San Ramon Valley High School	4400	HDMI EXTEND
306722	3/9/2023	17776	AMAZON COM	12.94	San Ramon Valley High School	4310	SITE SUPPLIES
306722	3/9/2023	17776	AMAZON COM	30.20	San Ramon Valley High School	4310	SITE SUPPLIES
306738	3/9/2023	17776	AMAZON COM	91.35	San Ramon Valley High School	4310	CLASS SUPPLIES
306739	3/9/2023	17776	AMAZON COM	101.82	San Ramon Valley High School	4310	CLASS SUPPLIES
306740	3/9/2023	17776	AMAZON COM	91.30	San Ramon Valley High School	4310	SUPPLIES
306745	3/9/2023	17776	AMAZON COM	133.69	San Ramon Valley High School	4310	TEAM SUPPLIES
306754	3/10/2023	106819	TOTAL THREADS	4,730.63	San Ramon Valley High School	5888	TEAM GEAR
306795	3/13/2023	436926	SAINT MARY'S COLLEGE	900.00	San Ramon Valley High School	5888	TOURNAMENT ENTRY FEE
306853	3/13/2023	106837	HUDL	1,631.25	San Ramon Valley High School	5888	SUBSCRIPTION
306869	3/13/2023	140165	CONTINENTAL ATHLETIC SUPPLY	2,546.20	San Ramon Valley High School	5888	HELMET RECONDITIONING
306879	3/13/2023	17776	AMAZON COM	91.28	San Ramon Valley High School	4310	CLASS SUPPLIES
306896	3/13/2023	140165	CONTINENTAL ATHLETIC SUPPLY	29.91	San Ramon Valley High School	5888	HELMET REFURBISHMENT
306896	3/13/2023	140165	CONTINENTAL ATHLETIC SUPPLY	9,938.42	San Ramon Valley High School	5888	HELMET REFURBISHMENT
306983	3/13/2023	102815	SPONGES PETROLEUM DUCKIES	5,401.00	San Ramon Valley High School	5888	TEAM SUPPLIES
306875	3/14/2023	115286	FOREVERMORE STUDIOS LLC	1,100.00	San Ramon Valley High School	5888	VIDEOGRAPHY
306898	3/14/2023	112599	TRI VALLEY BASKETBALL	1,350.00	San Ramon Valley High School	5888	TOURNAMENT ENTRY
306900	3/14/2023	110858	MAS SERVICE/IB MECHANICAL INC	466.13	San Ramon Valley High School	5888	APPLIANCE REPAIR
306916	3/14/2023	115639	GERRY FREITAS HOOP REVIEW	375.00	San Ramon Valley High School	5888	TEAM ENTRY FEE
306908	3/15/2023	101915	TENNIS WAREHOUSE	2,913.30	San Ramon Valley High School	5888	UNIFORMS
306944	3/15/2023	16880	ALPINE AWARDS INC	118.32	San Ramon Valley High School	5888	TEAM GEAR

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
306947	3/15/2023	115640	TOWNEPLACE SUITES FRESNO	2,119.14	San Ramon Valley High School	5888	BASEBALL TRAVEL
306969	3/15/2023	86880	CDW GOVERNMENT INC	239.24	San Ramon Valley High School	4310	PRINTER
307000	3/16/2023	100164	NICK'S CUSTOM GOLF CARS	523.80	San Ramon Valley High School	5888	GOLF CART MAINTENANCE
307009	3/20/2023	30965	AMOS PRODUCTIONS	3,495.00	San Ramon Valley High School	5690	GRADUATION SOUND
307022	3/20/2023	115649	UC SAN DIEGO	1,425.00	San Ramon Valley High School	5888	TEAMBUILDING
307053	3/21/2023	112874	GOLCHER, DENNIS M	500.00	San Ramon Valley High School	5888	TOURNAMENT FEES
307095	3/23/2023	101907	THE BASIX	1,317.13	San Ramon Valley High School	5888	ATHLETIC AWARDS
307098	3/23/2023	101907	THE BASIX	400.63	San Ramon Valley High School	4310	ATHLETIC CERTS
307099	3/23/2023	113007	SPORTS CHANNEL MEDIA	405.00	San Ramon Valley High School	5888	GAME COVERAGE
307110	3/24/2023	228360	GRACE, KENNETH W	1,200.00	San Ramon Valley High School	5888	TRACK SERVICES
307128	3/24/2023	107233	NCLRA	5,319.75	San Ramon Valley High School	5888	LACROSSE OFFICIALS
307125	3/25/2023	102182	BSN SPORTS LLC	277.80	San Ramon Valley High School	5888	FOOTBALL GEAR
307127	3/25/2023	102182	BSN SPORTS LLC	9,838.28	San Ramon Valley High School	5888	FOOTBALL GEAR
307141	3/25/2023	102182	BSN SPORTS LLC	4,167.00	San Ramon Valley High School	5888	FOOTBALL JERSEYS
307142	3/25/2023	102182	BSN SPORTS LLC	402.81	San Ramon Valley High School	5888	FOOTBALL GEAR
307146	3/27/2023	107325	SAN RAMON VALLEY EDUCATION	95.00	San Ramon Valley High School	5888	NIGHT WITH THE STARS REG
307148	3/27/2023	102182	BSN SPORTS LLC	750.06	San Ramon Valley High School	5888	HATS
307149	3/27/2023	102182	BSN SPORTS LLC	1,736.02	San Ramon Valley High School	4310	TEAM EQUIPMENT
307248	3/31/2023	481139	GRYCO SPORTSWEAR	1,358.29	San Ramon Valley High School	5888	FOOTBALL GEAR
306723	3/9/2023	17776	AMAZON COM	53.68	Stone Valley Middle School	4310	Labels For Visitor Passes
306818	3/10/2023	17776	AMAZON COM	223.26	Stone Valley Middle School	4310	Leadership Items
307144	3/10/2023	100713	BOOMERANG PROJECT	3,475.00	Stone Valley Middle School	5888	WEB Basic Training
307104	3/22/2023	115658	DONOFRIEND LLC	8,000.00	Stone Valley Middle School	5888	Student Workshop Assembly
307184	3/24/2023	111028	SWEET CELEBRATIONS	717.75	Stone Valley Middle School	4310	Balloon Decor for Promo.
307167	3/27/2023	523818	WAXIE SANITARY SUPPLY	259.04	Stone Valley Middle School	4340	Custodial Towels
307196	3/29/2023	101409	CUSTOM INK LLC	734.93	Stone Valley Middle School	5888	Band Shirts
39055	3/1/2023	112689	HOME DEPOT U.S.A.	336.30	Stores-Warehouse	9322	D-VOUR 1LB ABSORBANT LEMON POW
39056	3/2/2023	506913	VERITIV	5,131.37	Stores-Warehouse	9322	PAPER GOODS
39057	3/7/2023	112689	HOME DEPOT U.S.A.	1,082.28	Stores-Warehouse	9322	toilet paper
39058	3/8/2023	107038	BRADY IND/CENTRAL SANITARY SUP	3,441.94	Stores-Warehouse	9322	garbage bags
39059	3/14/2023	506913	VERITIV	5,606.28	Stores-Warehouse	9322	PAPER TOWEL
39060	3/17/2023	112689	HOME DEPOT U.S.A.	296.24	Stores-Warehouse	9322	pads
39061	3/20/2023	523818	WAXIE SANITARY SUPPLY	18,502.18	Stores-Warehouse	9322	CLEANERS
39062	3/27/2023	528078	WEST LITE SUPPLY CO. INC.	3,327.75	Stores-Warehouse	9322	bulbs
39063	3/28/2023	506913	VERITIV	10,969.72	Stores-Warehouse	9322	paper goods
39064	3/28/2023	107038	BRADY IND/CENTRAL SANITARY SUP	3,441.94	Stores-Warehouse	9322	garbage bags
39066	3/28/2023	236657	HAMMONS SUPPLY COMPANY	132.68	Stores-Warehouse	9322	swabs
307044	3/3/2023	86880	CDW GOVERNMENT INC	420.65	Superintendent and Board	4310	Comms. Equip. LB
307003	3/10/2023	499790	BLUUM USA INC.	645.98	Superintendent and Board	4310	Parts for Board Room
306534	3/1/2023	17776	AMAZON COM	27.48	Sycamore Valley Elementary Sch	4200	KINDER BOOKS
306552	3/2/2023	17776	AMAZON COM	51.08	Sycamore Valley Elementary Sch	4310	5th Gr Class Supplies
306557	3/2/2023	17776	AMAZON COM	35.01	Sycamore Valley Elementary Sch	4310	HEALTH SUPPLIES
306561	3/2/2023	17776	AMAZON COM	35.85	Sycamore Valley Elementary Sch	4310	SCIENCE SUPPLIES
306629	3/3/2023	17776	AMAZON COM	37.89	Sycamore Valley Elementary Sch	4310	SCIENCE SUPPLIES
306728	3/9/2023	17776	AMAZON COM	89.35	Sycamore Valley Elementary Sch	4310	CLASS SUPPLIES
306930	3/15/2023	17776	AMAZON COM	524.91	Sycamore Valley Elementary Sch	4310	TK CLASS SUPPLIES
306934	3/15/2023	17776	AMAZON COM	323.58	Sycamore Valley Elementary Sch	4200	4th Gr. Class 1Books
306949	3/16/2023	51370	B & H PHOTO VIDEO	205.34	Sycamore Valley Elementary Sch	4310	REVOLABS BATTERIES
307021	3/20/2023	345944	MUSEUM OF THE SAN RAMON VALLEY	1,710.00	Sycamore Valley Elementary Sch	5888	3RD GR FIELD TRIP
306878	3/13/2023	17776	AMAZON COM	63.13	Tassajara Hills Elementary Sch	4310	office supplies
306882	3/13/2023	17776	AMAZON COM	115.87	Tassajara Hills Elementary Sch	4310	cables & adapters for devices
307011	3/13/2023	523818	WAXIE SANITARY SUPPLY	259.04	Tassajara Hills Elementary Sch	4340	custodial mops
306998	3/15/2023	17776	AMAZON COM	28.28	Tassajara Hills Elementary Sch	4200	SEL Books, not text for psych
307093	3/21/2023	111339	BEAR FLAG TOURS	2,325.00	Tassajara Hills Elementary Sch	5888	4th gr sacramento field trip
306967	3/8/2023	499790	BLUUM USA INC.	16,149.38	Technology	4310	Projector Mounts for Epson/Max
306808	3/9/2023	17776	AMAZON COM	1,794.38	Technology	4310	(30) MFA Staff Keys
306865	3/9/2023	86880	CDW GOVERNMENT INC	7,030.27	Technology	5888	1.5 YR Boring Lab Toolbox Subs
306976	3/15/2023	505636	ULINE	1,138.16	Technology	4310	Team E Supplies
307042	3/20/2023	17776	AMAZON COM	179.60	Technology	4310	Tech Dept Presentatn Supplies
306643	3/3/2023	58451	BAY AREA AIR QUALITY	771.00	Transportation	5888	ANNUAL PERMIT RENEWAL - FUEL
306712	3/8/2023	114349	NVB EQUIPMENT, INC.	860.00	Transportation	5888	FIELD TRIP BUS FIRE SUPPLY SER
306581	3/3/2023	445169	SCHOLASTIC MAGAZINES	171.31	Twin Creeks Elementary School	4310	3RD GR EXTRA CLASS SUBSCRIPTIO
306644	3/6/2023	112467	FLYLEAF PUBLISHING	509.75	Twin Creeks Elementary School	4200	PRIMARY INTERVENTION MATERIALS
306758	3/10/2023	109786	SCHOOL HEALTH CORPORATION	510.99	Twin Creeks Elementary School	4310	PE EQUIPMENT
306762	3/10/2023	17776	AMAZON COM	81.21	Twin Creeks Elementary School	4310	CLASSROOM SUPPLIES
306982	3/13/2023	107337	STEWART SIGNS	27,084.00	Twin Creeks Elementary School	6400	OUTDOOR LED SIGN
306923	3/15/2023	17776	AMAZON COM	35.46	Twin Creeks Elementary School	4310	CLASSROOM SUPPLIES
306923	3/15/2023	17776	AMAZON COM	75.36	Twin Creeks Elementary School	4200	CLASSROOM SUPPLIES
307066	3/23/2023	99669	STATE OF CALIFORNIA	3,200.00	Twin Creeks Elementary School	6219	PLAN/FIELD REVIEW FEE
307133	3/27/2023	227913	GOPHER SPORTS	495.86	Twin Creeks Elementary School	4310	PE EQUIP
307173	3/27/2023	445492	SCHOOL DATEBOOKS INC.	687.79	Twin Creeks Elementary School	5888	SCHOOL PLANNERS
307246	3/31/2023	105582	GET SMART PRODUCTS	2,736.72	Twin Creeks Elementary School	4310	ART SHOW SUPPLIES
307138	3/16/2023	115661	EVERYTHING BRANDED USA INC	267.20	Venture (Independent Studies)	5888	LANYARDS
307015	3/17/2023	110749	IMAGE MATTERS	716.00	Venture (Independent Studies)	5888	Entryway Floor Mats
307140	3/23/2023	107406	ECONOMY CAP AND GOWN	2,419.19	Venture (Independent Studies)	5888	CAP & GOWNS
306551	3/2/2023	17776	AMAZON COM	134.71	Vista Grande Elementary School	4310	classroom supplies
306741	3/9/2023	17776	AMAZON COM	50.59	Vista Grande Elementary School	4310	Classroom supplies
306742	3/9/2023	17776	AMAZON COM	77.81	Vista Grande Elementary School	4310	Office Supplies
306962	3/14/2023	17776	AMAZON COM	30.23	Vista Grande Elementary School	4310	HDMI cables
306964	3/14/2023	17776	AMAZON COM	58.70	Vista Grande Elementary School	4310	adapters
307109	3/16/2023	115659	MAKER LABS	4,800.00	Vista Grande Elementary School	5888	ASE
307164	3/21/2023	114853	NEW PEDAGOGIES FOR DEEP	895.00	Vista Grande Elementary School	5220	conference
307239	3/31/2023	198545	EXPLORING NEW HORIZONS	32,220.00	Vista Grande Elementary School	5888	outdoor ed
306683	3/1/2023	107038	BRADY IND/CENTRAL SANITARY SUP	19.44	Walt Disney Elementary School	4340	Custodial Supplies
306628	3/3/2023	17776	AMAZON COM	741.83	Walt Disney Elementary School	4310	Divider Screens
306631	3/3/2023	17776	AMAZON COM	17.38	Walt Disney Elementary School	4310	Prism Club
306631	3/3/2023	17776	AMAZON COM	17.39	Walt Disney Elementary School	4200	Prism Club
306798	3/7/2023	17776	AMAZON COM	55.94	Walt Disney Elementary School	4200	Classroom books
306861	3/7/2023	523818	WAXIE SANITARY SUPPLY	259.04	Walt Disney Elementary School	4340	Custodial Supplies
306763	3/10/2023	17776	AMAZON COM	929.07	Walt Disney Elementary School	4310	Classroom supplies
306857	3/10/2023	102596	SCHOOL FIX CATALOG	158.30	Walt Disney Elementary School	4340	Custodial supplies

PO Number	PO Date	Vendor ID	Vendor Name	Amount	Location Name	Object	Description
307014	3/13/2023	107038	BRADY IND/CENTRAL SANITARY SUP	72.71	Walt Disney Elementary School	4340	Custodial supplies 43 of 150
306954	3/15/2023	17776	AMAZON COM	162.33	Walt Disney Elementary School	4310	Art Supplies
306945	3/15/2023	120489	CINTAS CORP.	184.77	Warehouse	4310	Uniform Shirts Warehouse Staff
307007	3/17/2023	115647	DESIGN SERVICES INC	93.87	Warehouse	4310	Laminate Cartridge Warehouse
307060	3/21/2023	17776	AMAZON COM	89.16	Warehouse	4310	Laminate Refill Warehouse
306597	3/2/2023	17776	AMAZON COM	34.76	Windemere Ranch Middle School	4310	Office supplies
306576	3/3/2023	499790	BLUUM USA INC.	114.18	Windemere Ranch Middle School	4310	AV lamp and filter
306859	3/6/2023	507	ABC-CLIO	508.40	Windemere Ranch Middle School	4210	Online database for library
306716	3/7/2023	17776	AMAZON COM	116.41	Windemere Ranch Middle School	4310	Classroom supplies for Spanish
306717	3/8/2023	17776	AMAZON COM	164.35	Windemere Ranch Middle School	4310	Classroom supplies for comp sc
306719	3/8/2023	17776	AMAZON COM	169.83	Windemere Ranch Middle School	4310	Classroom supplies for Science
306720	3/8/2023	17776	AMAZON COM	86.93	Windemere Ranch Middle School	4310	Science classroom supplies
306863	3/9/2023	523818	WAXIE SANITARY SUPPLY	14.39	Windemere Ranch Middle School	4340	Custodial supplies
306770	3/10/2023	17776	AMAZON COM	95.32	Windemere Ranch Middle School	4310	Classroom supplies for Spanish
306776	3/10/2023	17776	AMAZON COM	136.69	Windemere Ranch Middle School	4310	office supplies
306911	3/13/2023	17776	AMAZON COM	397.45	Windemere Ranch Middle School	4200	Novels for library
306987	3/15/2023	17776	AMAZON COM	403.77	Windemere Ranch Middle School	4200	Novels for library
306989	3/16/2023	17776	AMAZON COM	105.59	Windemere Ranch Middle School	4200	Novels for library
307031	3/20/2023	111957	ELLA	49,878.00	Windemere Ranch Middle School	5660	KITCHEN WORK - WR
307038	3/20/2023	499790	BLUUM USA INC.	4.35	Windemere Ranch Middle School	4310	Cable for AV in C203
307207	3/28/2023	107325	SAN RAMON VALLEY EDUCATION	190.00	Windemere Ranch Middle School	5888	Night with the Stars regist

\$ 1,849,851.98

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF CONTRACTS/PURCHASES OVER \$50,000

DISCUSSION: Contracts and purchases over \$50,000 are routinely brought to the Board for approval. Copies of the contracts are available to the Board and public upon request.

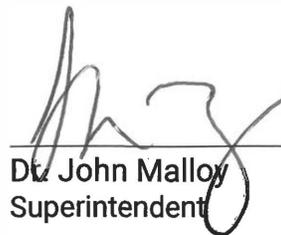
Vendor	Description	Amount	Funding
All County Flooring	Contract to replace VCT flooring at SVMS 3-story classroom building	\$207,830	Measure D
American Floor Sanding	Refinished gyms floors and all woods at Cal, DV, MV, SRV high schools	\$53,376	Routine Restricted Maint.
James Bylund, PSY.D.	Independent Education Evaluations (IEE)	Not to exceed \$78,000	Special Ed.
Harris School Solutions/QSS	Full Service and Software Support 2023-23 Renewal	\$171,913	Prepaid/Tech.
Herff Jones Yearbooks	Yearbooks for DVHS	\$177,761	School Site Donations
Mechanical Services LLC	Boiler/HVAC Maintenance/Repairs	\$99,000	Routine Restricted Maint
Ocean Honda of Burlingame	(5) 2023 Honda Odyssey Passenger Vans	\$240,000	Discretionary Block Grant
Park Planet	Installation of covered Walkways at Vista Grande ES	\$118,700	Measure D
School Specialty	Classroom Furniture for DVHS	\$96,578	Academic Booster
TeamCivX	Consulting and Voter Survey	\$74,000	Prof. Serv.
WA Thomas	Remodel of Building B at Ed Center	\$95,782	Building Fund

RECOMMENDATION: Authorize the District to execute the above agreements and purchases.

BUDGET IMPLICATION: As stated above.



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

12.5

Item Number

DATE: April 25, 2023

TOPIC: DECLARATION OF SURPLUS PROPERTY

DISCUSSION: As per Education Code section 17545-17555, the governing board may sell or dispose of personal property which is unusable, obsolete, or no longer needed by the district. Staff has determined that the item(s) listed below are surplus property and they have been verified as obsolete, unusable and/or cost prohibitive to repair or maintain. If the items do not exceed in value the sum of \$2,500, they may be sold at a private sale without advertising. If the property is of insufficient value to defray the costs of arranging a sale, the items may be donated to a charitable organization or may be disposed of in the local public dump. The items will be removed from the District's fixed asset inventory upon sale or disposal.

Qty	Item
1	RIDE ON SCRUBBER MACHINE ADVANCE
1	WETVAC SUMMIT PUMPER
1	LOWSPEED ELECTRIC F/MACHINE WHIRLMATIC SHN ADVANCE 1520K
1	WETVAC TORNADO CARPETRINSER/DRYER 7

RECOMMENDATION: Staff recommends approval of the items as surplus property.

BUDGET IMPLICATIONS: Any proceeds from the sale of items shall be placed to the credit of the fund from which the original expenditure for the purchase was made or in the general or reserve fund of the district.



Julie Harris
Business Manager



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

12.6

ITEM NUMBER

DATE: April 25, 2023

TOPIC: CONSIDERATION OF ADOPTION OF RESOLUTION #93/22-23, APPROVING ROUTINE BUDGET REVISIONS

DISCUSSION: Routine budget revisions are brought before the Board for approval on a monthly basis. Revenues and expenditures are reviewed and adjusted to reflect projections based on new information such as grant awards, local donations, and district expenditure commitments. The items below detail the changes and movement between accounts.

General Fund - Revenues

LCFF/Other State –

Other State Revenues increased approximately \$58,000 primarily due to the combined impact of two items: receipt of \$274,000 for the Ethnic Studies Block Grant, and decreased projections of \$215,000 of LCFF and lottery revenue for the Second Interim reporting period.

Federal Revenues –

Federal revenues increased approximately \$151,000 due to increased special education allocations.

Other Local Revenues –

Other Local revenues increased approximately \$1.4 million primarily due to an increase of \$1.2 million in external billings, receipt of Early Education Teacher Development grant of \$105,000, and other miscellaneous receipts of approximately \$68,000.

General Fund - Expenditures

Salaries and Benefits –

Budgeted salary and benefits expenditures decreased approximately \$313,000 due to adjustments made for the Second Interim reporting period.

Supplies/Services –

Budgeted supplies and services expenditures increased approximately \$6.5 million due budgeting of instructional materials (\$1.7 million from Arts, Music, and Instructional Materials Discretionary Block Grant, and \$250,000 in restricted lottery funds), \$2.8 million in special education increases, \$790,000 from site donations, \$350,000 for HR support, \$290,000 for liability insurance increases, and \$65,000 for Universal Pre-K planning.

Capital Outlay –

Budgeted capital expenditures increased \$487,000 for vehicle purchases.

Other Funds

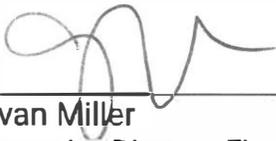
The Building Fund (Fund 21), has increased Transfers In of approximately \$8.5 million due to reimbursements from the state Office of Public School Construction received in Fund 35. Fund 21 also has increased services expenditures by \$1.1 million primarily due to budgeting of the facility master plan expenditures.

12.7

Item Number

RECOMMENDATION: The Administration recommends adoption of Resolution #93/22-23, approving the budget adjustments as presented.

BUDGET IMPLICATIONS: Various, as noted above.



Evan Miller
Executive Director, Fiscal Services



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

RESOLUTION NO. : #93/22-23

IN SUPPORT OF APPROVING ROUTINE BUDGET REVISIONS

WHEREAS, Education Code Sections 42600 – 42603 permit the County Superintendent of Schools with the consent of the Governing Board of the San Ramon Valley Unified School District to make such transfers to revise the adopted budget at any time during a fiscal year; and

WHEREAS, the Governing Board believes it to be in the best interest of the District to regularly revise the 2022-23 budget in order to more accurately portray the financial condition of the District;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the San Ramon Valley Unified School District does hereby authorize the Contra Costa County Superintendent of Schools to revise its 2022-23 budget as hereafter detailed.

BE IT FURTHER RESOLVED that the Secretary of the Governing Board is hereby directed to deliver a copy of this Resolution to the County Superintendent of Schools.

APPROVED, PASSED and ADOPTED by the Governing Board of the San Ramon Valley Unified School District this 25th day of April, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

1 GENERAL FUND

	Revised Budget 1/31/2023	Adjustments this Period	Revised Budget 3/31/2023
REVENUES			
LCFF/Other State	\$ 412,814,669	\$ 58,654	\$ 412,873,323
Federal Revenues	17,028,814	150,765	17,179,579
Other Local Revenues	29,814,820	1,375,779	31,190,599
Total Revenues	\$ 459,658,303	\$ 1,585,198	\$ 461,243,501
EXPENDITURES			
Certificated Salaries	\$ 182,686,221	\$ 377,191	\$ 183,063,412
Classified Salaries	65,321,147	-113,066	65,208,081
Employee Benefits	121,304,544	-577,619	120,726,925
Books and Supplies	25,619,401	1,712,061	27,331,462
Services, Other Operating Expenses	49,178,622	4,818,880	53,997,502
Capital Outlay	1,178,460	487,000	1,665,460
Other Outgo	993,996	0	993,996
Direct Support/Indirect Costs	0	0	0
Total Expenditures	\$ 446,282,391	\$ 6,704,447	\$ 452,986,838
Excess or Deficiency before other Sources and Uses	\$ 13,375,912	\$ -5,119,249	\$ 8,256,663
OTHER FINANCING SOURCES/USES			
Transfers In	\$ 0	\$ 133,300	\$ 133,300
Transfers Out	2,854,361	0	2,854,361
Sources	0	0	0
Uses	0	0	0
Total, Other Financing Sources/Uses	\$ -2,854,361	\$ 133,300	\$ -2,721,061
NET INCREASE (DECREASE) IN FUND BALANCE	\$ 10,521,551	\$ -4,985,949	\$ 5,535,602
FUND BALANCE, RESERVES			
Beginning Balance			
Beginning Balance as of July 1 - Unaudited	\$ 47,737,979	\$ 0	\$ 47,737,979
Audit Adjustments	0	0	0
As of July 1 - Audited	47,737,979	0	47,737,979
Adjustments for Restatements	0	0	0
Net Beginning Balance	47,737,979	0	47,737,979
Ending Balance	\$ 58,259,530	\$ -4,985,949	\$ 53,273,581
COMPONENTS OF ENDING BALANCE			
Unappropriated Amount	\$ 0	\$ 0	\$ 0
Restricted Ending Balances	43,248,191	-5,931,379	37,316,812
Instructional Materials	330,987	-330,987	0
Professional Development	131,836	0	131,836
Revolving Cash	153,700	0	153,700
Stores Inventory	46,286	0	46,286
Site Designations	-506,033	0	-506,033
Supplemental	1,506,760	127,922	1,634,682
Lottery	632,006	-114,170	517,836
Prepaid Expenses	467,405	0	467,405
Technology Devices	207,683	0	207,683
\$0	0	0	0
Deficit Spending	12,040,708	1,262,666	13,303,374
Safety and Mental Wellness	0	0	0
\$0	0	0	0
\$0	0	0	0
	58,259,529	-4,985,948	53,273,581

13 Child Nutrition Fund

	Revised Budget 1/31/2023	Adjustments this Period	Revised Budget 3/31/2023
REVENUES			
<i>Federal Revenues</i>	\$ 2,736,379	\$ 0	\$ 2,736,379
<i>Other State Revenues</i>	9,870,821	0	9,870,821
<i>Other Local Revenues</i>	0	0	
Total Revenues	\$ 12,607,200	\$ 0	\$ 12,607,200
EXPENDITURES			
<i>Classified Salaries</i>	\$ 3,500,000	\$ 0	\$ 3,500,000
<i>Employee Benefits</i>	1,900,000	0	1,900,000
<i>Books and Supplies</i>	5,868,589	20,000	5,888,589
<i>Services, Other Operating Expenses</i>	556,200	0	556,200
<i>Capital Outlay</i>	900,000	-20,000	880,000
<i>Other Outgo</i>	0	0	0
<i>Direct Support/Indirect Costs</i>	0	0	0
Total Expenditures	\$ 12,724,789	\$ 0	\$ 12,724,789
Excess or Deficiency before other Sources and Uses	\$ -117,589	\$ 0	\$ -117,589
OTHER FINANCING SOURCES/USES			
<i>Transfers In</i>	\$ 0	\$ 0	\$ 0
<i>Transfers Out</i>	0	0	0
<i>Sources</i>	0	0	0
<i>Uses</i>	0	0	0
Total, Other Financing Sources/Uses	\$ 0	\$ 0	\$ 0
NET INCREASE (DECREASE) IN FUND BALANCE	\$ -117,589	\$ 0	\$ -117,589
FUND BALANCE, RESERVES			
Beginning Balance			
Beginning Balance as of July 1 - Unaudited	\$ 2,767,733	\$ 0	\$ 2,767,733
Audit Adjustments	0	0	0
As of July 1 - Audited	2,767,733	0	2,767,733
Adjustments for Restatements	0	0	0
Net Beginning Balance	2,767,733	0	2,767,733
Ending Balance	\$ 2,650,144	\$ 0	\$ 2,650,144
Components of Ending Fund Balance			
Stores	\$ 87,026	\$ 0	\$ 87,026
Revolving Fund	600	0	600
Restricted Ending Balance	2,562,518	0	2,562,518
	2,650,144		2,650,144

21 Building Fund

	Revised Budget 1/31/2023	Adjustments this Period	Revised Budget 3/31/2023
REVENUES			
<i>Federal Revenues</i>	\$ 0	\$ 0	\$ 0
<i>Other State Revenues</i>	0	0	0
<i>Other Local Revenues</i>	1,136,200	73,530	1,209,730
Total Revenues	<u>\$ 1,136,200</u>	<u>\$ 73,530</u>	<u>\$ 1,209,730</u>
EXPENDITURES			
<i>Classified Salaries</i>	\$ 919,886	\$ 39,015	\$ 958,901
<i>Employee Benefits</i>	507,698	9,992	517,690
<i>Books and Supplies</i>	2,399,498	12,495	2,411,993
<i>Services, Other Operating Expenses</i>	2,429,269	1,119,321	3,548,590
<i>Capital Outlay</i>	24,053,703	215,449	24,269,152
<i>Other Outgo</i>	0	0	0
<i>Direct Support/Indirect Costs</i>	0	0	0
Total Expenditures	<u>\$ 30,310,054</u>	<u>\$ 1,396,272</u>	<u>\$ 31,706,326</u>
Excess or Deficiency before other Sources and Uses	\$ -29,173,854	\$ -1,322,742	\$ -30,496,596
OTHER FINANCING SOURCES/USES			
<i>Transfers In</i>	\$ 3,602,868	\$ 8,565,120	\$ 12,167,988
<i>Transfers Out</i>	0	0	0
<i>Sources</i>	0	0	0
<i>Uses</i>	0	0	0
Total, Other Financing Sources/Uses	<u>\$ 3,602,868</u>	<u>\$ 8,565,120</u>	<u>\$ 12,167,988</u>
NET INCREASE (DECREASE) IN FUND BALANCE	\$ -25,570,986	\$ 7,242,378	\$ -18,328,608
FUND BALANCE, RESERVES			
Beginning Balance			
Beginning Balance as of July 1 - Unaudited	\$ 53,024,891	\$ 0	\$ 53,024,891
Audit Adjustments	0	0	0
As of July 1 - Audited	53,024,891	0	53,024,891
Adjustments for Restatements	0	0	0
Net Beginning Balance	53,024,891	0	53,024,891
Ending Balance	<u>\$ 27,453,905</u>	<u>\$ 7,242,378</u>	<u>\$ 34,696,283</u>
Components of Ending Fund Balance			
Restricted for Capital Outlay	\$ 27,453,905	\$ 7,242,378	\$ 34,696,283

35 Capital School Facilities Fund

	Revised Budget 1/31/2023	Adjustments this Period	Revised Budget 3/31/2023
REVENUES			
<i>Federal Revenues</i>	\$ 0	\$ 0	\$ 0
<i>Other State Revenues</i>	3,602,868	8,565,120	12,167,988
<i>Other Local Revenues</i>	0	0	0
Total Revenues	<u>\$ 3,602,868</u>	<u>\$ 8,565,120</u>	<u>\$ 12,167,988</u>
EXPENDITURES			
<i>Classified Salaries</i>	\$ 0	\$ 0	\$ 0
<i>Employee Benefits</i>	0	0	0
<i>Books and Supplies</i>	0	0	0
<i>Services, Other Operating Expenses</i>	0	0	0
<i>Capital Outlay</i>	0	0	0
<i>Other Outgo</i>	0	0	0
<i>Direct Support/Indirect Costs</i>	0	0	0
Total Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Excess or Deficiency before other Sources and Uses	\$ 3,602,868	\$ 8,565,120	\$ 12,167,988
OTHER FINANCING SOURCES/USES			
<i>Transfers In</i>	\$ 0	\$ 0	\$ 0
<i>Transfers Out</i>	3,602,868	8,565,120	12,167,988
<i>Sources</i>	0	0	0
<i>Uses</i>	0	0	0
Total, Other Financing Sources/Uses	<u>\$ -3,602,868</u>	<u>\$ -8,565,120</u>	<u>\$ -12,167,988</u>
NET INCREASE (DECREASE) IN FUND BALANCE	\$ 0	\$ 0	\$ 0
FUND BALANCE, RESERVES			
Beginning Balance			
Beginning Balance as of July 1 - Unaudited	\$ 0	\$ 0	\$ 0
Audit Adjustments	0	0	0
As of July 1 - Audited	0	0	0
Adjustments for Restatements	0	0	0
Net Beginning Balance	0	0	0
Ending Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Components of Ending Fund Balance			
Restricted Ending Balance	\$ 0	\$ 0	\$ 0

40 Special Reserve Capital Outlay

	Revised Budget 1/31/2023	Adjustments this Period	Revised Budget 3/31/2023
REVENUES			
<i>Federal Revenues</i>	\$ 0	\$ 0	\$ 0
<i>Other State Revenues</i>	0	0	0
<i>Other Local Revenues</i>	814,493	0	814,493
Total Revenues	\$ 814,493	\$ 0	\$ 814,493
EXPENDITURES			
<i>Classified Salaries</i>	\$ 0	\$ 0	\$ 0
<i>Employee Benefits</i>	0	0	0
<i>Books and Supplies</i>	0	0	0
<i>Services, Other Operating Expenses</i>	4,100	0	4,100
<i>Capital Outlay</i>	0	0	0
<i>Other Outgo</i>	3,359,334	0	3,359,334
<i>Direct Support/Indirect Costs</i>	0	0	0
Total Expenditures	\$ 3,363,434	\$ 0	\$ 3,363,434
Excess or Deficiency before other Sources and Uses	\$ -2,548,941	\$ 0	\$ -2,548,941
OTHER FINANCING SOURCES/USES			
<i>Transfers In</i>	\$ 2,854,361	\$ 0	\$ 2,854,361
<i>Transfers Out</i>	0	133,300	133,300
<i>Sources</i>	0	0	0
<i>Uses</i>	0	0	0
Total, Other Financing Sources/Uses	\$ 2,854,361	\$ -133,300	\$ 2,721,061
NET INCREASE (DECREASE) IN FUND BALANCE	\$ 305,420	\$ -133,300	\$ 172,120
FUND BALANCE, RESERVES			
Beginning Balance			
Beginning Balance as of July 1 - Unaudited	\$ 10,800,866	\$ 0	\$ 10,800,866
Audit Adjustments	0	0	0
As of July 1 - Audited	10,800,866	0	10,800,866
Adjustments for Restatements	0	0	0
Net Beginning Balance	10,800,866	0	10,800,866
Ending Balance	\$ 11,106,286	\$ -133,300	\$ 10,972,986
Components of Ending Fund Balance			
Child Care Building	440,300	0	440,300
Solar	3,043,414	0	3,043,414
DVMS Fields	463,381	0	463,381
DVHS CSA	84,828	0	84,828
Solar Reserve	2,093,313	0	2,093,313
Facility Community Use	1,001,020	0	1,001,020
Capital Investments	2,772,951	0	2,772,951
Technology Infrastructure Replacement	0	0	0
Safety Committee	1,207,079	-133,300	1,073,779
Ending Balance	\$ 11,106,286	\$ -133,300	\$ 10,972,986

67 Self Insurance Fund

	Revised Budget 1/31/2023	Adjustments this Period	Revised Budget 3/31/2023
REVENUES			
<i>Federal Revenues</i>	\$ 0	\$ 0	\$ 0
<i>Other State Revenues</i>	0	0	0
<i>Other Local Revenues</i>	4,205,000	100,000	4,305,000
Total Revenues	<u>\$ 4,205,000</u>	<u>\$ 100,000</u>	<u>\$ 4,305,000</u>
EXPENDITURES			
<i>Certificated Salaries</i>	\$ 0	\$ 0	\$ 0
<i>Classified Salaries</i>	0	0	0
<i>Employee Benefits</i>	3,880,000	0	3,880,000
<i>Books and Supplies</i>	5,000	0	5,000
<i>Services, Other Operating Expenses</i>	285,000	98,055	383,055
<i>Capital Outlay</i>	0	0	0
<i>Other Outgo</i>	0	0	0
<i>Direct Support/Indirect Costs</i>	0	0	0
Total Expenditures	<u>\$ 4,170,000</u>	<u>\$ 98,055</u>	<u>\$ 4,268,055</u>
Excess or Deficiency before other Sources and Uses	\$ 35,000	\$ 1,945	\$ 36,945
OTHER FINANCING SOURCES/USES			
<i>Transfers In</i>	\$ 0	\$ 0	\$ 0
<i>Transfers Out</i>	0	0	0
<i>Sources</i>	0	0	0
<i>Uses</i>	0	0	0
Total, Other Financing Sources/Uses	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
NET INCREASE (DECREASE) IN FUND BALANCE	35,000	1,945	36,945
FUND BALANCE, RESERVES			
Beginning Balance			
Beginning Balance as of July 1 - Unaudited	\$ 3,881,471	\$ 0	\$ 3,881,471
Audit Adjustments	0	0	0
As of July 1 - Audited	3,881,471	0	3,881,471
Adjustments for Restatements	0	0	0
Net Beginning Balance	<u>3,881,471</u>	<u>0</u>	<u>3,881,471</u>
Ending Balance	<u>\$ 3,916,471</u>	<u>\$ 1,945</u>	<u>\$ 3,918,416</u>
Components of Ending Fund Balance			
Restricted Net Position	<u>\$ 3,916,471</u>	<u>\$ 1,945</u>	<u>\$ 3,918,416</u>

DATE: April 25, 2023

TOPIC: CONSIDERATION OF REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS

DISCUSSION: The Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A is used to obtain approval of attendance and instructional time credit when one or more schools are closed because of conditions described in Education Code (EC) Section 41422 and 46392. School districts are to be held harmless from revenue loss that might otherwise result from the loss of ADA or instruction time in emergencies.

The California Department of Education's (CDE) approval of the J-13A, combined with other attendance records, serve to document the local educational agency's (LEA) compliance with instructional time laws and provide authority to maintain school for less than the required instructional days and minutes without incurring a fiscal penalty to the LEA's Local Control Funding Formula (LCFF) funding.

San Ramon Valley Unified School District closed Charlotte Wood Middle School on Thursday, March 16, 2023 due a storm related power outage. As per Ed Code 46392 requirement, independent study has been offered to the impacted students as a result of this closure.

RECOMMENDATION: The Administration recommends that the Board of Trustees approve Form J-13A Request for Allowance of Attendance Due To Emergency Conditions.

BUDGET IMPLICATIONS: Restoration of ADA due to school closure of (1) one day.



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fg/aa/pa/i/13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME: San Ramon Valley Unified		COUNTY CODE: 7	DISTRICT CODE: 61804	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: Dr. John Malloy			FISCAL YEAR: 2022-23	
ADDRESS: 699 Old Orchard Drive			COUNTY NAME: Contra Costa	
CITY: Danville		STATE: CA	ZIP CODE: 94526	
CONTACT NAME: Julie Stuhlmacher	TITLE: Attendance Technician	PHONE: 925-552-2901	E-MAIL: jastuhlmacher@srvusd.net	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input checked="" type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input checked="" type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input checked="" type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

SECTION B: SCHOOL CLOSURE

Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

Supplemental Page(s) Attached

Charlotte Wood Middle School was forced to close on Thursday, March 16th due to a power outage caused by a tree branch falling on a power-line.

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/paj/13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested
Charlotte Wood Middle School	6005078	Traditional	180	0	0	03/16/2023	03/16/2023	1

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No
Charlotte Wood Middle School	6005078	2022-23	03/16/2023	Power Outage due to tree branch falling on a power-line	Yes

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

SECTION C: MATERIAL DECREASE

Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/i13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
Total:		0.00			0		0.00

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fg/aa/pa/i13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
Total:		0.00			0.00		0.00

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of _____, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Rachel Hurd

Laura Bratt

Shelley Clark

Susanna Ordway

Jesse vanZee

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 25th day of April, 2023.

Witness: Dr. John Malloy Title: Superintendent of SRVUSD Contra Costa County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

CALIFORNIA DEPARTMENT OF EDUCATION
 SCHOOL FISCAL SERVICES DIVISION
 September 2022

Certification Form for Independent Study Plan

Local Educational Agency: San Ramon Valley Unified	CDS Code: 07618046005078
Fiscal Year: 2022-23	County: Contra Costa

This form shall accompany Form J-13A submittals beginning with fiscal year 2022 23. Instructions on how to complete this form are provided on page 2.

Independent Study Plan Certification

Pursuant to *Education Code (EC)* Section 46393, for Form J-13A submissions due to a school closure and/or material decrease in attendance occurring after September 1, 2021, a school district, county office of education, or charter school that provides a Form J-13A affidavit to the Superintendent, pursuant to *EC* Section 41422 (school closure) or *EC* Section 46392 (material decrease), shall certify that it has a plan for which independent study will be offered to students, pursuant to Article 5.5 (commencing with *EC* Section 51745) of Chapter 5 of Part 28 of Division 4. The independent study plan shall comply with all of the following:

- (1) Independent study is offered to any student impacted by any of the conditions listed in *EC* Section 46392 within 10 days of the first day of a school closure or material decrease in attendance. Students who are individuals with exceptional needs shall receive the services identified in their individualized education programs pursuant to paragraph (9) of subdivision (a) of *EC* Section 56345 and may participate in an independent study program.
- (2) Require reopening for in-person instruction as soon as possible unless prohibited under the direction of the local or state health officer.
- (3) Notwithstanding subdivision (c) of *EC* Section 51745 or subparagraph (F) of paragraph (9) of subdivision (g) of Section 51747, include information regarding establishing independent study master agreements in a reasonable amount of time.

A copy of the independent study plan, and if applicable, the state or local public health or public safety order that required school closure shall accompany the Form J-13A submitted to the California Department of Education.

I hereby certify that the independent study plan accompanying this Form J-13A submission meets the requirements described above and is true and correct to the best of my knowledge and belief.

School District Superintendent, Charter School Administrator, or County Superintendent (or designee):

Name: Dr. John Malloy	Title: Superintendent
Wet Signature:	Date:

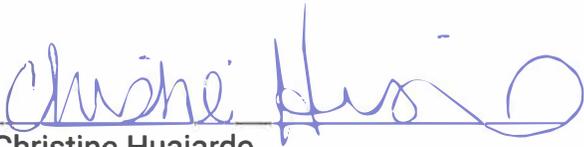
DATE: April 25, 2023

TOPIC: CONSIDERATION OF EXTENSION OF RIGHT AT SCHOOL CONTRACT FOR SUMMER 2023

DISCUSSION: In March 2022, Right At School was selected to provide the services for the Expanded Learning Opportunities Program for the San Ramon Valley Unified School District. The agreement was for a term of one (1) year ending on June 30, 2023. Due to the need for this program to operate during the summer when school is not in session it is necessary to extend this contract to include the summer of 2023 through July 25, 2023.

RECOMMENDATION: Staff recommends that the Board approve extending the contract for Right At School to July 25, 2023.

BUDGET IMPLICATION: N/A



Christine Huajardo
Assistant Superintendent, Educational Services



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

12.9

Item Number

DATE: April 25, 2023

TOPIC: CONSIDERATION OF REJECTION OF CLAIM #619950 AGAINST THE DISTRICT

DISCUSSION: The District has received a claim for damages. Our insurance administrator recommends rejection of this claim.

A rejection of a claim against the district is not a denial of the claim. This action simply sets the statute of limitations to six months from the date the notification is mailed for either resolution of the claim or the claimant must file a petition with the court before the six month expiration.

RECOMMENDATION: Staff recommends that the Board of Education reject this claim.

BUDGET IMPLICATION: N/A



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

12.10

Item Number

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

DATE: April 25, 2023

TOPIC: CONSIDERATION OF ADOPTION OF THE CCAP PARTNERSHIP AGREEMENT BETWEEN SRVUSD AND LAS POSITAS COMMUNITY COLLEGE

DISCUSSION: The College and Career Access Pathways (CCAP) is a partnership agreement between SRVUSD and Las Positas College (LPC), for the 2023-24 school year. In general, the goal of CCAP agreements is to improve the college and career readiness of high school students by increasing the opportunities for dual enrollment at the community college associated with the school district.

The San Ramon Valley Unified School District (SRVUSD) will implement the first cohort of the SRVUSD/Las Positas Welding Job Training program in the 2023-24 school year. The SRVUSD/LPC Welding Job Training program is a unique dual enrollment program offered in partnership with Las Positas College in Livermore. Through this program, high school juniors and seniors enroll in a shortened high school schedule so that they may attend designated college courses during their regular school day or in the evening. Students will engage in learning alongside college students while maintaining their high school experience. The CCAP agreement, if approved, would expire in July of 2024.

LPC and SRVUSD shall ensure that two public (informational and adoption) meetings are held in the review and approval of the CCAP Agreement. Sec. 2 (b). The CCAP agreement was open for public comment and board review at the March 14, 2023 board meeting.

RECOMMENDATION: SRVUSD Administration supports the College and Career Access Pathways Partnership Agreement for the 2023-24 school year.

BUDGET IMPLICATION: The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by SRVUSD.


Debbie Petish
Executive Director, Curriculum and Instruction


Christine Huajardo
Assistant Superintendent


Dr. John Malloy
Superintendent

12.11

Item Number

COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT
FOR DUAL ENROLLMENT

This College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Chabot-Las Positas Community College District 7600 Dublin Boulevard, 3rd Floor, Dublin, California 94568 (“CLPCCD”), and San Ramon Valley Unified School District (“SRVUSD”) 699 Old Orchard Drive, Danville, CA 94526.

WHEREAS, the mission of CLPCCD and its colleges, Chabot College and Las Positas College, includes providing educational programs and services that are responsive to the needs of the students and communities within the Chabot-Las Positas Community College District; and WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SRVUSD is a public school district serving grades 9-12 located in within the regional service area of CLPCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, Las Positas (“COLLEGE”) desires to offer or expand dual enrollment opportunities for students served by SRVUSD; and

WHEREAS, CLPCCD and SRVUSD are entering into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288 (Education Code § 76004), for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, CLPCCD and its colleges;

NOW THEREFORE, CLPCCD and SRVUSD agree as follows:

1. TERM OF AGREEMENT

- 1.1. The term of this CCAP Agreement shall be for one year beginning on July 1, 2023 and ending on June 30, 2024, and requires annual renewal each year by July 1, unless otherwise terminated in accordance with Section 19 of this Agreement.
- 1.2. This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by CLPCCD for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall also establish protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses. Sec. 2 (c)(1)
- 1.3. The CCAP Agreement Appendix shall identify a point of contact for the CLPCCD, Las Positas COLLEGE, and for SRVUSD. Sec. 2 (c)(2)
- 1.4. A copy of the CLPCCD and SRVUSD CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the California Department of Education before the start of the CCAP partnership. Sec. 2 (c)(3)

2. DEFINITIONS

- 2.1. CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SRVUSD have been approved in accordance with the policies and guidelines of CLPCCD, Las Positas COLLEGE, and applicable law. Sec. 2 (a)
- 2.2. Consistent with AB 288, this CCAP Agreement may include “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 2.3. Pupil or Student - A resident or nonresident student attending high school in California. Effective January 1, 2014, Pursuant to SB 150, the concurrent enrollment in secondary school and community college nonresident tuition exemption: concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION,REGISTRATION, MINIMUM SCHOOL DAY

- 3.1. Student Eligibility - Students are eligible who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2. Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to Las Positas College and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by the COLLEGE and shall be in compliance with applicable law and CLPCCD standards and policies.
- 3.3. College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and CLPCCD policy.
- 3.4. Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SRVUSD unless otherwise specified in the Appendix.
- 3.5. Priority Enrollment – the COLLEGE as a participant in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6. As part of this CCAP Agreement, CLPCCD shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7. Students participating in a CCAP partnership program may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community

college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.

- 3.8. Minimum School Day – SRVUSD shall certify that it shall teach SRVUSD students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

4. COLLEGE APPLICATION PROCEDURE

- 4.1. The COLLEGE will be responsible for processing student applications.
- 4.2. The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SRVUSD will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3. SRVUSD agrees to assist the COLLEGE in the admission and registration of SRVUSD students as may be necessary and requested by Las Positas COLLEGE.
- 4.4. SRVUSD, CLPCCD, and Las Positas COLLEGE understand and agree that timely and complete student admission and registration is essential for a successful CCAP Agreement dual enrollment program.
- 4.5. Las Positas COLLEGE admission and registration requires that each participating student has completed the COLLEGE enrollment application process.
- 4.6. Participating students enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by California Education Code Sections 49011, 76060.5, 76140, 76223, 76300, 76350, and 79121. Sec. 2 (f)(q)

5. PARTICIPATING STUDENTS

- 5.1. A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The governing board of CLPCCD shall exempt special part-time students under this CCAP Agreement as described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 791121.
- 5.2. The total cost of books and instructional materials for SRVUSD students who enroll in a Las Positas COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SRVUSD. Participating students must meet all CLPCCD prerequisite requirements as established by the CLPCCD and Las Positas COLLEGE as stated in the college catalog before enrolling in a course offered as part of this CCAP Agreement.

- 5.3. Grades earned by students enrolled in courses offered as part of this CCAP Agreement will be posted on the official Las Positas COLLEGE transcript. Students may submit a request for Pass/No Pass if the course is designated as such in the Las Positas COLLEGE catalog.
 - 5.4. Students enrolled in courses offered as part of this CCAP Agreement will be directed to the official catalog of Las Positas COLLEGE for information regarding applicable policies and procedures.
 - 5.5. Students enrolled in Las Positas COLLEGE courses offered as part of this CCAP Agreement will be eligible for student support services, which shall be available to them at the COLLEGE or through the SRVUSD. COLLEGE shall ensure that student support services, including counseling and guidance, assistance with assessment and placement, and tutoring are available to participating students at the COLLEGE. SRVUSD shall ensure that support services, including counseling and guidance, and assistance with assessment and placement are available to students at the SRVUSD.
 - 5.6. Students who withdraw from courses offered as part of this CCAP Agreement will not receive Las Positas COLLEGE credit. Students must comply with, and submit appropriate information/paperwork, by all published deadlines. Transcripts will be annotated according to Las Positas COLLEGE policy.
 - 5.7. A course dropped within the CLPCCD drop “without a W” deadline will not appear on the SRVUSD or the Las Positas COLLEGE transcript.
6. CCAP AGREEMENT COURSES
- 6.1. Las Positas COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to a CCAP Agreement. Sec. 2 (o)(1)
 - 6.2. Courses offered as part of this CCAP Agreement at the COLLEGE may not limit enrollment in the course. Sec. 2 (o)(1)
 - 6.3. Las Positas COLLEGE is responsible for all courses and educational programs offered as part of CCAP Agreement regardless of whether the course and educational program is offered on site at the SRVUSD or at the COLLEGE.
 - 6.4. The scope, nature, time, location, and listing of courses offered by COLLEGE with the approval of CLPCCD and the Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1) Courses offered as part of this CCAP Agreement either at the COLLEGE or SRVUSD shall be jointly reviewed and approved.
 - 6.5. Courses offered as part of this CCAP Agreement at the SRVUSD shall be of the same quality and rigor as those offered on Las Positas COLLEGE campus and shall be in compliance with CLPCCD academic standards.

- 6.6. Courses offered as part of this CCAP Agreement at the SRVUSD shall be listed in the Las Positas COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.
- 6.7. Courses offered as part of this CCAP Agreement at the SRVUSD shall adhere to the official course outline of record and the student learning outcomes established by the associated Las Positas COLLEGE academic department.
- 6.8. Courses offered as part of this CCAP Agreement and taught by a SRVUSD instructor are part of an approved Instructional Service Agreement as required by CLPCCD policies and procedures.
- 6.9. Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to CLPCCD and Las Positas COLLEGE as well as any corresponding policies, practices, and requirements of the SRVUSD. In the event of a conflict between CLPCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SRVUSD policies, practices and requirements, the CLPCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.
- 6.10. Site visits and instructor evaluations by one or more representatives of the Las Positas COLLEGE and or CLPCCD shall be permitted by the SRVUSD to ensure that courses offered as part of this CCAP Agreement in the SRVUSD are the same as the courses offered on the COLLEGE campus and in compliance with CLPCCD academic standards.
- 6.11. A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with CLPCCD and Las Positas COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12. Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with CLPCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13. Las Positas COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SRVUSD employees [once they become adjunct employees of Las Positas COLLEGE].
- 6.14. CLPCCD, Las Positas COLLEGE and SRVUSD certify that any remedial course taught by COLLEGE faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district, and shall involve collaborative effort between the SRVUSD and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

7. INSTRUCTOR(S)
 - 7.1. All instructors teaching Las Positas COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended, and be hired by the CLPCCD.
 - 7.2. The CCAP Agreement Appendix shall specify which participating SRVUSD or Las Positas COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
 - 7.3. This CCAP Agreement specifies the SRVUSD will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
 - 7.4. Instructors who teach Las Positas COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.
 - 7.5. Instructors who teach Las Positas COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SRVUSD site.
 - 7.6. Prior to teaching, faculty provided by the SRVUSD shall receive discipline-specific training and orientation from Las Positas COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
 - 7.7. Faculty provided by the SRVUSD will participate in professional development activities sponsored by the Las Positas COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited address course content, course delivery, assessment, evaluation, and/or research and development in the field.
 - 7.8. Faculty performance shall be evaluated by Las Positas COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of CLPCCD.
 - 7.9. Las Positas COLLEGE may select instructors from SRVUSD personnel. SRVUSD personnel selected to be instructors remain employees of the school

district, subject to the authority of the school district, but will also be subject to the authority of CLPCCD specifically with regard to their duties as instructors.

- 7.10. Las Positas COLLEGE shall determine the number of instructors, the ratio of instructors to students, and the subject areas of instruction, subject to approval by CLPCCD.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1. Students enrolled in Las Positas COLLEGE courses offered as part of this CCAP Agreement at the SRVUSD's High Schools shall be held to the same standards of achievement as students in courses taught on the Las Positas COLLEGE campus.
- 8.2. Students enrolled in Las Positas COLLEGE courses offered as part of this CCAP Agreement at the SRVUSD shall be held to the same grading standards as those expected of students in courses taught on the Las Positas COLLEGE campus.
- 8.3. Students enrolled in Las Positas COLLEGE courses offered as part of this CCAP Agreement at the SRVUSD shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the Las Positas COLLEGE campus.
- 8.4. Students enrolled in Las Positas COLLEGE courses offered as part of this CCAP Agreement at the SRVUSD shall be held to the same behavioral standards as those expected of students in courses taught on the Las Positas COLLEGE campus.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1. CLPCCD shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact for Las Positas COLLEGE and SRVUSD to facilitate and coordinate as to this agreement in conformity with CLPCCD policies and standards.
- 9.2. Las Positas COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between Las Positas COLLEGE and SRVUSD in conformity with CLPCCD policies and standards. Sec. 2 (c)(2)
- 9.3. SRVUSD shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SRVUSD and Las Positas COLLEGE in conformity with SRVUSD policies and standards. Sec. 2 (c)(2)
- 9.4. Las Positas COLLEGE will provide SRVUSD personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach/recruitment activities and compliance with CLPCCD policy and Las Positas COLLEGE procedures and academic standards.

- 9.5. The SRVUSD shall provide personnel to perform clerical services and services associated with student outreach and recruitment activities, student assessment and college applications, the enrollment of eligible students and other related services as deemed necessary.
- 9.6. The SRVUSD's personnel will perform services specified in 9.4 as part of their regular assignment. SRVUSD personnel performing these services will be employees of SRVUSD, subject to the authority of SCHOOL DISTRICT, but will also be subject to the direction of Las Positas COLLEGE, specifically with regard to their duties pertaining to the COLLEGE courses.
- 9.7. This CCAP Agreement requires completion and submission of an annual report, as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by Las Positas COLLEGE and SRVUSD on all the following information: Sec. 2 (t)(1)(A-D)
- A. The total number of high school students by school site enrolled in this CCAP Agreement partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)
 - B. The total number of community college courses by course category and type and by school site enrolled in by CCAP Agreement partnership participants. Sec. 2 (t)(1)(B)
 - C. The total number and percentage of successful course completions, by course category and type and by school site, of CCAP Agreement partnership participants. Sec. 2 (t)(C)
 - D. The total number of full-time equivalent students generated for CLPCCD by CCAP Agreement partnership participants. Sec. 2 (t)(1)(D)
10. APPORTIONMENT
- 10.1. CLPCCD shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2. For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3. CLPCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 ®
- 10.4. The attendance of a high school pupil at Las Positas COLLEGE as a special part-time or full-time student pursuant to this section is authorized attendance for

which CLPCCD COLLEGE shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s)

11. CERTIFICATIONS

- 11.1. SRVUSD certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2. CLPCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3. SRVUSD agrees and acknowledges that CLPCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4. This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SRVUSD campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5. This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6. This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing Las Positas COLLEGE faculty member teaching the same course at the Las Positas COLLEGE campus. Sec. 2 (j)
- 11.7. COLLEGE certifies that:
 - A community college course offered for college credit at the participating school district high school does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
 - A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
 - The Agreement is consistent with the core mission of the Las Positas COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead to displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8. This Agreement certifies that CLPCCD, SRVUSD and Las Positas COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

12. PROGRAM IMPROVEMENT

- 12.1. CLPCCD, Las Positas COLLEGE and SRVUSD may annually conduct surveys of SRVUSD pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

13. RECORDS

- 13.1. Permanent records of student attendance, grades and achievement will be maintained by SRVUSD for SCHOOL DISTRICT students who enroll in any course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for Las Positas COLLEGE students shall be maintained by COLLEGE.
- 13.2. Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

14. REIMBURSEMENT

- 14.1. The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

15. FACILITIES

- 15.1. SRVUSD will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to CLPCCD or students. SRVUSD agrees to clean, maintain, and safeguard SRVUSD's premises. SRVUSD warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 15.2. SRVUSD will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SRVUSD students. The parties understand that such equipment and materials are SRVUSD's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SRVUSD understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 15.3. Las Positas COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

16. INDEMNIFICATION

- 16.1. SRVUSD agrees to and shall indemnify, save and hold harmless Las Positas COLLEGE and CLPCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SRVUSD's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 16.2. CLPCCD agrees to and shall indemnify, save and hold harmless the SRVUSD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of CLPCCD and Las Positas COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of CLPCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

17. INSURANCE

- 17.1. SRVUSD, in order to protect CLPCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this CCAP Agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name Las Positas COLLEGE and CLPCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including such endorsement shall be furnished to Las Positas COLLEGE and to CLPCCD.
- 17.2. For the purpose of Workers' Compensation, SRVUSD shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SRVUSD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective

SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SRVUSD agrees to hold harmless, indemnify, and defend Las Positas COLLEGE and CLPCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SRVUSD personnel connected with providing services under this CCAP Agreement. SRVUSD is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SRVUSD.

18. NON-DISCRIMINATION

18.1. Neither SRVUSD nor Las Positas COLLEGE and CLPCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

19. TERMINATION

19.1. Either party may terminate this CCAP Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this CCAP Agreement shall be addressed to the responsible person listed in Section 20 below.

20. NOTICES

20.1. Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

CLPCCD

Chabot-Las Positas Community College District 7600 Dublin Boulevard, 3rd
Floor
Dublin, CA 94568
Attn: Vice Chancellor, Educational Services

SRVUSD

San Ramon Valley Unified School District
699 Old Orchard Drive
Danville, CA 94526
Attn: Executive Director, Curriculum and Instruction

21. INTEGRATION

21.1. This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

22. MODIFICATION AND AMENDMENT

22.1. No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

23. GOVERNING LAWS

23.1. This agreement shall be interpreted according to the laws of the State of California.

24. COMMUNITY COLLEGE DISTRICT BOUNDARIES

24.1. For locations outside the geographical service area boundaries of CLPCCD, CLPCCD and Las Positas COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non- district facilities.

25. SEVERABILITY

25.1. This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

26. COUNTERPARTS

26.1. This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on

By: _

By: _

SCHOOL DISTRICT PARTICIPATING COLLEGE

By: _ CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPENDIX
COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT FOR
DUAL ENROLLMENT

WHEREAS, the College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Chabot-Las Positas Community College District (“CLPCCD”), 7600 Dublin Boulevard, 3rd Floor, Dublin, CA 94568, and San Ramon Valley Unified School District (“SRVUSD”) 699 Old Orchard Drive, Danville, CA 94526, and

WHEREAS, CLPCCD and SRVUSD agree to record Las Positas Community College (“COLLEGE”) and SRVUSD specific components of the CCAP Agreement using this Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, CLPCCD, Las Positas COLLEGE and SRVUSD agree as follows:

1. CCAP AGREEMENT

- a. Las Positas COLLEGE and SRVUSD shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)
- b. Las Positas COLLEGE shall file this CCAP Agreement with the office of the Chancellor of the California community colleges prior to the start of the partnership. Sec. 2 (c)(2) Confirmation of the filing shall be provided to SRVUSD and CLPCCD.
- c. CLPCCD, Las Positas COLLEGE and SRVUSD shall review and establish new or amended CCAP Agreements annually on or before the end of each school year and follow the protocols set forth in (a) and (b) of this section.
- d. CLPCCD, Las Positas COLLEGE and SRVUSD point of contact: Sec. 2 (c)(2)

LOCATION
 NAME
 TELEPHONE
 EMAIL
 CLPCCD:
 College:
 School District:

2. STUDENT SELECTION

- a. Minimum School Day – SRVUSD certifies that it shall teach SRVUSD students participating as part of the CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142. In all circumstances Las Positas COLLEGE shall claim allowable FTES for the enrollment of high school students in any CCAP Agreement community college course.
- b. SRVUSD shall select students consistent with the intent of AB 288 to include: high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- c. Las Positas COLLEGE and SRVUSD certify that participating students will have a signed parental consent form on file with the COLLEGE. Preamble and Sec. 2 (c)(1)
- d. Las Positas COLLEGE and SRVUSD certify that participating students may enroll in up to a maximum of 15 unit load per term, the units may not constitute more than four courses per term, the units are part of an academic (educational) program identified as part of this CCAP Agreement and the units are part of an academic (educational) program designed to award students both a high school diploma and an associate degree or a certificate or credential. Sec. 2(p)(1-3)

3. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. Las Positas COLLEGE is responsible for all educational program(s) and course(s) offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SRVUSD or Las Positas COLLEGE.

4. CCAP AGREEMENT WITH SRVUSD- LAS POSITAS COMMUNITY COLLEGE of the Chabot-Las Positas Community College District, has identified the following list of courses to provide a breadth of options and access to college and career pathways. This course list will be modified each year to accommodate the needs of students.

TOTAL NUMBER OF STUDENTS TO BE SERVED: 20	TOTAL PROJECTED FTES: 38
-------------------------------------------	--------------------------

COURSE #	COURSE NAME	UNITS	LOCATION
WLDT 1	Welding Camp	1	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT	Transition to College	0.5	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 55	WLDT 55 Print Reading for Industry	2	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 61A	Beginning SMAW and FCAW Theory	1	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 61AL	Beginning SMAW and FCAW Skills Lab	2	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 61B	Advanced SMAW and FCAW Theory	1	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 61BL	Advanced SMAW and FCAW Skills Lab	2	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 62A	Beginning GTAW and GMAW Theory	1	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 62AL	Beginning GTAW and GMAW Skills Lab	2	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 62B	Advanced GTAW and GMAW Theory	1	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 62BL	Advanced GTAW and GMAW Skills Lab	2	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 63	Welding Layout and Fitting	2	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 66	Welding Inspection and Testing	2	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 69A	Beginning Pipe Welding	3	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 69B	Advanced Pipe Welding	3	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 70	Introduction to Welding	2	<input type="checkbox"/> CC <input type="checkbox"/> HS
WLDT 73	Welding Workplace Safety	1	<input type="checkbox"/> CC <input type="checkbox"/> HS

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (Sec. 2 (c)(1):

SRVUSD: Counselors and SLC lead teachers select students based on academic readiness and the alignment of the course content to students' and educational goals. SRVUSD and COLLEGE faculty identified CCAP courses using the following criteria: 1) alignment with high school and college programs of study. 2) the potential for course completion to accelerate students' time to complete a post-secondary degree or certificate.

5. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.
- 6.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST

7. **MANDATED ANNUAL STATE REPORTING**

- a. Las Positas COLLEGE and SRVUSD shall ensure accurate and timely reporting of the total number of CLPCCD full-time equivalent students generated by CCAP Agreement partnership participants.
- b. Las Positas COLLEGE and SRVUSD shall each year report the annual total number of unduplicated high school student headcount by school site enrolled under the CCAP Agreement are aggregated by gender and ethnicity and reconciled on or before June 30th , and the information shall be reported in compliance with all applicable state and federal privacy laws. The CLPCCD shall annually report the student data to the office of the Chancellor of the California Community Colleges. Sec. 2 (t) (1)(A)
- c. Las Positas COLLEGE and SRVUSD shall report the annual total number of community college courses by category and type and by school site enrolled in under this CCAP Agreement. Sec. 2 (t)(1)(B)
- d. Las Positas COLLEGE and SRVUSD shall report the annual total number of the unduplicated high school student headcount and the percentage of successful course completions, by course category and type and by school site. Sec. 2 (t)(1)(C)
- e. Las Positas COLLEGE and SRVUSD shall report the annual total number of full-time equivalent students generated by this CCAP Agreement. Sec. 2 (t)(1)(D)

- f. Las Positas COLLEGE and SRVUSD shall ensure that the point of contact for each site establishes protocols for the collection and dissemination of participating student data each semester within 30 days of the end of the term.

8. CCAP AGREEMENT DATA MATCH AND REPORTING

- a. Las Positas COLLEGE and SRVUSD shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- b. CLPCCD shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

9. PRIVACY OF STUDENT RECORDS

- a. CLPCCD, COLLEGE and SRVUSD understand and agree that education records of students enrolled in the CCAP Agreement course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state 005142.00043 13951870.1 law as set forth in Education Code §§ 49064 and 49076). CLPCCD, COLLEGE and SRVUSD agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- b. Limitation on Use. CLPCCD, COLLEGE and SRVUSD shall use each student education record that is collected pursuant to this CCAP Agreement solely for a purpose(s) consistent with CLPCCD, COLLEGE and SRVUSD authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- c. Recordkeeping Requirements. COLLEGE and SRVUSD shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, CLPCCD, COLLEGE and SRVUSD hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

10. FACILITIES USE

- a. COLLEGE and SRVUSD shall adhere to the terms outlined in Section 15, Facilities, of this CCAP Agreement.
- b. COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

BUILDING	CLASSROOM	DAYS	HOURS

DATE: April 25, 2023

TOPIC: ADOPTION OF TEXTBOOKS

DISCUSSION: It is requested that the following textbooks be adopted for use beginning immediately following adoption.

Save Me a Seat	Sarah Weeks, Gita Varadarajan Scholastic, Inc. Copyright 2018	All Elementary Schools Grades 3-7	\$8.00
<i>Continued on next page</i>			

The District uses common sense media to determine if books are age appropriate. Some books may not be on common sense media. All books included on this list have been vetted by the SRVUSD Curriculum and Instruction administrators and educators for age appropriateness.

Save Me a Seat, Maybe Maybe Marisol Rainey, Frog and Toad All Year, Monkeys, Cam Jansen and the Chocolate Fudge Mystery, Zoe and Sassafras: Caterflies and Ice, Balto, Mr. Sunny is Funny, The Giraffe and the Pelly and Me, Mermaids of the Deep Blue Sea, Who was the First Man on the Moon?, as referenced in this document, are being put forward for the use as reading material for the elementary PTA Book Clubs. The books can also be read as a stand alone at any time during the school year.

RECOMMENDATION: The administration recommends adoption of these textbooks after the required preview period.

BUDGET IMPLICATION: District Instructional Material funds and/or site donations will be used to purchase these books.



Debra Petish
Executive Director, Curriculum & Instruction



Christine Huajardo
Assistant Superintendent, Educational Services



Dr. John Malloy
Superintendent

12.12

Item Number

<i>Maybe Maybe Marisol Rainey</i>	Erin Entrada Kelly Greenwillow Books Copyright 2022	All Elementary Schools Grades 3-7	\$5.00
<i>Frog and Toad All Year</i>	Arnold Lobel HarperCollins: Reprint Edition Copyright 1984	All Elementary Schools Grades 2-5	\$5.00
<i>Monkeys</i>	Anne Schreiber National Geographic Kids Copyright 2013	All Elementary Schools Grades K-3	\$4.00
<i>Cam Jansen and the Chocolate Fudge Mystery</i>	David A. Adler Puffin Books Copyright 2004	All Elementary Schools Grades 2-5	\$4.00
<i>Zoey and Sassafras: Caterflies and Ice</i>	Asia Citro The Innovation Press Copyright 2017	All Elementary Schools Grades K-5	\$3.00
<i>Balto (Animals to the Rescue #1)</i>	Emma Carlson Berne Scholastic Press Copyright 2022	All Elementary Schools Grades 2-5	\$6.00
<i>Mr. Sunny is Funny</i>	Dan Gutman HarperCollins Copyright 2008	All Elementary Schools Grades 1-5	\$5.00
<i>The Giraffe and the Pelly and Me</i>	Roald Dahl Viking Books for Young Readers Copyright 2009	All Elementary Schools Grades 3-7	\$6.00
<i>Mermaids of the Deep Blue Sea: The Boxcar Children Creatures of Legend, Book 3</i>	Gertrude Chandler Warner Albert Whitman & Company Copyright 2021	All Elementary Schools Grades 1-5	\$6.00
<i>Who Was the First Man on the Moon?</i>	Nathan Page Penguin Workshop Copyright 2022	All Elementary Schools Grades 3-7	\$8.00

DATE: April 25, 2023

TOPIC: PREVIEW OF TEXTBOOKS

DISCUSSION: It is requested that the following textbooks be adopted for use beginning immediately following adoption.

<i>Truly Devious</i>	Maureen Johnson Katherine Tegen Books Copyright 2018	All Middle Schools Grade 8	\$9.00
<i>Continued on next page</i>			

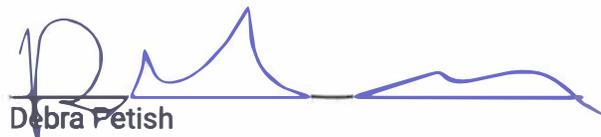
The District uses common sense media to determine if books are age appropriate. Some books may not be on common sense media. All books included on this list have been vetted by the SRVUSD Curriculum and Instruction administrators and educators for age appropriateness.

Truly Devious and *The Glory Field*, as referenced in this document, are being put forward as engaging novels to supplement the English 8 literature unit to the curriculum and to support healthy reading and writing. This book can also be read as a stand alone at any time during the school year.

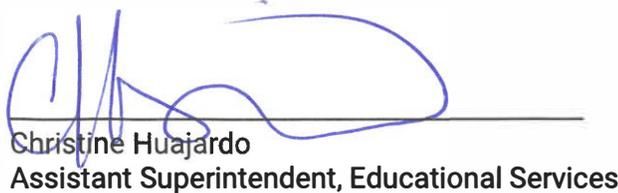
District Policy 6161.1 requires that textbooks be placed on display prior to adoption. This board item is to serve as notice that these textbooks will be on display in the Educational Services Department (Building D) from April 25, 2023 through May 16, 2023. These textbooks will be presented to the School Board on May 16, 2023 for adoption.

RECOMMENDATION: The administration recommends adoption of these textbooks after the required preview period.

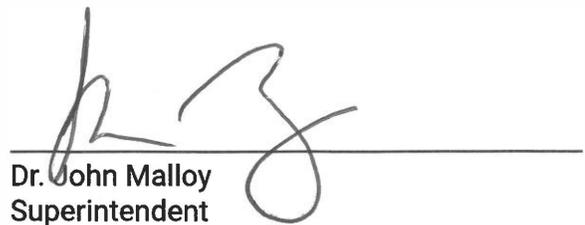
BUDGET IMPLICATION: District Instructional Material funds and/or site donations will be used to purchase these books.



Debra Petish
Executive Director, Curriculum & Instruction



Christine Huajardo
Assistant Superintendent, Educational Services



Dr. John Malloy
Superintendent

12.13

Item Number

<i>The Glory Field</i>	Walter Dean Myers Scholastic Paperbacks	All Middle Schools Grade 8	\$8.89
<i>Strictly No Elephants</i>	Lisa Mantchev Simon & Schuster Copyright 2015	All Elementary Schools Grades TK-5	\$17.99
<i>They Will Ask: A Story About Embracing Our Differences</i>	Lexa Duno-Andreu The Lit Advocate Copyright 2022	All Elementary Schools Grades TK-5	\$14.55
<i>Friends are Friends Forever</i>	Dane Liu Henry Holt And Company Copyright 2021	All Elementary Schools Grades K-3	\$18.99
<i>A Friend Like You</i>	Frank Murphy Sleeping Bear Press Copyright 2021	All Elementary Schools Grades TK-5	\$16.99
<i>Speak Up</i>	Miranda Paul Clarion Books Copyright 2020	All Elementary Schools Grades TK-5	\$17.99
<i>More Than Peach</i>	Bellen Woodard Scholastic Copyright 2022	All Elementary Schools Grades TK-5	\$17.99
<i>Sour Grape</i>	Jory John HarperCollins Copyright 2022	All Elementary Schools Grades TK-5	\$19.99
<i>That's Not My Name!</i>	Anoosha Syed Penguin Random House Copyright 2022	All Elementary Schools Grades TK-5	\$17.99

That's Not My Name!, Strictly No Elephants, They Will Ask: A Story About Embracing Our Differences, Friends are Friends Forever, A Friend Like You, Speak Up, More Than Peach, and Sour Grape, as referenced in this document, are being put forward as supplement for the elementary core literacy curriculum and to support Diversity, Equity & Inclusion and Social Emotional Learning. The books can also be read as a stand alone at any time during the school year.

DATE: April 25, 2023

TOPIC: CONSIDERATION OF FINAL READING AND APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

DISCUSSION: Periodically the Administration review Board Policies and Administrative Regulations to assure they are current and in compliance with the California Education Code and various Federal and State regulations. The following board policies and administrative regulations were reviewed by the Board at the March 14, 2023 Board meeting and are being recommended by the California School Board Association policy guidelines.

- BP / AR 5148.3 Preschool/Early Childhood Education
- AR 3515 Campus Security
- BP 3516.5 Emergency Schedules
- BP/AR 5142 Safety

RECOMMENDATION: Staff recommends approval of the board policies and administrative regulations as stated above.

BUDGET IMPLICATION: None.



Dr. John Malloy
Superintendent

12.14

Item Number

Policy 5148.3: Preschool/Early Childhood Education

Status: ADOPTED

Original Adopted Date: 4/25/2023

The Governing Board recognizes the value of high-quality preschool experiences to enhance children's social-emotional development and acquisition of instructional knowledge, skills, and abilities. The Board desires to provide a supervised, and cognitively rich environment designed to facilitate the transition to kindergarten for three- and four-year-old children.

To receive preschool services, a child and the child's parent(s)/guardian(s) shall be required to provide evidence of residency in California. However, any person identified as experiencing homelessness shall only be required to submit a declaration that the person resides in California. (5 CCR 17745)

Preschool eligibility determinations shall be made without regard to a child's immigration status or that of the child's parent(s)/guardian(s) unless the child or the child's parent(s)/guardian(s) are under a final order of deportation from the United States Department of Homeland Security. (5 CCR 17745)

District Preschool Programs

When the Board determines that it is feasible, the district may contract with the California Department of Education (CDE) to provide preschool services in facilities at or near district schools, either directly or through a subcontract with a public or private provider.

District preschool programs shall comply with all health and safety laws and regulations, including, when applicable, licensure requirements pursuant to 22 CCR 101156.

The Board shall approve, for the district's preschool program, a written philosophical statement, goals, and objectives which support that philosophy and which address equity, diversity, inclusion, cultural and linguistic responsiveness that reflect the cultural and linguistic characteristics of the families to be served and address the for program components specified in 5 CCR 17701-17711~~18272-18281~~ and the accompanying administrative regulation. (5 CCR 17701~~18271~~)

The Board shall set priorities for establishing or expanding services as resources become available, giving consideration to the benefits of providing early education programs.

Preschool classroom needs shall be addressed in the district's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations or agencies.

The Superintendent or designee shall coordinate the district's preschool program, transitional kindergarten program (TK), and elementary education program to provide a developmental continuum that builds upon children's growing skills and knowledge.

A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or child care program. (Education Code 8205, 48000)

The district's program shall be aligned with preschool learning foundations and curriculum frameworks developed by CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. The program shall be designed to facilitate children's development in essential skills in the areas of language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Superintendent or designee shall identify dual language learners in district preschool programs, and shall collect and report related data to CDE as required by Education Code 8241.5. The district's preschool program shall include activities and services that meet the needs of dual language learners for support in the development of their home language and English. (Education Code 8203)

The district's preschool program shall serve children with exceptional needs as required by Education Code 8208. Children with exceptional needs attending any CSPP program shall be educated in the least restrictive environment in accordance with 20 USC 1412. (Education Code 8208)

The district's preschool program shall provide appropriate services to support the needs of at-risk children.

To maximize the ability of children to succeed in the preschool program, the program shall support children's health through proper nutrition and physical activity and shall provide or make referrals to available health and social services as needed.

The district shall encourage volunteerism by families participating in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, [comply with state immunization requirements](#), meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills. (5 CCR 17717-17721)

Preschool admissions policies and procedures shall be in writing and available to the public. (5 CCR 17743; 22 CCR 101218.1) ~~(CCR-18105)~~

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8208, 8210, and 8211 and 5 CCR 17746-17748.

When a district CSPP program is physically closed by local or state public health order due to the COVID-19 pandemic, the district shall provide distance learning to preschool children when required to do so as a condition of funding or when required by law.

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 18279)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
22 CCR 101151-10116391	Licensing and application procedures
22 CCR 101151-101239.2	General requirements; licensed child care centers
22 CCR 101212-101231	Continuing requirements
22 CCR 101237-101239.2	Facilities and equipment
5 CCR 18000-18434308	Child care and development Early learning and care programs
5 CCR 18130-18136 17700-17833	California State Preschool Program
5 CCR 18272-18281 17701-17711	General Program Requirements
5-CCR-18295	Waiver of qualifications for site supervisor
5 CCR 4600-467094	Uniform complaint procedures
5 CCR 4690-4694	Complaints regarding health and safety issues in license-exempt preschool programs
5 CCR 80105-80125	Commission on Teacher Credentialing; child care and development permits
Ed. Code 17375	California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program
Ed. Code 44065	Issuance of and functions requiring credentials
Ed. Code 44256	Authorization for teaching credentials
Ed. Code 48000	Transitional kindergarten
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 8200-8340	California State Preschool Program
Ed. Code 8203.5	Contracts to provide child care and development services
Ed. Code 8205	Definitions
Ed. Code 8207	California State Preschool Program administration
Ed. Code 8208	Eligibility of three- or four-year-old child for state preschool program
Ed. Code 8209	Physical examination and immunizations

Regulation 5148.3: Preschool/Early Childhood Education

Status: ADOPTED

Original Adopted Date: 4/25/2023

Children with exceptional needs means either of the following:

1. Children under three years of age who have been determined to be eligible for early intervention services pursuant to the California Early Intervention Services Act (Government Code 95000-95029.5) and its implementing regulations. These children include an infant or toddler with a developmental delay or established risk condition, or who is at high risk of having a substantial developmental disability, as defined in Government Code 95014. These children shall have active individualized family service plans (IFSP) and shall be receiving early intervention services.
2. Children 3 to 21 years of age, inclusive, who have been determined to be eligible for special education and related services by an individualized education program team according to the special education requirements contained in Education Code 56000-56865, and who meet eligibility criteria described in Education Code 56026 and 56333-56338 and 5 CCR 3030-3031. These children shall have an active individualized education program (IEP) and shall be receiving early intervention services or appropriate special education.

Dual language learner children means children whose first language is a language other than English or children who are developing two or more languages, one of which may be English.

Three-year-old children means children who will have their third birthday on or before December 1 of the fiscal year in which they are enrolled in a program approved by the California Department of Education (CDE) under the California State Preschool Program (CSPP). Children who have their third birthday on or after December 2 of the fiscal year, may be enrolled in a CSPP program on or after their third birthday. (Education Code 8205(aa))

Four-year-old children means children who will have their fourth birthday on or before December 1 of the fiscal year in which they are enrolled in a CSPP program, or a child whose fifth birthday occurs after September 1 of the fiscal year in which they are enrolled in a CSPP program and whose parent or guardian has opted to retain or enroll them in a CSPP program. (Education Code 8205(ab))

When approved by CDE under the CSPP, the district may operate one or more part-day or full-day preschool programs in accordance with the law and the terms of its contract with CDE. (Education Code 8203.5)

The district's CSPP program shall include all of the following: (Education Code 8207)

1. Age and developmentally appropriate activities for children
2. Supervision
3. Parenting education and parent engagement
4. Social services that include, but are not limited to, identification of child and family needs and referral to appropriate agencies
5. Health services
6. Nutrition
7. Training and career ladder opportunities, documentation of which shall be provided to CDE

Philosophy

The district's preschool program shall ~~include~~ satisfy all the requirements described in 5 CCR 17701-17711, including, but not limited to, those related to the program philosophy, goals, and objectives, ~~required program components~~ for the educational program, the creation of a developmental profile for each child, staff development, ~~parent involvement and education, family engagement and strengthening~~, community involvement, health and social services, nutrition, and program evaluation, ~~as described in 5 CCR 18272-18281 and AR 5118—Child Care and Development.~~

Minimum Hours/Days of Operation

The district's part-day preschool program shall operate a minimum of three hours per day ~~and up to three hours and 59 minutes, per day~~, excluding time for home-to-school transportation, and for a ~~minimum of at least~~ 175 days per year unless ~~otherwise specified in the district's program's~~ contract with CDE specifies a lower number of days of operation. (Education Code 8207(b); 5 CCR~~18136~~ 17727)

Staffing

Teachers shall possess a permit issued by the Commission on Teacher Credentialing authorizing service in the care, development, and instruction of children in a childcare and development program. (Education Code 8295(a)(2); 5 CCR 17717)

The preschool program shall maintain an adult-child ratio of at least one adult for every eight children and a teacher-child ratio of at least one teacher for every 24 children. (Education Code 8241(c), 5 CCR 18135, 17713-17716) Compliance with these ratios shall be determined based on actual attendance. (5 CCR 17713(b))

The district shall ensure that adult-child ratios, as required in sections 17713 or 17715, are maintained during program operations. (5 CCR 17716)

Any person employed at a district preschool shall be immunized ~~against influenza, pertussis, and measles~~ in accordance with Health and Safety Code 1596.7995 and AR 5148 - Child Care and Development. Documentation of required immunizations, or applicable exemptions, shall be maintained in the employee's personnel file. (Health and Safety Code 1596.7995)

In addition, preschool teachers shall present evidence of a current tuberculosis clearance and meet other requirements as specified in Health and Safety Code 1597.055.

A volunteer shall also be required to have on file with the school a certificate showing that, upon initial volunteer assignment, the person submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. If no risk factors are identified, an examination is not required. At the discretion of the governing board of the district, this section shall not apply to a volunteer whose functions do not require frequent or prolonged contact with pupils. (Education Code 49406(m))

Eligibility and Enrollment Priorities Criteria for Part-Day CSPP Programs

A three-year-old or four-year-old child is eligible for a part-day CSPP program if the child's family is one of the following: (Education Code 8208(a)(1); 5 CCR17750)

1. A current aid recipient
2. Income eligible

3. Homeless

4. One whose children are recipients of child protective services, or whose children have been identified as being abused, neglected, or exploited, or at risk of being abused, neglected or exploited

5. One who has children with exceptional needs, but only the children with exceptional needs can be enrolled under this category. Any other child in that family without exceptional needs must meet another criteria to be eligible.

6. One with a household member who is certified to receive benefits from Medi-Cal, CalFresh, the California Food Assistance Program, the California Special Supplemental Nutrition Program for Women, Infants, and Children, the federal Food Distribution Program on Indian Reservations, Head Start, Early Head Start, or any other designated means-tested government program, as determined by CDE. Children eligible for services pursuant to this subparagraph shall be prioritized by the income declared on the application for the means-tested government program.

Notwithstanding any other law, ~~a~~After all eligible three- and four-year-old children have been enrolled ~~as provided above~~, a part-day CSPP program may provide services to children in families whose income is no more than 15 percent above the income eligibility threshold, as described in Education Code 8213. No more than 10 percent (calculated throughout the district's entire contract) of ~~all the~~ children enrolled in the CSPP program ~~shall~~ may be ~~from~~ filled by children in families above the income eligibility threshold. (Education Code 8208(a)(2))

~~In addition, Notwithstanding Education Code 8213~~, after all otherwise eligible children have been enrolled ~~as provided in the paragraphs above~~, a part-day CSPP program may provide services to three- and four-year-old children in families whose income is above the income eligibility threshold if those children are children with disabilities. Such children with disabilities enrolled in part-day CSPP program shall not count towards the 10-percent limit described above. (Education Code 8208(a)(3))

The district shall certify eligibility and enroll families into ~~their program~~ the part-day preschool program within 120 calendar days prior to the first day of the beginning of the new preschool year. (5 CCR 17752(a)(2)) Subsequent to a child's enrollment, ~~a~~ the child shall be deemed eligible for ~~a~~ the part-day CSPP program for the remainder of the program year and for the following program year, provided applicable age-eligibility requirements are met, as specified in Education Code 8205 and 48000. (Education Code 8208(b))

Enrollment Priorities for Part-Day CSPP Programs

The district shall give priority for part-day CSPP programs as follows: (Education Code 8210; 5 CCR 17746)

1. The first priority for services shall be given to three- or four-year-old children who are recipients of child protective services or who are at risk of being neglected, abused, or exploited and for whom there is a written referral from a legal, medical, or social service agency. If the district is unable to enroll a child in this first priority category, the district shall refer the child's parent/guardian to local resources and referral services so that services for the child can be located.
2. To the extent that there are additional three- and four-year-old children with exceptional needs interested in enrolling beyond those already enrolled in the percent of funded enrollment set aside pursuant to Section 8208, the second priority for services shall be given to all three- and four-year old children with exceptional needs from families with incomes below the income eligibility threshold, as described in Education Code 8213. Within this

priority category, children with exceptional needs from families with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the Superintendent of Public Instruction (SPI) at the time of enrollment, shall be enrolled first.

3. The third priority for services shall be given to eligible four-year-old children who are not enrolled in a state-funded transitional kindergarten (TK) program. This priority shall not include children eligible for enrollment as children with exceptional needs pursuant to Education Code 8208 (a)(1)(E), who are from families with incomes above the income eligibility threshold, as described in Education Code 8213. Within this priority category, eligible children with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the SPI at the time of enrollment, shall be enrolled first. If two or more families have the same income ranking according to the most recent schedule of income ceiling eligibility table, a child from a family in which the primary home language is a language other than English shall be enrolled first. If there are no children from a family in which the primary home language is a language other than English, the child that has been on the waiting list for the longest time shall be admitted first.
4. The fourth priority shall be given to eligible three-year-old children. This priority shall not include children eligible for enrollment as children with exceptional needs pursuant to Education Code 8208 (a)(1)(E), who are from families with incomes above the income eligibility threshold, as described in Education Code 8213. Enrollment determinations within this priority category shall be made in the same way as for third priority in Paragraph #3 above.
5. The fifth priority, after all otherwise eligible children have been enrolled, shall be given to children from families whose income is no more than 15 percent above the eligibility income threshold, as described in Education Code 8213. Within this priority category, priority shall be given to three- and four-year-old children with exceptional needs interested in enrolling beyond those already enrolled in the 10 percent of funded enrollment set aside pursuant to Education Code 8208, then to four-year old children before three-year-old children without exceptional needs.

Commencing July 1, 2022, until June 30, 2023, inclusive, at least 5 percent of a district's part-day California state preschool program's funded enrollment shall be reserved for children with exceptional needs. Commencing July 1, 2023, to June 30, 2024, inclusive, at least 7.5 percent of a district's part-day California state preschool program's funded enrollment shall be reserved for children with exceptional needs. Commencing July 1, 2024, at least 10 percent of a district's part-day California state preschool program's funded enrollment shall be reserved for children with exceptional needs, and serve those children. (Education Code 8208(c)(1))

Children with exceptional needs enrolled in the percent of funded enrollment set aside pursuant to paragraph Section 8208(c)(1) shall be enrolled without regard to the priorities listed in subdivisions 1-6 above. Within this category, eligible children with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the SPI at the time of enrollment, shall be enrolled first. If two or more families have the same income ranking according to the most recent schedule of income ceiling eligibility table, the child that has been on the waiting list for the longest time shall be admitted first. (Education Code 8210(c))

Waiting List

After full enrollment is attained, the district shall maintain a current waiting list in accordance with the enrollment priorities. The district may satisfy the requirement for maintaining a waiting list by participating in a county child care centralized eligibility list. The district shall contact applicants in order of priority from the waiting list as vacancies occur. (5 CCR 17744(a))

Children with Exceptional Needs

Any child with exceptional needs served in California state preschool programs shall be afforded all rights and protections guaranteed in state and federal laws and regulations for individuals with exceptional needs. (Education Code 8224(b)) Children with exceptional needs attending a district CSPP shall be educated in the least restrictive environment. (Education Code 8208(c)(3), (d)(2)(C))

Dual Language Learners

For any child enrolled in a preschool program who has been identified as a dual language learner, a family language and interest interview shall be conducted by the child's teacher or other designated staff that shall include, at a minimum, an inquiry and a discussion about the strengths and interests of the child, the language background of the child, and the needs of parents, guardians, or family members of the child to support the language and development of the child. (Education Code 8203, 8241.5(d))

Disenrollment Based on Reduced Funding

When necessary to disenroll families from subsidized preschool services, families shall be disenrolled in reverse order of the priority for services specified in Education Code 8210 and 8211. (Education Code 8214; 5 CCR 17744(b))

Expulsion/Unenrollment and Suspension Based on Behavior

For purposes of this section, the following terms shall apply:

Expulsion means the permanent dismissal of a child from a program in response to a child's behavior.

Program means a California State Preschool program described in subdivision (w) of Section 8205 or family childcare home education network programs described in subdivision (k) of Section 8205 that serves children from zero to five years of age, inclusive.

Suspension means any removal of a child from all or part of the program day, or the prevention of a child from attending the program for one or more days, in response to the child's behavior.

Persistent and serious behaviors means either repeated patterns of behavior that significantly interfere with the learning of other children, or interactions with peers and adults that are not responsive to the use of developmentally appropriate guidance. This includes, but is not limited to, physical aggression, property destruction, and self-injury. (Education Code 8489)

Suspension shall only be used as a last resort in extraordinary circumstances when there is a serious safety threat that cannot be reduced or eliminated without removal. To the greatest extent possible, a program shall endeavor to ensure the full participation of enrolled children in all program activities.

Before a program determines that suspension is necessary, the program shall collaborate with the child's parents or legal guardians and use appropriate community resources, as needed, to determine no other reasonable option is appropriate, and provide written notice to the child's parents or legal guardians pursuant to paragraph (4) of subdivision (c).

If suspension is deemed necessary, a program shall help the child return to full participation in all program activities as quickly as possible while ensuring child safety by doing all of the following:

1. Continuing to engage with the parents or legal guardians and continuing to use appropriate community resources.
2. Developing a written plan to document the action and supports needed.
3. Providing referrals to appropriate community services.
4. If the child has an individualized family service plan or individualized education program, the program, with written parental consent, shall contact the agency responsible for the individualized family service plan or individualized education program to seek consultation on serving the child.

Upon enrollment, the parents/guardians of each child shall be notified, in writing, of the limitations on expulsion, suspension, or any form of disenrollment and how the parents/guardians may file an appeal to CDE in the event of expulsion or suspension. If the district suspends or expels a child from any CSPP program, the district shall, at least 24 hours before the effective date of the suspension or expulsion, issue the child's parents/guardians a written "Notice of Action, Recipient of Services," as described in 5 CCR 17783, informing the parents/guardians of the right to file an appeal of the action directly with CDE no later than 14 calendar days after receiving the notice.

Children with exceptional needs may only be suspended or expelled in conformance with the procedures and limitations of the Individuals with Disabilities Improvement Education Act.

A district preschool program shall not expel or unenroll a child based on the child's behavior, unless the district first takes the following actions to address the child's behavior: (Education Code 8222)

1. Inform the parents/guardians of the child's persistent and serious challenging behaviors and consult with the parents/guardians and teacher in an effort to maintain the child's safe participation in the program
2. If the child has an individualized family service plan (IFSP) or individualized education program (IEP), with written parent/guardian consent, contact the agency or district employee responsible for such plan or program to seek consultation in regard to serving the child
3. If the child does not have an IFSP or IEP, consider if it is appropriate to complete a universal screening of the child, including, but not limited to, screening the child's social and emotional development, referring the parents/guardians to community resources, implementing behavior supports within the program, and considering an IEP for the child

If the district has taken the actions specified in items #1-3 above and the child's continued enrollment would present a serious safety threat to the child or other enrolled children, the district shall refer the parents/guardians to other potentially appropriate placements, the local child care resource and referral agency, or any other referral service available in the local community. The district may then unenroll the child. The district shall have up to 180 days to complete the actions described above. (Education Code 8222)

~~Children with disabilities may only be suspended or expelled in conformance with the procedures and limitations of the Individuals with Disabilities Education Act.~~

Notice of Action

Upon receiving a parent/guardian's application for services, the Superintendent or designee shall review the application and documentation and, if eligibility requirements are met in accordance with Education Code 8208, shall certify the eligibility of the family or child. (Education Code 8208(b), (e), (f); 5 CCR 17752-17756)) ~~shall certify the eligibility of the family or child.~~

The district's decision to approve or deny a child's enrollment shall be communicated to the family through a written Notice of Action, [Application for Services](#) mailed or delivered within 30 days from the date the application is signed by the parent/guardian. (5 CCR ~~18094, 18095, 18118~~17782(b))

Subsequently, a Notice of Action is used when there is any change to the service agreement including, but not limited to:

(1) The contractor determining, at recertification, that the need or eligibility requirements are not met;

(2) The contractor modifying the family fee or the amount of service; or

(3) The contractor terminating services.

(5 CCR 17752(d), 17783(a))

The district must make all attempts to provide the family with a Notice of Action, Recipient of Services in the parent's primary language. (5 CCR 17783(c))

The effective date of any changes to the service agreement must be:

1. No sooner than 14 days after service of the Notice of Action, Recipient of Services if the Notice of Action is:
 - a. Given personally to the parent; or
 - b. Sent through electronic methods such as email or facsimile or similar instantaneous electronic methods.
2. No sooner than 15 days after service of the Notice of Action, Recipient of Services if the Notice of Action is sent via overnight delivery.
3. No sooner than 19 days after service of the Notice of Action, Recipient of Services if the Notice of Action is mailed.

(5 CCR 17783(d))

However, if a Notice of Action, Recipient of Services provides only for a reduction in a family fee or an increase in the amount of services, the effective date of the action should be immediate. (5 CCR 17783(e))

The Notice of Action must provide detailed information sufficient for the family to determine what the issue is, to understand the reason for the action being taken, to decide whether to appeal the Notice of Action, and how to request a hearing. (5 CCR 17783(f)).

Family Data File

For each child enrolled in the district's preschool program, the Superintendent or designee shall maintain a family data file that contains a completed and signed application for services, the pertinent records used to determine eligibility and need, documentation of a child's exceptional needs, if applicable, all child health and current emergency information required by California licensing regulations, documentation of the notification to the parent of their requirement to report when the family's income exceeds the income threshold, documentation of family residency, and a copy of all Notices of Action. (5 CCR 17758)

Documentation includes documentation of family size, income eligibility, child's exceptional needs, homelessness, involvement of child protective services, and residency. (5 CCR 17761-17774)

~~For each child enrolled in the district's preschool program, the Superintendent or designee shall maintain a family data file including, but not limited to, a completed and signed application for services, documentation of income eligibility, and a copy of all Notices of Action. For each child~~

~~not receiving subsidized services, the family data file shall also include records of the specific reason(s) for enrolling each child, the child's family income, and evidence that the district has made a diligent search for children eligible for subsidized services. (5 CCR 18081, 18084, 18130, 18133)~~

Parent Hearing

If a parent/guardian disagrees with any district action to deny the child's eligibility for subsidized preschool services, ~~disenroll the child due to a funding shortage, increase or decrease fees, increase or decrease the amount of services, terminate services, or otherwise change the level of services,~~ the parent/guardian may file a request for a hearing with the Superintendent or designee within 14 calendar days of the date the Notice of Action was received.

Upon the filing of a request for hearing, the intended action shall be suspended until the administrative appeal process has been completed. The process is complete when the administrative appeal process has been exhausted or when the parent(s) abandons the appeal process. (5 CCR 17784(b))

Within 10 calendar days of receiving the request for a hearing, the Superintendent or designee shall notify the parent/guardian of the time and place of the hearing, which, to the extent possible, shall be convenient for the parent/guardian. (5 CCR 17784) ~~18120~~

The hearing shall be conducted ~~in accordance with the procedures specified in 5 CCR 18120~~ by an administrative staff person who shall be referred to as "the hearing officer." The hearing officer shall be at a staff level higher in authority than the staff person who made the contested decision and should not have participated in making the decision being contested. (5 CCR 17784(d)) ~~by a district administrator who is at a staff level higher in authority than the staff person who made the contested decision. Within 10 calendar days after the hearing, the district administrator shall mail or deliver a written decision to the parent/guardian. If the parent/guardian disagrees with the written decision, the parent/guardian may, within 14 calendar days, appeal the decision to CDE. (5 CCR 18120-18122)~~

The parent(s) or an authorized representative designated by the parent is required to attend the hearing. If the parent or the parent's authorized representative fails to appear at the hearing, the parent will be deemed to have abandoned his or her appeal unless the parent can demonstrate to the district that they had good cause for their failure to appear, in which case the hearing shall be rescheduled. (5 CCR 17784(e))

Only persons directly affected by the hearing shall be allowed to attend. (5 CCR 17784(f))

The district shall arrange for the presence of an interpreter at the hearing, if one is requested by the parent(s), at no cost to the parent. (5 CCR 17784(g))

The hearing officer shall explain to the parent(s) the legal, regulatory, or policy basis for the intended action. (5 CCR 17784(h))

During the hearing, the parent(s) shall have an opportunity to explain the reason(s) they believe the district's decision was incorrect. The district's staff shall present any material facts omitted by the parent(s) and the parent(s) shall have the right to respond. (5 CCR 17784(i))

The hearing officer shall mail or deliver to the parent(s) a written decision within 10 calendar days after the conclusion of the hearing. (5 CCR 17784(j))

If the parent/guardian disagrees with the written decision, the parent/guardian may, within 14 calendar days of the date the decision was received by the parent/guardian, appeal the decision to CDE. A decision is deemed to be received by the parent on the day the parent was personally served with the decision or the date the decision was electronically transmitted to the parent, on the date following the sending of the letter if sent via overnight delivery service or five days

following the mailing of the decision, if the letter was mailed to the parent(s). The district shall document the method of delivery and date the decision was sent to the parent. (5 CCR 17785(a))

If the parent/guardian does not submit an appeal request to CDE within 14 calendar days from the receipt of the decision, the parents/guardian's appeal process shall be deemed abandoned, and the district may implement the intended action. (5 CCR 17785(b))

The parent/guardian shall specify in the appeal request the reason(s) why they believe the district's decision was incorrect and provide any documentation or evidence to support the parent/guardian's position. (5 CCR 17785(c))

A copy of the district's notice of intended action and written decision shall be submitted by the parent/guardian with the appeal request. (5 CCR 17785(d))

Upon receipt of an appeal request, CDE may request copies of the family data file and other relevant materials from the district as well as may request additional information from the parent/guardian. CDE may also conduct any investigations, interviews or mediation that it believes are necessary to resolve the appeal. Any mediation of the appeal shall be conducted with the consent of both the parent/guardian and the district. (5 CCR 17785(e))

The decision of CDE shall be sent to the parent/guardian and to the district within 30 calendar days after receipt of the appeal request. (5 CCR 17785(f))

The district shall comply with the decision of CDE immediately upon receipt thereof. If the district's determination that a family is ineligible is upheld by CDE, services to the family shall cease upon receipt of CDE's decision by the district. (5 CCR 17786)

Policy Reference Disclaimer:

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State	Description
22 CCR 101151-101163	Licensing and application procedures
22 CCR 101151-101239.2	General requirements; licensed child care centers
22 CCR 101212-101231	Continuing requirements
22 CCR 101237-101239.2	Facilities and equipment
5 CCR 18000-18434	Child care and development Early learning and care programs
5 CCR 18130-18136 17700-17833	California State Preschool Program
5 CCR 18272-18281 17701-17711	General Program Requirements
5 CCR-18295	Waiver of qualifications for site supervisor
5 CCR 4600- 4670 4694	Uniform complaint procedures
5 CCR 4690-4694	Complaints regarding health and safety issues in license-exempt preschool programs
5 CCR 80105-80125	Commission on Teacher Credentialing; child care and development permits
Ed. Code 17375	California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program
Ed. Code 44065	Issuance of and functions requiring credentials
Ed. Code 44256	Authorization for teaching credentials
Ed. Code 48000	Transitional kindergarten

Regulation 3515: Campus Security

Status: NEW

Original Adopted Date: 04/25/2023

The Superintendent or designee shall develop a campus security plan which contributes to a positive school climate, fosters social and emotional learning and student well-being, and includes strategies to:

1. Secure the campus perimeter and school facilities in order to prevent criminal activity

These strategies include a risk management analysis of each campus' security system, lighting system, and fencing. Procedures to ensure unobstructed views and eliminate blind spots caused by doorways and landscaping shall also be considered. In addition, parking lot design may be studied, including methods to discourage through traffic.

2. Secure buildings and interior spaces from outsiders and discourage trespassing

These strategies may include installing locks, requiring visitor registration, providing staff and student identification tags, and patrolling places used for congregating and loitering.

3. Secure the district's network infrastructure and web applications from cyberattacks

These strategies may include performing an independent security assessment of the district's network infrastructure and selected web applications.

4. Discourage vandalism and graffiti

These strategies may include plans to immediately cover graffiti and implement campus beautification.

5. Control access to keys and other school inventory

6. Detect and intervene with school crime

These strategies may include creating a school watch program, increasing adult presence and supervision, establishing an anonymous crime reporting system, monitoring suspicious and/or threatening digital media content, analyzing school crime incidents, and collaborating with local law enforcement agencies, including providing for law enforcement presence.

7. Additionally, all staff shall be made aware of their responsibilities regarding the immediate reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats.

All staff shall receive training in building and grounds security procedures and emergency response.

Locks

All state-funded new construction and modernization projects shall include locks that allow doors to classrooms and any room with an occupancy of five or more persons to be locked from the inside. Student restrooms and doors that lock from the outside at all times are not required to have locks that can be locked from the inside. (Education Code 17075.50, 17583; 24 CCR 1010.2, 1010.2.8.2)

Keys

The principal or designee shall be responsible for all keys used in a school. Keys shall be issued only to authorized employees who regularly need a key in order to carry out job responsibilities.

The principal or designee shall create a key control system with a record of each key assigned and room(s) or building(s) which the key opens.

Keys shall never be loaned to students, parents/guardians, or volunteers, nor shall the master key ever be loaned.

Any person issued a key shall be responsible for its safekeeping. The duplication of school keys is prohibited. If a key is lost, the person responsible shall immediately report the loss to the principal or designee and shall pay for a replacement key.

Policy Reference Disclaimer:

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State	Description
24 CCR 1010.2	Door operations
24 CCR 1010.2.8.2	Lockable doors from the inside
CA Constitution Article 1, Section 28	Right to Safe Schools
Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act
Ed. Code 17583	Classroom security locks; modernization projects
Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32211	Threatened disruption or interference with classes
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35160	Authority of governing boards
Ed. Code 35160.1	Broad authority of school districts
Ed. Code 35266	Reporting of cyber attacks
Ed. Code 38000-38005	Security departments
Ed. Code 49050-49051	Searches by school employees
Ed. Code 49060-49079	Student records
Ed. Code 49390-49395	Homicide threats
Gov. Code 11549.3	Independent security assessment
Pen. Code 469	Unauthorized making, duplicating or possession of key to public building
Pen. Code 626-626.11	Weapons on school grounds and other school crimes
Federal	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
34 CFR 99.3	Definition of education records

6 USC 665k

Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources

Attorney General Opinion

Description

75 Ops.Cal.Atty.Gen. 155 (1992)

Attorney General Opinion

83 Ops.Cal.Atty.Gen. 257 (2000)

California Department of Education
Publication

Safe Schools: A Planning Guide for Action Workbook, 2002

Court Decision

Brannum v. Overton County School Board (2008) 516 F. 3d 489

Court Decision

New Jersey v. T.L.O. (1985) 469 U.S. 325

National Institute of Justice Publication

The Appropriate and Effective Use of Security Technologies in
U.S. Schools: A Guide for Schools and Law Enforcement
Agencies, 1999

US DOE Publication

FAQs on Photos and Videos under FERPA

Website

[California Military Department](#)

Website

[U.S. Department of Homeland Security, Fusion Centers](#)

Website

[California State Threat Assessment System](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[U.S. Department of Education, Protecting Student Privacy](#)

Website

[National Institute of Justice](#)

Website

[National School Safety Center](#)

Website

[California Department of Education, Safe Schools](#)

Website

[CSBA](#)**Cross References****Code**

0450

Description[Comprehensive Safety Plan](#)

0450

[Comprehensive Safety Plan](#)

1250

[Visitors/Outsiders](#)

1250

[Visitors/Outsiders](#)

1330.1

[Joint Use Agreements](#)

3000

[Concepts And Roles](#)

3440

[Inventories](#)

3515.2

[Disruptions](#)

3515.2

[Disruptions](#)

3515.3

[District Police/Security Department](#)

3515.3

[District Police/Security Department](#)

3515.31

[School Resource Officers](#)

3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3515.7	Firearms On School Grounds
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.2	Bomb Threats
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.6	Personnel Files
4119.1	Civil And Legal Rights
4131	Staff Development
4158	Employee Security
4158	Employee Security
4219.1	Civil And Legal Rights
4231	Staff Development
4258	Employee Security
4258	Employee Security
4319.1	Civil And Legal Rights
4331	Staff Development
4358	Employee Security
4358	Employee Security
5112.5	Open/Closed Campus
5116.2	Involuntary Student Transfers
5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5125.1-E(1)	Release Of Directory Information
5131.1	Bus Conduct
5131.1	Bus Conduct
5131.2	Bullying
5131.2	Bullying

5131.5	<u>Vandalism And Graffiti</u>
5131.7	<u>Weapons And Dangerous Instruments</u>
5131.7	<u>Weapons And Dangerous Instruments</u>
5137	<u>Positive School Climate</u>
5138	<u>Conflict Resolution/Peer Mediation</u>
5141.52	<u>Suicide Prevention</u>
5141.52	<u>Suicide Prevention</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5145.12	<u>Search And Seizure</u>
5145.12	<u>Search And Seizure</u>
5145.9	<u>Hate-Motivated Behavior</u>
6142.4	<u>Service Learning/Community Service Classes</u>
6164.2	<u>Guidance/Counseling Services</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
7111	<u>Evaluating Existing Buildings</u>
9321	<u>Closed Session</u>
9321-E(1)	<u>Closed Session</u>
9321-E(2)	<u>Closed Session</u>

Policy 3516.5: Emergency Schedules

Status: NEW

Original Adopted Date: 04/25/2023

In order to provide for the safety of students and staff, the Governing Board authorizes the Superintendent or designee to close a school site, change the regular school day schedule, or take any necessary action when hazardous environmental or weather conditions or other emergencies warrant.

When an emergency condition causes a school closure, reduction in attendance, or change in schedule pursuant to Education Code 41422 or 46392, thereby preventing the district from complying with the minimum number of instructional days or minutes required by law, the Superintendent or designee shall complete and submit to the Superintendent of Public Instruction (SPI) the necessary forms and/or affidavits for obtaining approval of apportionment credit for the days of the closure, reduction in attendance, or change in schedule. The Superintendent or designee shall submit other relevant district records as may be required.

For school closures due to emergency events occurring after September 1, 2021, the Superintendent or designee shall develop a plan for offering independent study within 10 days of school closure to any student impacted by the emergency condition. The plan shall also address the establishment, within a reasonable time, of independent study master agreements as specified in BP 6158 - Independent Study. The plan shall require reopening in person as soon as possible once allowable under the direction from the city or county health officer. The Superintendent or designee shall certify that the district has a plan for independent study in the affidavit submitted to the SPI pursuant to Education Code 46392. (Education Code 46393)

The Superintendent or designee shall establish a system for informing students and parents/guardians when district provided transportation services are not operating as scheduled, the school day schedule is changed, or the school is closed. The district's notification system shall include, but is not limited to, notifying local television and radio stations, posting on district web site(s), sending email and text messages, and/or making telephone calls.

Whenever the school day schedule changes after students have arrived at school, the Superintendent or designee shall ensure that students are supervised in accordance with the procedures specified in the district's emergency and disaster preparedness plan.

The Superintendent or designee may provide a means to make up lost instructional time later during the year. Students and parents/guardians shall receive timely notice in advance of any resulting changes in the school calendar or school day schedule.

Policy Reference Disclaimer:

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State	Description
Ed. Code 41420	Apportionment withholding; schools not maintained for 175 days
Ed. Code 41422	Schools not maintained for 175 days
Ed. Code 46010	Total days of attendance
Ed. Code 46100-46208	Attendance; maximum credit; minimum day

Ed. Code 46390	Calculation of ADA in emergency
Ed. Code 46391	Lost or destroyed ADA records
Ed. Code 46392	Emergencies
Ed. Code 46393	Certification of plan for independent study
Veh. Code 34501.6	School buses; reduced visibility

Management Resources

CA DOE Correspondence

California Department of Education
Publication

Website

Website

Description

90-01 Average Daily Attendance Credit During Periods of
Emergency, February 10, 2005

Frequently Asked Questions - Form J-13A

[CSBA District and County Office of Education Legal Services](#)

[California Department of Education](#)

Cross References

Code

0450

Description

[Comprehensive Safety Plan](#)

0450

[Comprehensive Safety Plan](#)

1112

[Media Relations](#)

1113

[District And School Web Sites](#)

1113

[District And School Web Sites](#)

1113-E(1)

[District And School Web Sites](#)

2210

[Administrative Discretion Regarding Board Policy](#)

3511

[Energy And Water Management](#)

3511

[Energy And Water Management](#)

3514

[Environmental Safety](#)

3514

[Environmental Safety](#)

3516

[Emergencies And Disaster Preparedness Plan](#)

3516

[Emergencies And Disaster Preparedness Plan](#)

3516.2

[Bomb Threats](#)

3542

[School Bus Drivers](#)

3543

[Transportation Safety And Emergencies](#)

3580

[District Records](#)

3580

[District Records](#)

4113.5

[Working Remotely](#)

4157

[Employee Safety](#)

4157

[Employee Safety](#)

4213.5	<u>Working Remotely</u>
4257	<u>Employee Safety</u>
4257	<u>Employee Safety</u>
4313.5	<u>Working Remotely</u>
4357	<u>Employee Safety</u>
4357	<u>Employee Safety</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
6111	<u>School Calendar</u>
6112	<u>School Day</u>
6112	<u>School Day</u>
6158	<u>Independent Study</u>
6158	<u>Independent Study</u>

Policy 5142: Safety**Status: NEW****Original Adopted Date: 4/25/23**

The Governing Board recognizes the importance of providing a safe school environment that is conducive to learning and promotes student safety and well-being. Appropriate measures shall be implemented to minimize the risk of harm to students, including, but not limited to, protocols for maintaining safe conditions on school grounds, promoting safe use of school facilities and equipment, and guiding student participation in educational programs and school-sponsored activities.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

School staff shall be responsible for the proper supervision of students at all times when students are subject to district rules, including, but not limited to, during school hours, school-sponsored activities, before and after-school programs, morning drop-off and afternoon pick-up, and while students are using district provided transportation.

The Superintendent or designee shall ensure that students receive appropriate instruction on topics related to safety and emergency procedures, as well as injury and disease prevention.

Crossing Guards/Student Safety Patrol

To assist students in safely crossing streets adjacent to or near school sites, the Board may employ crossing guards and/or establish a student safety patrol at any district school. The Superintendent or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.

Student Identification Cards and Safety Information

Student identification cards of students in grades 7-12 shall have printed on them safety information, including the following: (Education Code 215.5)

1. The National Suicide Prevention Lifeline telephone number and, at the district's discretion, the Crisis Text Line and/or a local suicide prevention hotline telephone number
2. The National Domestic Violence Hotline

Policy Reference Disclaimer:

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State

5 CCR 14030

Description

Preliminary procedure, planning and approval of school facilities

5 CCR 14103

Authority of the driver

5 CCR 202	Exclusion of students with a contagious disease
5 CCR 5531	Supervision of extracurricular activities of students
5 CCR 5552	Playground supervision
5 CCR 5570	When school shall be open and teachers present
5 CCR 570-576	School safety patrols
Ed. Code 17280-17317	Field Act; approval of plans and supervision of construction
Ed. Code 17365-17374	Field Act; fitness for occupancy; liability of board members
Ed. Code 215.5	Student identification cards; safety information
Ed. Code 32001	Fire alarms and drills
Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32030-32034	Eye safety
Ed. Code 32040	Duty to equip school with first aid kit
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32240-32245	Lead-Safe Schools Protection Act
Ed. Code 32250-32254	CDE School Safety and Security Resource Unit
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35179.6	School-sponsored on-campus event in or around swimming pool
Ed. Code 38134	Use of school property
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 44808	Exemption from liability when students are not on school property
Ed. Code 44808.5	Permission for high school students to leave school grounds; notice
Ed. Code 45450-45451	Crossing guards
Ed. Code 48900	Grounds for suspension or expulsion
Ed. Code 49300-49307	School safety patrols
Ed. Code 49330-49335	Injurious objects
Ed. Code 49341	Hazardous materials in school science laboratories
Ed. Code 49390-49395	Homicide threats
Ed. Code 51202	Instruction in personal and public health and safety
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Ed. Code 8482-8484.65	After School Education and Safety Program
Gov. Code 810-996.6	California Tort Claims Act
H&S Code 115725-115735	Playground safety
H&S Code 115775-115800	Wooden playground equipment
H&S Code 116046	Issuance of best practices guidelines for K-12 pool safety

Pen. Code 245.6	Hazing
Pub. Res. Code 5411	Purchase of playground equipment usable by persons with disabilities
Streets and Highways Code 894	Statewide safety and training programs; electric bicycles
Veh. Code 21100	Rules and regulations; crossing guards
Veh. Code 21212	Use of helmets
Veh. Code 42200	Fines and forfeitures; disposition by cities
Veh. Code 42201	Fines and forfeitures; disposition by counties
Vehicle Code 21201	Rules for operation of bicycle on roadway
Federal	Description
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices
Management Resources	Description
American Society for Testing and Materials Pub.	ASTM F1 1487-21, Standard Consumer Safety Performance Specification for Playground Equipment for Public Use
California Department of Education Publication	Science Safety Handbook for California Public Schools, 2014
Court Decision	J.H. v. Los Angeles Unified School District, (2010) 183 Cal.App.4th 123
Court Decision	Knight v. Jewett, (1992) 3 Cal.4th 296
Court Decision	Lane v. City of Sacramento, (2010) 183 Cal. App. 4th. 1337
Court Decision	Kahn v. East Side Union High School District, (2003) 31 Cal.4th 990
Court Decision	Dailey v. Los Angeles Unified School District, (1970) 2 Cal 3d 741
Court Decision	Hoyem v. Manhattan Beach City School District, (1978) 22 Cal. 3d 508
Court Decision	Wiener v. Southcoast Childcare Centers, (2004) 32 Cal.4th 1138
U.S. Consumer Product Safety Comm Publication	Public Playground Safety Handbook, 2010
Website	U.S. Department of Homeland Security, Fusion Centers
Website	California State Threat Assessment System
Website	CSBA District and County Office of Education Legal Services
Website	National Recreation and Park Association, Certified Playground Safety Inspector Certification
Website	U.S. Department of Education, Safe Schools
Website	American Society for Testing and Materials
Website	U.S. Consumer Product Safety Commission
Website	California Department of Education, Safe Schools
Website	U.S. Environmental Protection Agency

Website	CSBA
Website	California Department of Public Health
Website	Centers for Disease Control and Prevention

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1250	Visitors/Outsiders
1250	Visitors/Outsiders
1330.1	Joint Use Agreements
3260	Fees And Charges
3260	Fees And Charges
3452	Student Activity Funds
3512	Equipment
3512-E(1)	Equipment
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3515	Campus Security
3515	Campus Security
3515.21	Unmanned Aircraft Systems (Drones)
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan for Bloodborne Pathogens

4219.42	<u>Exposure Control Plan for Bloodborne Pathogens</u>
4219.42-E(1)	<u>Exposure Control Plan for Bloodborne Pathogens</u>
4319.42	<u>Exposure Control Plan for Bloodborne Pathogens</u>
4319.42	<u>Exposure Control Plan for Bloodborne Pathogens</u>
4319.42-E(1)	<u>Exposure Control Plan for Bloodborne Pathogens</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5021	<u>Noncustodial Parents</u>
5131	<u>Conduct</u>
5131.1	<u>Bus Conduct</u>
5131.1	<u>Bus Conduct</u>
5131.4	<u>Student Disturbances</u>
5131.4	<u>Student Disturbances</u>
5137	<u>Positive School Climate</u>
5138	<u>Conflict Resolution/Peer Mediation</u>
5141	<u>Health Care And Emergencies</u>
5141	<u>Health Care And Emergencies</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.23	<u>Asthma Management</u>
5141.23	<u>Asthma Management</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.52	<u>Suicide Prevention</u>
5141.52	<u>Suicide Prevention</u>
5141.7	<u>Sun Safety</u>
5142.1	<u>Identification And Reporting Of Missing Children</u>
5142.2	<u>Safe Routes To School Program</u>
5142.2	<u>Safe Routes To School Program</u>
5143	<u>Insurance</u>
5143	<u>Insurance</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>

5144.1	<u>Suspension And Expulsion/Due Process</u>
5145.11	<u>Questioning And Apprehension By Law Enforcement</u>
5145.13	<u>Response To Immigration Enforcement</u>
5145.13	<u>Response To Immigration Enforcement</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6142.93	<u>Science Instruction</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6153	<u>School-Sponsored Trips</u>
6153	<u>School-Sponsored Trips</u>
6163.2	<u>Animals At School</u>
6163.2	<u>Animals At School</u>
7110	<u>Facilities Master Plan</u>

Regulation 5142: Safety

Status: NEW

Original Adopted Date:04/25/23

At each school, the principal or designee shall establish emergency procedures, rules for student conduct, and rules for the safe and appropriate use of school facilities, equipment, and materials, consistent with law, Board policy, and administrative regulation. The rules shall be communicated to students, distributed to parents/guardians, and readily available at the school at all times.

Release of Students

Students shall be released during the school day only to the custody of an adult who is one of the following:

1. The student's custodial parent/guardian
2. An adult authorized on the student's emergency card as an individual to whom the student may be released when the custodial parent/guardian cannot be reached, provided the principal or designee verifies the adult's identity
3. An authorized law enforcement officer acting in accordance with law
4. An adult authorized at the request of the principal or designee, taking the student to emergency medical care.

Supervision of Students

Every teacher shall hold students to a strict account for their conduct on the way to and from school, on the playgrounds, and during recess. (Education Code 44807)

The principal or designee shall require all individuals supervising students to remain alert for unauthorized persons and dangerous conditions, and promptly report any unusual incidents to the principal or designee and file a written report as appropriate.

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393)

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual.

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

In arranging for appropriate supervision on playgrounds, the principal or designee shall:

1. Clearly identify supervision zones and require all playground supervisors to remain at a location from which they can observe their entire zone of supervision and be observed by students in the supervision zone
2. Consider the size of the playground area, the number of areas that are obstructed from open view, and the age of the students to determine the ratio of playground supervisors to students

At any school where playground supervision is not otherwise provided, the principal or designee shall provide for certificated employees to supervise the conduct and safety, and supervise the play, of students who are on school grounds before and after school and during recess and other intermissions. (5 CCR 5552)

Playground Safety

Any new playground or any replacement of equipment or modification of components inside an existing playground shall conform to standards set forth by the American Society for Testing and Materials and the guidelines set forth by the U.S. Consumer Product Safety Commission. The Superintendent or designee shall have a playground safety inspector certified by the National Playground Safety Institute conduct an initial inspection to aid compliance with applicable safety standards. (Health and Safety Code 115725)

As needed, the Superintendent or designee may periodically provide training or instruction to students on the safe use of electric, motorized or nonmotorized bicycles, scooters, skateboards, and roller skates. Any student who rides any such bicycle, scooter, skateboard, or roller skates at school shall wear a properly fitted and fastened bicycle helmet.

Laboratory Safety

The principal of each school offering laboratory work shall develop procedures for laboratory safety and designate a trained certificated employee to regularly review, update, and implement these procedures.

Students in a laboratory shall be under the supervision of a certificated employee. Students shall be taught laboratory safety, and safety guidelines and procedures shall be posted in science classrooms. Students shall receive continual reminders about general and specific hazards.

Hazardous materials shall be properly used, stored, and disposed of in accordance with law and the district's chemical hygiene plan.

Bloodborne pathogens shall be handled in accordance with the district's exposure control plan.

The district's emergency plan, emergency contact numbers, and first aid supplies shall be readily accessible.

Parents/guardians shall be made aware of the kinds of laboratory activities that will be conducted during the school year.

Eye Safety Devices

The Superintendent or designee shall provide schools with eye safety devices for use whenever students, teachers, or visitors are engaged in or observing an activity or using hazardous substances likely to cause injury to the eyes. Eye safety devices may be sold to students for an amount not to exceed the actual cost to the district. (Education Code 32030, 32031, 32033)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 14030	Preliminary procedure, planning and approval of school facilities
5 CCR 14103	Authority of the driver
5 CCR 202	Exclusion of students with a contagious disease
5 CCR 5531	Supervision of extracurricular activities of students
5 CCR 5552	Playground supervision
5 CCR 5570	When school shall be open and teachers present
5 CCR 570-576	School safety patrols
Ed. Code 17280-17317	Field Act; approval of plans and supervision of construction
Ed. Code 17365-17374	Field Act; fitness for occupancy; liability of board members
Ed. Code 215.5	Student identification cards; safety information
Ed. Code 32001	Fire alarms and drills
Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32030-32034	Eye safety
Ed. Code 32040	Duty to equip school with first aid kit
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32240-32245	Lead-Safe Schools Protection Act
Ed. Code 32250-32254	CDE School Safety and Security Resource Unit
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35179.6	School-sponsored on-campus event in or around swimming pool
Ed. Code 38134	Use of school property
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 44808	Exemption from liability when students are not on school property
Ed. Code 44808.5	Permission for high school students to leave school grounds; notice
Ed. Code 45450-45451	Crossing guards
Ed. Code 48900	Grounds for suspension or expulsion
Ed. Code 49300-49307	School safety patrols
Ed. Code 49330-49335	Injurious objects
Ed. Code 49341	Hazardous materials in school science laboratories
Ed. Code 49390-49395	Homicide threats
Ed. Code 51202	Instruction in personal and public health and safety
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction

Ed. Code 8482-8484.65	After School Education and Safety Program
Gov. Code 810-996.6	California Tort Claims Act
H&S Code 115725-115735	Playground safety
H&S Code 115775-115800	Wooden playground equipment
H&S Code 116046	Issuance of best practices guidelines for K-12 pool safety
Pen. Code 245.6	Hazing
Pub. Res. Code 5411	Purchase of playground equipment usable by persons with disabilities
Streets and Highways Code 894	Statewide safety and training programs; electric bicycles
Veh. Code 21100	Rules and regulations; crossing guards
Veh. Code 21212	Use of helmets
Veh. Code 42200	Fines and forfeitures; disposition by cities
Veh. Code 42201	Fines and forfeitures; disposition by counties
Vehicle Code 21201	Rules for operation of bicycle on roadway
Federal	Description
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices
Management Resources	Description
American Society for Testing and Materials Pub.	ASTM F1 1487-21, Standard Consumer Safety Performance Specification for Playground Equipment for Public Use
California Department of Education Publication	Science Safety Handbook for California Public Schools, 2014
Court Decision	J.H. v. Los Angeles Unified School District, (2010) 183 Cal.App.4th 123
Court Decision	Knight v. Jewett, (1992) 3 Cal.4th 296
Court Decision	Lane v. City of Sacramento, (2010) 183 Cal. App. 4th. 1337
Court Decision	Kahn v. East Side Union High School District, (2003) 31 Cal.4th 990
Court Decision	Dailey v. Los Angeles Unified School District, (1970) 2 Cal 3d 741
Court Decision	Hoyem v. Manhattan Beach City School District, (1978) 22 Cal. 3d 508
Court Decision	Wiener v. Southcoast Childcare Centers, (2004) 32 Cal.4th 1138
U.S. Consumer Product Safety Comm Publication	Public Playground Safety Handbook, 2010
Website	U.S. Department of Homeland Security, Fusion Centers
Website	California State Threat Assessment System
Website	CSBA District and County Office of Education Legal Services
Website	National Recreation and Park Association, Certified Playground Safety Inspector Certification

Website	U.S. Department of Education, Safe Schools
Website	American Society for Testing and Materials
Website	U.S. Consumer Product Safety Commission
Website	California Department of Education, Safe Schools
Website	U.S. Environmental Protection Agency
Website	CSBA
Website	California Department of Public Health
Website	Centers for Disease Control and Prevention

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1250	Visitors/Outsiders
1250	Visitors/Outsiders
1330.1	Joint Use Agreements
3260	Fees And Charges
3260	Fees And Charges
3452	Student Activity Funds
3512	Equipment
3512-E(1)	Equipment
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3515	Campus Security
3515	Campus Security
3515.21	Unmanned Aircraft Systems (Drones)
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance

3530	Risk Management/Insurance
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan for Bloodborne Pathogens
4219.42	Exposure Control Plan for Bloodborne Pathogens
4219.42-E(1)	Exposure Control Plan for Bloodborne Pathogens
4319.42	Exposure Control Plan for Bloodborne Pathogens
4319.42	Exposure Control Plan for Bloodborne Pathogens
4319.42-E(1)	Exposure Control Plan for Bloodborne Pathogens
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5021	Noncustodial Parents
5131	Conduct
5131.1	Bus Conduct
5131.1	Bus Conduct
5131.4	Student Disturbances
5131.4	Student Disturbances
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141	Health Care And Emergencies
5141	Health Care And Emergencies
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.23	Asthma Management
5141.23	Asthma Management
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5141.7	Sun Safety
5142.1	Identification And Reporting Of Missing Children
5142.2	Safe Routes To School Program
5142.2	Safe Routes To School Program

5143	<u>Insurance</u>
5143	<u>Insurance</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
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6153	<u>School-Sponsored Trips</u>
6163.2	<u>Animals At School</u>
6163.2	<u>Animals At School</u>
7110	<u>Facilities Master Plan</u>

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

DATE: **APRIL 25, 2023**

TOPIC: **CONSIDERATION OF APPROVAL OF BID AWARD FOR SECURITY CAMERA INSTALLATION
VARIOUS SITES, PHASE 3 - DYNAMIC SECURITY TECHNOLOGIES, INC.**

DISCUSSION: On March 30, 2023, the District received and publicly opened bids for the Security Camera Installation Various Sites, Phase 3. The bid results are listed below.

Bid #890				
Contractor	Base Bid	Allowance	10% Contingency	Total Not to Exceed
Dynamic Security Technologies, Inc.	\$126,910	\$10,000	\$12,691	\$149,601
Smart City Electric Group	\$142,000			

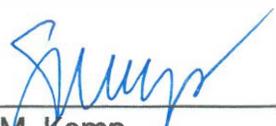
RECOMMENDATION: Staff recommends the Board approve the following bid award.

- Dynamic Security Technologies, Inc., for a total not-to-exceed amount of \$149,601

BUDGET IMPLICATION: As shown above - Measure D Fund



Erin Hirst
Director, Facilities Development



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

12.15

Item Number

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

DATE: **APRIL 25, 2023**
TOPIC: **CONSIDERATION OF APPROVAL OF BID AWARD FOR STONE VALLEY MIDDLE SCHOOL SECURITY FENCING - AAA FENCE CO., INC.**

DISCUSSION: On April 6, 2023, the District received and publicly opened bids for the Stone Valley Middle School Security Fencing. The bid results are listed below.

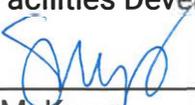
Bid #898			
Contractor	Base Bid	10% Contingency	Total Not to Exceed
AAA Fence Company, Inc.	\$61,404	\$6,140	\$67,544
Arktos Incorporated	\$63,395		
Golden Bay Fence Plus Iron Works, Inc.	\$88,000		
Bosco Construction Services, Inc.	\$95,000		
Paine Construction, Inc.	\$127,000		
Joe's Landscaping & Concrete, Inc.	\$137,900		

RECOMMENDATION: Staff recommends the Board approve the following bid award.

- AAA Fence Co., Inc., for a total not-to-exceed amount of \$67,544

BUDGET IMPLICATION: As shown above - Measure D Fund


Erin Hirst
Director, Facilities Development


Dr. Stella M. Kemp
Assistant Superintendent, Business Operations


Dr. John Malloy
Superintendent

12.16

Item Number

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

DATE: APRIL 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF BID AWARD FOR NEIL ARMSTRONG ELEMENTARY SCHOOL SECURITY FENCING & GATING - AAA FENCE CO., INC.

DISCUSSION: On April 11, 2023, the District received and publicly opened bids for the Neil Armstrong Elementary School Security Fencing & Gating. The bid results are listed below.

Bid #897			
Contractor	Base Bid	10% Contingency	Total Not to Exceed
AAA Fence Company, Inc.	\$404,110	\$40,411	\$444,521
Arktos Incorporated	\$432,569		
Golden Bay Fence plus Iron Works, Inc.	\$457,767		
Chain Link Fence & Supply, Inc.	\$493,142		
Pisor Fence Division, Inc.	\$564,749		
Crusader Fence Company, LLC	\$622,292		

RECOMMENDATION: Staff recommends the Board approve the following bid award.

- AAA Fence Co., Inc. for a total not-to-exceed amount of \$444,521

BUDGET IMPLICATION: As shown above - Measure D Fund

12.17

Item Number

Page 2

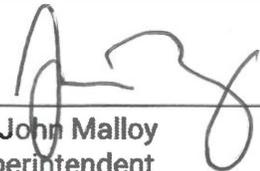
**NEIL ARMSTRONG ELEMENTARY SCHOOL
SECURITY FENCING & GATING PROJECT - AAA FENCE CO., INC.**



Erin Hirst
Director, Facilities Development



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

DATE: APRIL 25, 2023

TOPIC: CONSIDERATION OF ADOPTION OF RESOLUTION NO. 92/22-23, CALIFORNIA ENVIRONMENTAL QUALITY ACT NOTICE OF EXEMPTION FOR THE STADIUM BLEACHERS AND PRESS BOX PROJECT AT CALIFORNIA HIGH SCHOOL

DISCUSSION: Consistent with the California Environmental Quality Act (CEQA), staff has reviewed plans for the renovation and replacement for the California High School bleachers and press box project and has determined that the project is categorically exempt largely because the project will be located on the same site, will serve the same purpose, will not increase the capacity of the school and will not have a significant effect on the environment.

The project includes the renovation of the home bleachers and press box to comply with the American with Disabilities Act requirements, seismic, fire and life safety, as well as access compliance requirements of Division of the State Architect.

RECOMMENDATION: Staff recommends the Board adopt Resolution No. 92/22-23, California Environmental Quality Act Notice of Exemption for the Stadium Bleachers and Press Box project at California High School.

BUDGET IMPLICATION: \$50.00 filing fee



Erin Hirst
Director, Facilities Development



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

12.18

Item Number

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

RESOLUTION NO. : 92/22-23

IN SUPPORT OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT NOTICE OF EXEMPTION FOR THE STADIUM BLEACHERS AND PRESS BOX PROJECT AT CALIFORNIA HIGH SCHOOL

WHEREAS: the San Ramon Valley Unified School District, under the Measure D program at California High School ("School") purposes to incorporate changes during the renovation/replacement of stadium bleachers and press box to comply with the American with Disabilities Act requirements and seismic, fire and life safety, as well as access compliance requirements of the Division of the State Architect ("Project"), and

WHEREAS: the district will incorporate into the design improved wheelchair access, addition of handrails, guardrails and ramps, leveling out paths of travel and additional accessible parking spaces.

WHEREAS: the Project will not result in an increase in student capacity of the School, and will result in the structures being located on the same site and the structures replaced and used for substantially the same purpose for which may have been historically used, and

WHEREAS: California Code of Regulations, Title 14, Section 15302(a), specifically exempts from the provisions of the California Environmental Quality Act (Public Resources Code, Section 21000, et seq., "CEQA") the replacement or reconstruction of existing structures where the new structures will be located on the same site as the structure replaced and will provide earthquake resistant structures which do not increase the capacity more than 50 percent; and

WHEREAS: consistent with CEQA (Section 15304(a) guidelines with respect to minor alterations in the condition of land which do not involve removal of mature scenic trees unless for forestry and agriculture purposes, also includes grading on less that 10% slope, minor trenching or filling of earth into excavated areas and similar minor or temporary uses of land; except where there is a particularly sensitive environmental setting; and

WHEREAS: California Code of Regulations, Title 14, Section 15314, specifically exempt from the provisions of CEQA minor additions to existing schools within existing school grounds where the addition does not increase original student capacity by more than 25% or ten classrooms, whichever is less; and

WHEREAS: California Code of Regulations, Title 14, Section 15323, specifically exempt from the provisions of CEQA the normal operations of existing facilities for public gatherings for which the facilities were designed, where there is a past history of the facility being used for the same or similar purpose kind of purpose, and where the facility has been used for a particular purpose for several years and people expect the use to continue in the future, continuation of that use would not represent a change in the environment conditions; and

WHEREAS: the Project does not involve any of the following and so is eligible for the categorical exemptions as described above under California Code Regulations, Title 14, Section 15300.2:

- (a) The cumulative impact of successive projects of the same type in the same place, which over time are significant;

(b) An activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances;

(c) A project which may result in damage to scenic resources, including but not limited to trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway;

(d) A hazardous waste site which is included on any list compiled pursuant to Section 65962.5 of the Government Code; or

(e) A project which may cause a substantial adverse change in the significance of a historical resource.

WHEREAS: upon a determination that the Project is exempt from CEQA, the District is entitled to file a Notice of Exemption with the County Clerk pursuant to California Code of Regulations, Title 14, Section 15062.

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the foregoing recitals as true and correct.

BE IT FURTHER RESOLVED that the Board finds the project is in the best interest of the District, and will increase safety and benefit students, staff, parents, visitors, and the community at large, and on that basis, the Board approves the Project.

BE IT FURTHER RESOLVED that the Board finds the project is categorically exempt from the requirements of CEQA pursuant to Section 15302(a), 15304(a), 15314 and 15323 of Title 14 of the California Code of Regulations, and will not have a significant effect on the environment; and

BE IT FURTHER RESOLVED that the Board hereby approves the proposed Notice of Exemption for the Project, a copy of which is attached hereto as Appendix E, and the Board hereby directs District staff to file the Notice of Exemption together with a certified copy of this Resolution with the County Clerk of Contra Costa County in accordance with the terms of CEQA and its implementing regulations.

PASSED AND ADOPTED by the following called vote this 25th day of April 2023.

BUDGET IMPLICATION: \$50.00 Filing fee

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

Notice of Exemption

Appendix E

To: Office of Planning and Research
 P.O. Box 3044, Room 113
 Sacramento, CA 95812-3044

County Clerk
 County of: Contra Costa County
555 Escobar Street
Martinez, CA 94553

From: (Public Agency): San Ramon Valley USD
3280 Crow Canyon Road
San Ramon, CA 94583

(Address)

Project Title: California High School Bleacher and Press Box Project

Project Applicant: San Ramon Valley Unified School District

Project Location - Specific:
9870 Broadmoor Drive

Project Location - City: San Ramon Project Location - County: Contra Costa County

Description of Nature, Purpose and Beneficiaries of Project:

Removal and replacement of existing home side stadium bleachers and press box. Installation of new bleachers and press box, associated surface hardscape, emergency lighting to illuminate safe dispersal area (connecting to existing emergency egress inverter), and underground utility improvements.

Name of Public Agency Approving Project: San Ramon Valley Unified School District

Name of Person or Agency Carrying Out Project: San Ramon Valley Unified School District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Sections: 15302(a), 15304(a) 15314, 15323
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Reasons why project is exempt: 15302(a) Replacement or reconstruction of existing structure where the new structure will be located on the same site, same purpose and capacity is not increased by more than 50%. 15304 (a) Consists of minor alterations in the condition of land and will not interfere with any trees, waterway, scenic areas, or severe geologic hazard zone. 15314 Minor additions to schools that do not increase the capacity by more than 25% or ten classrooms, whichever is less. 15323 Normal operation of facilities for public gatherings for which the facilities were designed where there is a past history of the facility being used for the same or similar kind of purpose.

Lead Agency
 Contact Person: Stella M. Kemp, Ed. D. Area Code/Telephone/Extension: (925) 552-2905

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature:  Date: 4/25/2003 Title: Asst. Sup. Business Operations

• Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
 Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF THE TRANSITIONAL KINDERGARTEN (TK) CREDENTIAL EQUIVALENCY PLAN

DISCUSSION: Senate Bill (SB) 876 established additional California credential requirements for TK teachers that differ from current credential requirements for K-5 teachers. Pursuant to Education Code 48000(g), local Educational Agencies (LEA's) were provided the flexibility to establish a comparable professional experience criteria equivalent to the twenty-four (24) units in early childhood education or childhood development required under SB 876.

SRVUSD has established the following criteria to meet the comparable professional experience criteria as follows:

- 1 year of professional experience in TK or preschool and 12 semester units of early childhood development and/or child development course work.
- 2 years of professional experience in TK or preschool and 6 semester units of early childhood development and/or child development course work.

Additionally, SB 876 establishes the following:

- Any current credentialed teacher who is or was assigned to TK, or a combination class of Kindergarten and TK, on or before July 1, 2015, is "grandfathered in" to teach TK without having to meet additional requirements.
- Any credentialed teacher assigned to teach TK, or a combination class of kindergarten and TK, after July 1, 2015, must meet the professional experience criteria established above by August 1, 2023.

RECOMMENDATION: Approval of the Transitional Kindergarten (TK) equivalency plan as described in the paragraph above.

BUDGET IMPLICATION: None


 Melanie Jones
 Executive Director
 Human Resources


 Dr. John Malloy
 Superintendent

12.19

Item Number

DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF THE WILLIAMS UNIFORM COMPLAINT QUARTERLY REPORT

DISCUSSION: Under the Williams Uniform Complaint Policy, the District is required to report publicly on a quarterly basis the number of complaints it received pertaining to textbooks and instructional materials, teacher vacancy and misassignment, and facilities conditions. Once presented and approved by the Board of Education in a public meeting, the report is sent to the Contra Costa County Office of Education.

RECOMMENDATION: Approval.

BUDGET IMPLICATION: There are no budget implications.



Melanie Jones
Executive Director
Human Resources



Dr. John Malloy
Superintendent

12.20

Item Number



Quarterly Uniform Complaint Form

[Education Code 35186]

District: San Ramon Valley Unified School District

Person completing this form: Adrienne Herrera

Title: Administrative Assistant

Report Submission **Due Date:** (check one)

- Q1: Jul-Sep 2022 – DUE: **October 31, 2022**
- Q2: Oct-Dec 2022 – DUE: **January 31, 2023**
- Q3: Jan-Mar 2023 – DUE: **May 1, 2023**
- Q4: Apr-Jun 2023 – DUE: **July 31, 2023**

Date for information to be reported publicly at governing board meeting: April 25, 2023

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS	0	0	0

Dr. John Malloy
Print Name of District Superintendent

Signature of District Superintendent

Date

Please return completed form to Danielle Low-Anderson, Williams Settlement Administrative Assistant
 CCCOE – 77 Santa Barbara Road, Pleasant Hill, CA 94523
 FAX: (925) 942-3356 • E-MAIL: dlow@cccoe.k12.ca.us

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

DATE: April 25, 2023

TOPIC: CONSIDERATION OF ADOPTION OF RESOLUTION NO. 91/22-23, APPROVAL OF CBEST WAIVER FOR 30-DAY SUBSTITUTES

DISCUSSION: Many Districts, including San Ramon Valley Unified School District, are experiencing a substitute shortage. This shortage has been caused by the number of credentialed substitute teachers who are being hired in our District or neighboring districts to ensure all classes are taught by highly qualified teachers. As fully credentialed teachers continue to be a priority in both our and neighboring districts, the number of qualified substitutes will continue to decrease. Obviously, this will further impact the number of substitutes available to us. Some teachers who substituted during the 2022-23 school year will be hired as regular teachers for the 2023-24 school year.

San Ramon Valley Unified School District is attempting to counteract this shortage in a number of ways. The District will continue to participate in County-wide Substitute Job Fairs and send out notices in Principal and PTA newsletters, the SRVEA president's newsletter, and on the District Job Hotline about the need for substitutes. The District and SRVEA have agreed to continue to compensate teachers who substitute during their prep periods. The shortage continues despite these efforts.

To ease the substitute shortage, the California Credential Commission has developed a procedure for requesting a CBEST waiver for 30 day substitute credentials. The approval is for the 2023-24 school year and only by districts that implement the Class Size Reduction Program.

For the CBEST waiver request, the Credential Commission is relaxing the public notice requirement that each individual must be approved by the Governing Board before the waiver request is submitted. Instead, the Governing Board is required to declare that the District will hire teachers from its substitute pool and will now experience difficulty in recruiting individuals who qualify for the 30 day Substitute Teaching Permit, and have already passed the CBEST test. This declaration need be approved only once for all substitute CBEST waivers requested in 2023-24. The waiver cannot exceed one calendar year and the beginning date of service must be between August 4, 2023, and June 6, 2024.

12.21

Item Number

CONSIDERATION OF ADOPTION OF RESOLUTION NO. 91/22-23

Page 2

The District will continue to provide in-service training during the year for all substitute teachers to help maintain the quality of the substitute teachers who teach in the San Ramon Valley Unified School District.

RECOMMENDATION: The administration recommends Board adoption of Resolution No. 91/23-24, approving the 30-Day Substitute CBEST Waiver.

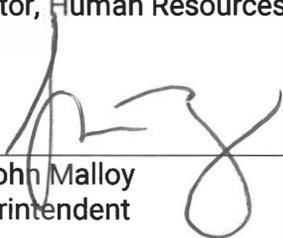
BUDGET IMPLICATIONS: This does not increase the cost for substitutes.



Keri Van de Star
Director, Human Resources



Melanie Jones
Executive Director, Human Resources



Dr. John Malloy
Superintendent

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

RESOLUTION NO. : 91/23-24

IN SUPPORT OF APPROVAL OF AUTHORIZING APPROVAL OF 30-DAY SUBSTITUTE WAIVER

WHEREAS: The San Ramon Valley Unified School District Board of Education declares that teachers were hired from the District substitute pool as regular teachers in this District as well as in surrounding districts
and

WHEREAS: The San Ramon Valley Unified School District is unable to recruit substitutes who have had an opportunity to take and pass the California Basic Education Skills Test (CBEST);
and

WHEREAS: The San Ramon Valley Unified School District anticipates the need to hire a minimum of 30 substitutes on variable term (CBEST) waivers.

THEREFORE BE IT RESOLVED: That the Governing Board approves the use of the 30-Day Substitute CBEST waiver during the 2023-24 school year.

PASSED AND ADOPTED by the following called vote this 25th day of April 2023.

BUDGET IMPLICATION: There are no budget implications.

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526

DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

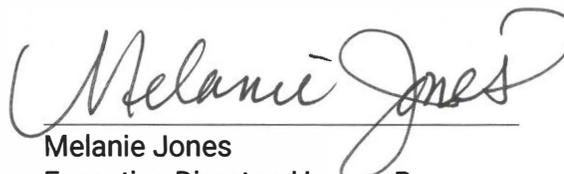
DISCUSSION: State laws regarding emergency teaching permits have been revised. Districts are now required to submit a Board-approved Declaration of Need for Fully Qualified Educators prior to applying for any emergency permits. Other changes in the law include required orientation and on-going assistance to first-time emergency permit holders, and the creation of a District "Plan to Develop Fully Qualified Educators". The latter Plan needs to address ways in which the District will work in conjunction with local colleges and universities to offer courses and utilized internships with the goal of assisting existing teachers and other employees to qualify for teaching credentials in needed areas. Approval of the Declaration of Need will assure that the District will be able to staff all classrooms with appropriately credentialed teachers during the 2023-2024 school year.

RECOMMENDATION: Approve the attached Declaration of Need for Fully Qualified Educators

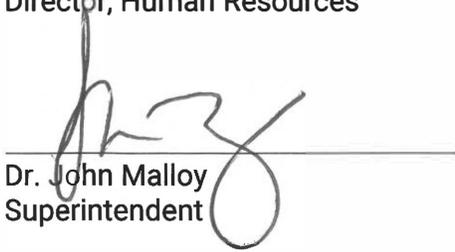
BUDGET IMPLICATIONS: None at this time



Keri Van de Star
Director, Human Resources



Melanie Jones
Executive Director, Human Resources



Dr. John Malloy
Superintendent

Item Number

12.22



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 23/24
Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: SAN RAMON VALLEY USD District CDS Code: 61804
Name of County: CONTRA COSTA County CDS Code: 07

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 04 / 25 / 2023 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2024.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Dr. John Malloy</u>	<u>X</u>	<u>Superintendent</u>
<i>Name</i>	<i>Signature</i>	<i>Title</i>
<u>925-837-9247</u>	<u>925-552-2933</u>	<u>4/25/23</u>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<u>699 Old Orchard Drive, Danville, CA 94526</u>		
<i>Mailing Address</i>		
<u>jmalloy@srvusd.net</u>		
<i>E-Mail Address</i>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY, CHARTER SCHOOL OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____
Name of State Agency _____
Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____	_____	_____
<i>Name</i>	<i>Signature</i>	<i>Title</i>
_____	_____	_____
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>

<i>Mailing Address</i>		

<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subject(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	18 _____
Bilingual Authorization (applicant already holds teaching credential)	6 _____
List target language(s) for bilingual authorization: <u>Mandarin / Spanish / French</u>	
Resource Specialist	5 _____
Teacher Librarian Services	6 _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	16
Single Subject	39
Special Education	15
TOTAL	70

AUTHORIZATION(S) FOR SINGLE SUBJECT LIMITED ASSIGNMENT PERMITS (A separate page may be used if needed)	ESTIMATED NUMBER NEEDED
Social Studies	4
Mathematics	4
English	4
PE	4
MUSIC	3
INDUSTRIAL TECH	2
DANCE	2
SPANISH	3
SCIENCE: BIO SCIENCE	3
SCIENCE: CHEMISTRY	3
SCIENCE: PHYSICS	3
HOME ECONOMICS	2
FRENCH	2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program?

Yes No

If yes, how many interns do you expect to have this year? 30

If yes, list each college or university with which you participate in an internship program.
Alliant International, Brandman, Cal State East Bay, National, San Jose State, Univ of Pacific, University of Phoenix, St. Mary's, San Francisco State, Fortune School of Ed, Holy Names, Concordia, Cal State Teach, JFK Univ, Fresno State

If no, explain why you do not participate in an internship program.



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov

Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED

30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

X _____ **San Ramon Valley USD** **04/25/2023**
Signature of the District Superintendent *District* *Date*

Signature of the County Superintendent of Schools *County* *Date*

It is not necessary to submit this form to the Commission on Teacher Credentialing.

DATE: April 25, 2023

TOPIC: CONSIDERATION OF APPROVAL OF REVISIONS TO ADMINISTRATIVE REGULATIONS

DISCUSSION: Periodically the Administration reviews Board Policies and Administrative Regulations to assure they are current and in compliance with the California Education Code and various Federal and State regulations. The following policies and regulations have been updated to include changes recommended by the California School Board Association policy guidelines and district practice.

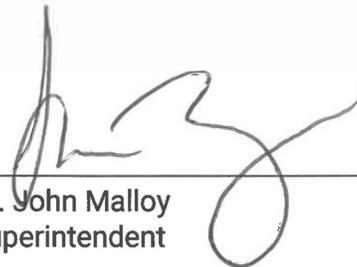
- AR 6158 – Independent Study – revisions reflect additional language regarding school closures.
-

RECOMMENDATION: Staff recommends approval of all revised policies and regulations as stated above.

BUDGET IMPLICATION: N/A



Dr. Stella M. Kemp
Assistant Superintendent, Business Operations



Dr. John Malloy
Superintendent

12.23

Item Number

Regulation 6158: Independent Study

Status: ADOPTED

Original Adopted Date: 01/17/1995 | **Revised Date:** ~~10/18/22~~, 04/25/23

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means means classroom-style instruction or designated small group or one on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher or teachers of record for that student pursuant to Education Code 51747.5 or the certificated employee providing instruction for course-based independent study. (Education Code 51745.5)

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
 2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
 3. Continuing and special study during travel
 4. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
 5. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction or for a student who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance
- In addition, when requested by a parent/guardian due to an emergency, illness, or otherwise, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to

classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and district-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

To participate in independent study, a student shall be enrolled in a district school. (Education Code 51748)

The Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

A student with disabilities, as defined in Education Code 56026, may participate in independent study if the student's individualized education program (IEP) specifically provides for such participation. If a parent/guardian of a student with disabilities requests independent study because the student's health would be put at risk by in-person instruction, the student's IEP team shall make an individualized determination as to whether the student can receive a free appropriate public education (FAPE) in an independent study placement. A student's inability to work independently, need for adult support, or need for special education or related services shall not preclude the IEP team from determining that the student can receive FAPE in an independent study placement. (Education Code 51745)

In addition, any student with disabilities who receives services from a nonpublic, nonsectarian school through a virtual program may be permitted to participate in independent study if the student's IEP team determines that FAPE can be provided to the student by means of the virtual program and other conditions of law are satisfied.

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through independent study. (Education Code 51745)

Except for students participating in independent study due to an emergency as described in Education Code 41422 and 46392 and pregnant and parenting students who are the primary caregiver for their child(ren), no more than 10 percent of the students enrolled in a continuation high school or opportunity school or program shall be enrolled in independent study. (Education Code 51745)

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether independent study is in the student's best interest. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation, and if the student transfers to another public school in California, the record shall be forwarded to that school. (Education Code 51747, 51749.5) (Education Code 51747)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to

Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records " in the accompanying Board policy
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement
9. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

Independent Study for Pre-Determined Absences

Students may be given the opportunity to complete a written independent study contract during a planned absence from regular classes for a period of five (5) or more consecutive instructional days.

The following guidelines shall apply:

1. The parent and student shall be responsible for initiating the request for an independent study contract.
2. No student is entitled to a short-term independent study agreement in excess of ten (10) but not to exceed fourteen (14) consecutive instructional school days without approval by the principal. Venture's year approval takes place through the enrollment process at that school site.

3. Requests for independent study contracts must be given to the teacher within the following limitations, except where an emergency exists and an exception is made by the principal:
Days of Consecutive Planned Absences No. of Days/Notice Prior to Absence

Students requesting 5 to 10 days of planned absence shall give 3 to 5 days' notice prior to absence.

Students requesting more than 10 days of planned absence shall contact principal 5 to 10 days before leave request initiates.

School Closures

In the event that a school or schools are closed or experience a material decrease in attendance for a condition listed in Education Code 46392, independent study will be offered to impacted students within ten (10) school days of the first day of a closure or material decrease in attendance. (Education Code 46393)